

CALL TO ORDER:

Vice Chair Prothro called the meeting to order at 7:00 p.m. on December 13, 2016.

COMMISSIONERS

MARVIN EARLE – CHAIR - ABSENT
LAWRENCE PROTHRO, VICE CHAIR
ISABEL AGUILAR
RACHEAL HILL - ABSENT
CYNTHIA JOHNSON

CITY STAFF

SAMANTHA GOWAN
KELLEY FRAZIER
SHAI ROOS

CITY ATTORNEY
DEVELOPMENT COORDINATOR
PLANNING CONSULTANT (STANTEC)

CITIZENS COMMENTS: (At this time citizens will be allowed to speak only on matters contained on the Planning & Zoning Commission agenda).

NO COMMENTS WERE MADE

CONSENT AGENDA:

1. Consider approval of minutes from the November 15, 2016 meeting.
2. HLPC 16-10 Discuss and Consider a Certificate of Appropriateness to install a four foot (4') wooden picket fence at the property located at 303 South Dallas Ave.
4. HLPC 16-12 Discuss and Consider a Certificate of Appropriateness to repair and replace damaged wood, paint the entire house, and replace three doors and one doggie door at the property located at 529 North Henry Street.

A MOTION WAS MADE BY COMMISSIONER AGUILAR AND SECONDED BY COMMISSIONER JOHNSON TO APPROVE THE MINUTES AS AMENED BY COMMISSIONER JOHNSON AND HLPC 16-10 AND HLPC 16-23 ON THE CONSENT AGENDA.

**AYES: PROTHRO, AGUILAR, JOHNSON
NAYS: NONE**

THE MOTION CARRIED 3 to 0.

2. HLPC 16-11 Discuss and Consider a Certificate of Appropriateness to install a six foot (6') wooden gate, and install an awning at the property located at 312 North Dallas Avenue.

Shai Roos read the staff report into record.

Commissioner Johnson asked if they wanted the metal roof instead of the shingle roof, Shai responded by saying originally they did want the metal roof however the HLPC recommended that the applicant use a composite roof to match the existing home and the applicant was in agreement with that.

A MOTION WAS MADE BY COMMISSIONER AGUILAR AND SECONDED BY COMMISSIONER JOHNSON TO APPROVE THE CERTIFICATE OF APPROPRIATENESS TO INSTALL A SIX FOOT (6') WOODEN GATE, AND INSTALL AN AWNING WITH THE HLPC RECOMMENDATION THAT NO METAL AWNING BE ALLOWED AT THE PROPERTY LOCATED AT 312 NORTH DALLAS AVENUE

AYES: PROTHRO, AGUILAR, JOHNSON
NAYS: NONE

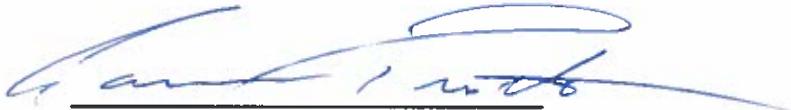
THE MOTION CARRIED 3 to 0.

A MOTION WAS MADE BY COMMISSIONER AGUILAR AND SECONDED BY COMMISSIONER HILL TO ADJOURN THE MEETING.

AYES: PROTHRO, AGUILAR, JOHNSON
NAYS: NONE

THE MOTION CARRIED 3 to 0.

THE MEETING WAS ADJOURNED AT 7:14 P.M.



Marvin Earle, Chair

ATTEST

Kelley Frazier, Development Coordinator