

MINUTES

LANCASTER CIVIL SERVICE COMMISSION REGULAR MEETING OF OCTOBER 31, 2017

The Civil Service Commission of the City of Lancaster, Texas, met in a called Regular Session in the Council Chambers of City Hall on October 31, 2017 at 3:00 p.m. with a quorum present to-wit:

Commissioners Present:

Audley Logan, Chair
Lafayette Miles, Vice Chair
Keith Whitley

City Staff Present:

Dori Lee, Human Resources and Civil Service Director
Sam Urbanski, Police Chief
Jason B. Boulton, Assistant Police Chief
Charley Miller, Assistant Police Chief
Rick Frye, Interim Fire Chief
Chris Youngman, Assistant Fire Chief

Call to Order:

Chair Logan called the meeting to order at 3:00 p.m. on October 31, 2017.

Consent Agenda:

Chair Logan read the consent agenda.

1. **Consider approval of the minutes from the Civil Service Commission Meeting held on June 2, 2017.**
2. **Consider Acceptance of the Notice of the July 05, 2017 Entrance Examination & Certified Eligibility List for Police Officer.**
3. **Consider Acceptance of the Notice of the August 12, 2017 Entrance Examination & Certified Eligibility List for Fire Fighter.**
4. **Consider Acceptance of the Notice of the August 06, 2017 Promotional Examination and Certified List for Fire Battalion Chief.**
5. **Consider Acceptance of the Notice of the September 30, 2017 Entrance Examination & Certified Eligibility List for Police Officer.**
6. **Consider Acceptance of the Notice of the December 14, 2017 Promotional Examination for Fire Engineer.**

MOTION: Vice Chair Miles made a motion, seconded by Commissioner Whitley to approve consent items 1 through 6. The vote was cast 3 for, 0 against.

7. **Discuss and consider a request from Police Chief Sam Urbanski to amend local rule 026b. Lateral Entry for Police Officer with Prior Police Experience, removing lateral entry for applicants with three years experience to lateral entry for applicants with six years experience.**

MOTION: Vice Chair Miles made a motion, seconded by Commissioner Whitley to approve action item 7. The vote was cast 3 for, 0 against.

8. **Discuss and consider a request from Interim Fire Chief Ricky Frye to amend local rule 023(b) (6). Eligibility Requirements for Fire Fighter; to add "by date of hire" to the requirement for certification by the Texas Fire Commission as a Basic Fire Fighter; and providing a fire academy enrollment letter of good standing with entrance examination application**

MOTION: Vice Chair Miles made a motion, seconded by Commissioner Whitley to approve action item 8. The vote was cast 3 for, 0 against.

MOTION: Vice Chair Miles made a motion, seconded by Commissioner Whitley to adjourn. The vote was cast 3 for, 0 against.

The meeting was adjourned at 3:18 p.m.

ATTEST:



Dori Lee, Director

APPROVED:



Audley Logan, Chair