



**MINUTES OF MEETING
AIRPORT ADVISORY BOARD
Tuesday, September 13, 2016
6:30 P.M.**



BOARD MEMBERS PRESENT:

Keith Hutchinson, Chairman
Andy Mungenast, Vice Chairman
Dr. Charles Waldrop, Jr.
John Stewart
Dean Byers
Tim Fagan

X
X
X
X
X
X

ALTERNATE PRESENT:

James Knight

X

CC LIAISON PRESENT:

Councilmember Jaglowski

STAFF PRESENT:

Mark Divita, Airport Manager

X

X Kellen Benbrook, Operations Supervisor

CALL TO ORDER: The meeting was called to order by Chairman Keith Hutchinson at 6:32 p.m. with a quorum present.

Item #1: Approval of Minutes from May 10, 2016 Meeting

Mr. Mungenast motioned for approval. This was seconded by Mr. Byers. The vote carried unanimously.

Item #2: Airport Manager Staff Report

Divita provided a brief on the airport's Terminal Building project. He noted the city is still awaiting word at the end of the fiscal year from Congresswoman Johnson's office if supplemental funds could be provided thus allowing the City to re-bid the project and start construction.

Divita noted that fuel sales are doing well and the Airport has sold more gallons this year as compared to last year.

Item #3: Discuss and consider election of officers to the Airport Advisory Board

Mr. Mungenast made a motion to table the item until next meeting of the board after the December reappointments. This was seconded by Mr. Byers. The vote carried unanimously.

Item #4: Set the Agenda for next meeting

- Approval of Minutes
- Airport Manager briefing
- Discuss and consider election of officers to the Airport Advisory Board
- Set agenda for next meeting

ADJOURNMENT: Dr. Waldrop moved to adjourn. After a second by Mr. Stewart, the motion was approved unanimously and the meeting adjourned at 6:40 p.m.

ATTEST:



Mark Divita
Airport Manager

APPROVED:



Keith Hutchinson
Chairman