

**MINUTES  
HISTORIC LANDMARK PRESERVATION COMMITTEE REGULAR MEETING OF  
SEPTEMBER 26, 2017**

The Historic Landmark Preservation Committee of the City of Lancaster, Texas, met in a Regular session in the City Council Chambers of City Hall on September 26, 2017 at 6:30 p.m. with a quorum present to-wit:

**Members Present:**

Chair Glenn Hooper  
Vice Chair Dee Hinkle  
Patricia Siegfroid-Giles  
Gilles Delaisse  
Mindy Truly  
Alternate Mary Guinn

**City Staff Present:**

Bester Munyaradzi, Senior Planner  
Emma Chetuya, Planner  
Kelley Frazier, Development Coordinator  
Dale Jackson, Building Official

**Call To Order:**

Chair Hooper called the meeting to order at 6:30 p.m. on September 26, 2017.

**Consent Agenda:**

- 1. Consider approval of minutes from the Historic Landmark Preservation Committee Meeting held on June 27, 2017.**

Chair Hooper read the consent agenda.

**MOTION:** Committee Member Siegfroid-Giles made a motion, and seconded by Committee Member Delaisse to recommend approval of the consent agenda. The vote was cast 5 for, 0 against.

**Action:**

- 2. HLPC 17-14 Discuss and consider a Certificate of Appropriateness for demolition of a residence located on 206 E. Pecan Street, Lancaster, Dallas County, Texas.**

Chair Hooper read the item into the record.

Planner Chetuya shared the applicant requested to withdraw the case. In order for the Committee to discuss the findings as requested by the Planning and Zoning Commission regarding the number homes demolished in the Historic District we will need to return at a later date as that item is not on our agenda today.

- 3. HLPC 17-15 Discuss and consider a Certificate of Appropriateness to install wooden fences, metal fences, a concrete walkway, and a concrete driveway at 624 N. Dallas Avenue, Lancaster, Dallas County, Texas.**

Chair Hooper read the item into the record.

Planner Chetuya shared the applicant is requesting to install a 6' high wooden fence on all sides of the rear portion of the property, a 4' high metal fence along Dallas Avenue along the property line up to the entry way on the north side of the house, a 5' wide concrete walkway and driveway for the existing garage and, adding two entry gates along the wooden fence with adjacent to the walkways.

Vice Chair Hinkle inquired as to whether or not all the requested gates are pedestrian gates or for vehicular access. Planner Chetuya indicated that all the gates are for pedestrian access and not vehicle access.

Committee Siegfroid-Giles stated it would be more helpful if the applicants could provide before pictures and after renderings for these requests.

Committee Member Delaisse asked if the wooden fence would be stained, painted or left raw wood. Also, what color would the wrought iron fence be? Yaser Albawab, 624 N. Dallas Ave, Lancaster TX, indicated that the wood fence would be stained and that the wrought iron is going to be black.

Vice Chair Hinkle inquired as to whether or not the applicant is using this as a home or as a business because there is a lot of construction material in the backyard currently. Ms. Albawab stated that the material in the back was for the construction of the fence and that this property is being used as a residence.

Vice Chair Hinkle stated that in the guidelines Chapter 3.16.1.2 it mentions that fences are to be appropriate to the style of the home where for this home, a picket style fence would be more appropriate. However, the issue is that it states for properties located on a corner, corner side yard fences shall be located in the rear 50% of the side yard and shall not obscure projecting features of the historic house. Building Official Jackson shared that because of the setback of this fence it isn't really within the parameters stated above because the guidelines state, "A fence in a corner side yard located adjacent to a public right-of-way shall be located a minimum of 2' from the inner edge of a public sidewalk, or 6' from the curb or edge of street where there is no curb" and this fence is set back much further than 6' from the edge of the street.

**MOTION:** Committee Member Delaisse made a motion and seconded by Committee Member Siegfroid-Giles to recommend approval of item 3. The vote was cast 5 for, 0 against.

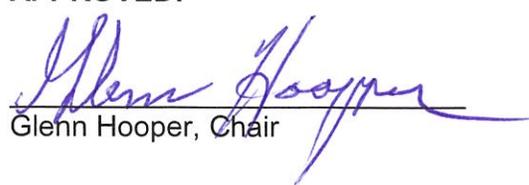
**MOTION:** Committee Member Siegfroid-Giles made a motion, and seconded by Committee Member Delaisse to adjourn the meeting. The vote was cast 5 for, 0 against.

The meeting was adjourned at 7:00 p.m.

**ATTEST:**

  
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Kelley Frazier, Development Coordinator

**APPROVED:**

  
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Glenn Hooper, Chair