

MINUTES**LANCASTER CITY COUNCIL MEETING OF AUGUST 12, 2013**

The City Council of the City of Lancaster, Texas, met in Regular session in the Council Chambers of City Hall on August 12, 2013 at 7:00 p.m. with a quorum present to-wit:

Councilmembers Present:

Mayor Marcus E. Knight
Carol Strain-Burk
Stanley Jaglowski
Marco Mejia
LaShonjia Harris
Deputy Mayor Pro Tem Nina Morris

Councilmember Absent:

Mayor Pro Tem James Daniels

City Staff Present:

Opal Mauldin Robertson, City Manager
Aretha Adams, Assistant City Manager
Thomas Griffith, Fire Chief
Larry Flatt, Police Chief
Dori Lee, Human Resources Director
Ed Brady, Economic Development Director
Susan Cluse, Interim Finance Director
Rona Stringfellow, Managing Director Public Works / Development Services
Surupa Sen, Senior Planner
Dolle Downe, City Secretary

Call to Order:

Mayor Knight called the meeting to order at 7:00 p.m. on August 12, 2013.

Invocation:

Deacon Jones with World Harvest Ministries gave the invocation.

Pledge of Allegiance:

Councilmember Marco Mejia led the pledge of allegiance.

Proclamation:

Mayor Knight read and presented a proclamation declaring August 22, 2013 as a National Day of Non-Violence citywide.

Citizens Comments:

Jim Cheshier, 739 S. Dallas Avenue, expressed concerns regarding overhanging tree limbs on park property near the golf course; commented that there are tall weeds in the bridge area and children are playing in the creek; stated lot at Beltline and Dallas Avenue needs to be mowed.

Daryle Clewis, 1421 Sunny Meadow Drive, commented on the proposed budget and asked about the City's financial position, saying that a clear answer is needed regarding the City's financial position.

Mayor Knight announced that upcoming Town Hall meetings are scheduled on August 15 at 6:30 p.m. and on August 24 at 9 a.m. at the Recreation Center on the proposed budget and there are opportunities to have questions answered on the budget at the Town Hall meetings.

Consent Agenda:

City Secretary Downe read the consent agenda.

- C1. Consider approval of minutes from the City Council Regular Meeting held July 22, 2013 and Special Meeting held July 25, 2013.**
- C2. Consider a resolution authorizing the City of Lancaster to enter into agreements and/or contracts for continuation with Aetna for employee medical administration with a Health Savings Account (HSA) option and with Aetna for dental administration; CIGNA for basic and voluntary life, and accidental death and dismemberment, and basic and voluntary long term disability; Discovery for flexible spending and the Section 125 Plan; Conexis for COBRA administration; and Alliance Work Partners for Employee Assistance Program administration.**

MOTION: Deputy Mayor Pro Tem Morris made a motion, seconded by Councilmember Strain-Burk, to approve consent items C1 and C2. The vote was cast 6 for, 0 against [Daniels absent].

- 3. Conduct a public hearing and discuss an ordinance making certain findings in connection with the proposed supplemental services ordered in connection with the Lancaster Mills Public Improvement District.**

Assistant City Manager Adams stated that the district is currently undeveloped and the proposed annual assessment for the Lancaster Mills Public Improvement District (PID) is zero (\$0.00) as there are no budgeted expenses for FY 2013-2014.

Mayor Knight opened the public hearing.

There were no speakers.

MOTION: Councilmember Strain-Burk made a motion, seconded by Deputy Mayor Pro Tem Morris, to close the public hearing. The vote was cast 6 for, 0 against [Daniels absent].

Mayor Knight announced that service plans and proposed assessments for the PID's would be considered at the regular City Council meeting on August 26, 2013.

- 4. Conduct a public hearing and discuss an ordinance making certain findings in connection with the proposed supplemental services ordered in connection with the Tribute at Mills Branch and Tribute East at Mills Branch Public Improvement District.**

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Assistant City Manager Adams stated that the proposed annual assessment for the Tribute and Tribute East PID's is \$0.36 per \$100 valuation for lots with completed homes and \$0.80 for unimproved lots.

Mayor Knight opened the public hearing.

