



**REGULAR MEETING MINUTES
PLANNING AND ZONING COMMISSION
WORK SESSION AND REGULAR MEETING
CITY OF LANCASTER, TEXAS
TUESDAY, JANUARY 5, 2016**



465

CALL TO ORDER:

Chair Prothro called the meeting to order at 7:09 p.m. On Tuesday, January 5, 2016

COMMISSIONERS

**MARVIN EARLE, CHAIR
LAWRENCE PROTHRO, VICE-CHAIR
ISABEL AGUILAR
RACHEL HILL
CYNTHIA JOHNSON**

CITY STAFF

**MIKE GRACE, AICP DIRECTOR OF DEVELOPMENT SERVICES
JULIE DOSHER CITY ATTORNEY**

CITIZENS COMMENTS: (At this time citizens will be allowed to speak only on matters contained on the Planning and Zoning Commission agenda).

Chair Prothro explained the process and rules of the public to speak regarding public hearings

NO COMMENTS WERE MADE

ACTION

1. Approval of minutes from the Planning & Zoning Commission held on September 1, 2015 and October 20, 2015.
 - Earle made motion to approve minutes for 9-1-15 and 10-20-15 and the motion was seconded by Hill. The motion was approved 5-0
2. Discuss and consideration for Chair and Vice Chair Nominees
 - Prothro motion to nominee for Chair & Vice Chair
 - Hill made motion to nominate Commissioner Earle as Chair.
 - Attorney Doshier explained need to make an official vote
 - Commissioner Prothro made motion to elect Commissioner Earle as Chair and the motion was passed 5-0
 - Commissioner Earle nominated Commissioner Prothro as Vice Chair and the motion was passed 5-0.
3. Discuss and consider Historic Landmark Preservation Committee member nomination recommendations.



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- For the Historic Landmark Preservation Committee member nominations, background. Information and copies of their applications have been left at your seat. The four (4) Applicant Nominees: Glenn Hooper, Dee Hinkle, Gilles Delaisse, and Patricia Seigfried-Giles.

The purpose of the Historic Landmark Preservation Committee is the selected individuals to become familiar with the buildings, land, areas, and districts within the city that may be eligible for designation as historic landmarks. The committee serves in an advisory capacity to the Planning and Zoning Commission.

Floor is open for discussion for the nominees for background, residency, and competency to serve. Chair Earle opened discussion regarding Historic Landmark Preservation Commission applicants and listed each applicant; clarified that the applicant were submitting for the same 2016 term. Attorney Doshier explained responsibilities of Historic Landmark Preservation Commission and its function.

Attorney Doshier suggested we discuss and consider Historic Landmark Preservation Commission appointments. Commissioner Hill asked if all members were in fact seeking re-appointments expressed her favorable impression of the Historic Landmark Preservation Commission appointments.

Prothro suggested that the Planning and Zoning to move forward with the selected nominations. Hill spoke highly of Historic Landmark Preservation Commission again. Earle made a motion to recommend approval of applicants. Commissioner Johnson and Earle expressed need for additional information on applicants. Attorney Dasher clarified that for Historic Landmark Preservation Commission there were two vacancies and two reappointments (Glenn Hooper and Delaisse Giles) and explained the options for Planning and Zoning re-appointment.

Commissioner Prothro suggested doing all the re-appointments first. Attorney Dasher explained need to do motion and vote and the motion passed 5-0.

Commissioner Aguilar made motion to accept re-appointment of Glenn Hooper, Giles Delaisse and the motion was seconded by Commissioner Johnson. Motion passed.

Attorney Doshier explained to vote on vacancy separately on new appointments

Commissioner Earle - Patricia Siegfled Giles and Dee Hinkle are filling the two vacancies and one is for a full vacancy and the other as an alternate. The motion was made by Aguilar to recommend and Hinkle and the motion was seconded by Commissioner Hill. Commissioner Earle - next applicant, asked for motion on Patricia Siegfled Giles. Commissioner Prothro motion to nominate Patricia Siegfled Giles for Historic Landmark Preservation Commission and was seconded by Commissioner Aguilar. Motion passed.



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PUBLIC HEARING

4. **Z15-06** - Conduct a public hearing and consider a re-zoning request from SF-6 Single Family (6 Unites/Acre) to CH (Commercial Highway) on approximately .5 acres at 3712 Waters Street. As read into the record by the chair, the subject site is zoned (SF-6) single-family -6 and requesting CH (Commercial Highway).

Mike Grace, Director of Development Services explained the Adjacent Zoning:

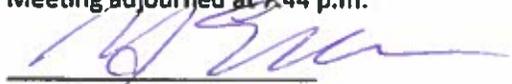
- o Properties North and South SF-6(Single Family)
- o Properties to the West: CH(Commercial Highway)
- o Properties adjacent to the east LI(Light Industrial)

- The company wants to build a non-profit radio station and the station will cover Lancaster and Oak Cliff listening area, with diverse music on a 24 hour radio station. The current and draft Comprehensive Plans project commercial uses at this location.

One property owner response in opposition was received. Land will be used as the antenna tower (60 feet), and the station will be either remote or on the internet. With no further questions, Commissioner Prothro made a motion to close the Public Hearing and the motion was second by Commissioner Hill. Staff recommends approval; Commissioner Prothro made a motion to approve **Z15-06** – seconded by Commissioner Hill – passed 5-0.

Commissioner Earle asked for motion for adjournment – Commissioner Prothro made the motion and the motion was second by Commissioner Aguilar.

Meeting adjourned at 7:44 p.m.



Marvin Earle, Chair

ATTEST



Michael Grace, AICP
 Director, Development Services