Vic Buchanon, 1243 Margaret Court, stated that the City is paying for irrigation of some common areas in this subdivision as a part of a development agreement; commented that the City's water rates are too high and citizens are paying for this water too; stated this needs to be addressed.

There were no other speakers.

MOTION: Councilmember Strain-Burk made a motion, seconded by Councilmember Jaglowski, to close the public hearing. The vote was cast 6 for, 0 against [Daniels absent].

5. Conduct a public hearing and discuss an ordinance making certain findings in connection with the proposed supplemental services ordered in connection with the Beltline Ashmoore Public Improvement District.

Assistant City Manager Adams stated that the proposed annual assessment for the Beltline Ashmoore PID is \$0.15 per \$100 valuation, the same as last year.

Mayor Knight opened the public hearing.

There were no speakers.

MOTION: Deputy Mayor Pro Tem Morris made a motion, seconded by Councilmember Strain-Burk, to close the public hearing. The vote was cast 6 for, 0 against [Daniels absent].

6. Conduct a public hearing and discuss an ordinance making certain findings in connection with the proposed supplemental services ordered in connection with the Glendover Estates Public Improvement District.

Assistant City Manager Adams stated that the proposed annual assessment for the Glendover Estates PID is \$0.25 per \$100 valuation, the same as last year.

Mayor Knight opened the public hearing.

There were no speakers.

MOTION: Deputy Mayor Pro Tem Morris made a motion, seconded by Councilmember Jaglowski, to close the public hearing. The vote was cast 6 for, 0 against [Daniels absent].

7. Conduct a public hearing and discuss an ordinance making certain findings in connection with the proposed supplemental services ordered in connection with the Rolling Meadows Public Improvement District.

Assistant City Manager Adams stated that the proposed annual assessment for the Rolling Meadows PID is \$0.215 per \$100 valuation, a decrease from \$0.25 last year.

Mayor Knight opened the public hearing.

There were no speakers.

MOTION: Councilmember Strain-Burk made a motion, seconded by Deputy Mayor Pro Tem Morris, to close the public hearing. The vote was cast 6 for, 0 against [Daniels absent].

8. Conduct a public hearing and discuss an ordinance making certain findings in connection with the proposed supplemental services ordered in connection with the Millbrook East Public Improvement District.

Assistant City Manager Adams stated that the proposed annual assessment for the Millbrook East PID is \$0.22 per \$100 valuation, a decrease from \$0.23 last year.

Mayor Knight opened the public hearing.

There were no speakers.

MOTION: Councilmember Strain-Burk made a motion, seconded by Councilmember Mejia, to close the public hearing. The vote was cast 6 for, 0 against [Daniels absent].

9. Conduct a public hearing and discuss an ordinance making certain findings in connection with the proposed supplemental services ordered in connection with the Boardwalk Public Improvement District.

Assistant City Manager Adams stated that the proposed annual assessment for the Boardwalk PID is \$0.24 per \$100 valuation, a decrease from \$0.25 last year.

Mayor Knight opened the public hearing.

There were no speakers.

MOTION: Deputy Mayor Pro Tem Morris made a motion, seconded by Councilmember Jaglowski, to close the public hearing. The vote was cast 6 for, 0 against [Daniels absent].

10. Conduct a public hearing and discuss an ordinance making certain findings in connection with the proposed supplemental services ordered in connection with the Meadowview Public Improvement District.

Assistant City Manager Adams stated that the proposed annual assessment for the Meadowview PID is \$0.10 per \$100 valuation, the same as last year.

Mayor Knight opened the public hearing.

There were no speakers.

MOTION: Councilmember Strain-Burk made a motion, seconded by Councilmember Jaglowski, to close the public hearing. The vote was cast 6 for, 0 against [Daniels absent].

11. Consider a resolution approving a professional services agreement with Jacobs Engineering Group Inc. for development of The Lancaster Comprehensive Plan 2033, in an amount not to exceed \$238,000.00 and authorizing the City Manager to execute said agreement.

Managing Director Stringfellow stated that the current Comprehensive Plan was adopted in February 2002 and a review of the plan will help update community goals and objectives, noting that the initial phase will include a market review of economic, financial, land use conditions and public involvement to arrive at three strategic scenarios for Council review. Director Stringfellow stated that based on qualifications and experience, Jacobs is recommended to provide the necessary professional services to update the Comprehensive Plan. Managing Director Stringfellow outlined Jacobs' extensive qualifications and introduced Mark Bowers, the lead for the project.

Councilmember Mejia asked if this will update the Comp Plan to match the zoning.

City Manager Mauldin Robertson commented that is not necessarily the case and that the updated Comp Plan will provide an overall review of the community and its vision as well as an economic piece.

Mr. Bowers noted that the review will not single out any particular property and that they will look closely at the market, align that with what the community aspires to be and create the strategies necessary to get there.

Deputy Mayor Pro Tem asked how long the update will take. It was noted it will take about eighteen months.

Councilmember Strain-Burk noted that you cannot change zoning unless the property owner requests the change and commented that the Jacobs team is excellent.

Councilmember Morris commented that it is time for an update to the Comp Plan and asked about possible changes.

Director Stringfellow stated that if zoning is not compatible with the Comp Plan there are options to amend the Comp Plan.

Councilmember Jaglowski asked how many times the Comp Plan had been amended. Director Stringfellow stated it has been amended numerous times.

MOTION: Councilmember Strain-Burk made a motion, seconded by Councilmember Jaglowski, to approve a resolution approving a professional services agreement with Jacobs Engineering Group Inc. for development of The Lancaster Comprehensive Plan 2033, in an amount not to exceed \$238,000. The vote was cast 6 for, 0 against [Daniels absent].

12. Discuss the proposed Fiscal Year 2013/2014 tax rate of \$0.8675 per \$100 assessed valuation; receive related tax calculation documents; and set public hearing date on the proposed tax rate.

City Manager Mauldin Robertson noted that the proposed FY 2013/2014 tax rate is \$0.8675 per \$100 assessed value, the same as last year. City Manager Mauldin Robertson outlined the rollback tax rate at \$0.930524 and the effective tax rate at \$0.874163, noting the tax calculation worksheet provided to Council.

Councilmember Mejia stated that is important to stick to the current tax rate as any increase hurts the bottom line of the citizens particularly those on a fixed income.

Deputy Mayor Pro Tem Morris commented that it is important to hold the tax rate, noting the tax rate has been the same the last three years. Deputy Mayor Pro Tem Morris thanked staff and the City Manager for their hard work on the budget and keeping expenses down.

No action was necessary by City Council.

Mayor Knight announced that two Town Hall meetings would be held on the proposed FY 2013/2014 budget, the first on August 15, 2013 at 6:30 p.m. and the second on August 24, 2013 at 9 a.m. both at the Recreation Center. Mayor Knight stated a public hearing would be conducted on the proposed budget at the City Council meeting on August 26, 2013.

13. Consider confirmation of Civil Service Commission appointment as designated by the City Manager.

City Manager Mauldin Robertson stated that there is one term expiring in 2013 on the Civil Service Commission, noting that the City Manager makes appointments to the Commission with confirmation by City Council. City Manager Mauldin Robertson requested reappointment of Mr. Audley Logan for a term expiring in 2016.

MOTION: Councilmember Strain-Burk made a motion, seconded by Councilmember Jaglowski, to confirm reappointment of Mr. Audley Logan for a term to expire 2016. The vote was cast 6 for, 0 against [Daniels absent].

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MOTION: Councilmember Mejia made a motion, seconded by Councilmember Jaglowski, to adjourn. The vote was cast 6 for, 0 against [Daniels absent].

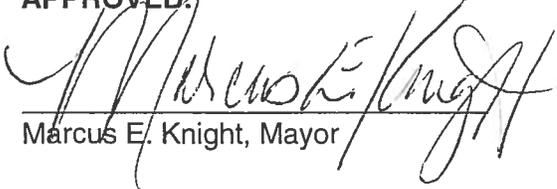
The meeting was adjourned at 7:39 p.m.

ATTEST:



Dolle K. Downe, City Secretary

APPROVED:



Marcus E. Knight, Mayor