

## MINUTES

## LANCASTER CITY COUNCIL REGULAR MEETING OF FEBRUARY 26, 2018

The City Council of the City of Lancaster, Texas, met in a called Regular Session in the Council Chambers of City Hall on February 26, 2018 at 7:00 p.m. with a quorum present to-wit:

**Councilmembers Present:**

Mayor Marcus E. Knight  
Carol Strain-Burk  
Stanley Jaglowski  
Marco Mejia  
Spencer W. Hervey, Jr.  
Mayor Pro Tem Clyde C. Hairston  
Deputy Mayor Pro Tem Nina Morris

**City Staff Present:**

Opal Mauldin-Jones, City Manager  
Rona Stringfellow, Assistant City Manager  
Fabrice Kabona, Assistant to the City Manager  
Ricky Frye, Interim Fire Chief  
Dale Jackson, Building Official/ Interim Development Director  
Sean Johnson, Director of Quality of Life and Cultural Services  
Dori Lee, Director of Human Resources  
Jermaine Sapp, Director of Equipment Services and Facilities  
Baron Sauls, Finance Director  
Sam Urbanski, Police Chief  
Alton Dixon, Purchasing Agent  
Katherine Hail, Animal Control Officer  
Imelda Speck, ICMA Fellow  
Jasmine Carr, Community Programs Coordinator  
David T. Ritter, City Attorney  
Sorangel O. Arenas, City Secretary

**Call to Order:**

Mayor Knight called the meeting to order at 7:00 p.m. on February 26, 2018.

**Invocation:**

Pastor Cleaver gave the invocation.

**Pledge of Allegiance:**

Mayor Pro Tem Hairston led the pledge of allegiance.

**Citizens' Comments:**

Pervez Bhojani, 2601 W. Pleasant Run, shared his concerns related to criminal activity occurring to businesses in the city.

Belinda Tucker, 1827. Athena Drive, shared her concerns regarding the establishment of Pleasant Run Estates Public Improvement District (PID).

Darrell Hanssen 740 Hillside Dr., Cedar Hill, spoke in favor in naming a facility building after former Chief Larry Flatts.

Peggy Collins, 1420 Enchanted, spoke in favor of item 4.

JoAnn Sacharko, 568 W. 5<sup>th</sup>, did not wish to speak but requested her support of item 4.

Cindy Weaver, 606 W. 5<sup>th</sup> St, did not wish to speak but requested her support of item 4.

Vernon Smith, 2710 Pebblebeach Drive, did not wish to speak but concerns were related to streets.

Willie C. Vaughn, 2742 Pebblebeach Drive, did not wish to speak but concerns were related to streets.

Jasmine Carr, Community Relations Coordinator, 211 N. Henry Street, spoke on "It's Time Texas Community Challenge" which started January 8th and goes through March 4th. Community Relations Coordinator Carr shared that there are numerous of ways to earn points. For registration, please visit website [www.ittcommunitychallenge.com](http://www.ittcommunitychallenge.com) to join the movement in order to help the Lancaster community win a grant to Lancaster Independent School District.

**Consent Agenda:**

City Secretary Arenas read the consent agenda.

1. **Consider approval of minutes from the City Council Regular Meeting held on October 9, 2017 and November 13, 2017.**
2. **Consider a resolution to update the Southwest Regional Emergency Management Plan from November 13, 2017.**

**MOTION:** Deputy Mayor Pro Tem Morris made a motion, seconded by Mayor Pro Tem Hairston to approve consent items. The vote was cast 7 for, 0 against.

3. **Discuss and consider amending Ordinance No. 2007-09-43 of the Lancaster Code of Ordinances Chapter 12, Article 12.500, "Parking in Alleys and Streets, Generally," regulations from 10 feet to 15 feet on either side of a postal receptacle.**

Mayor Knight shared at the Monday, February 19, 2018 Special Work Session, City Council requested a change from 10 feet to 15 feet on either side of a postal receptacle.

City Manager Mauldin-Jones stated that Councilmember Strain-Burk placed at the dais some documentation she received from a representative from the Postal Service in relation to item 3.

Councilmember Strain-Burk stated that the documents presented reflect the Postal Service vehicles and the reasoning for the increase of footage.

Councilmember Hervey spoke in favor of item 3.

**MOTION:** Councilmember Strain-Burk made a motion, seconded by Mayor Pro Tem Hairston to approve item 3. The vote was cast 7 for, 0 against.

4. **Discuss and consider a resolution for a City Facility Naming Policy.**

City Manager Mauldin-Jones shared on December 3, 2017, Council received a presentation and discussed the adoption of a Facility/Building and Park Land Naming Policy or Ordinance. At the Monday, February 19, 2018 Work Session meeting, City Council reviewed a draft of the City Facility Naming Policy. As Council requested, this policy incorporates procedures that have been established through the previous Park Land Naming Policy and Street Name Change Ordinance with changes providing clarifications on procedures. City Council requested the policy include criteria for the naming of facilities. During the Work Session, Council requested Section V: Municipal Facilities, A. Procedures, ii, be revised to establish a five (5) member subcommittee comprised of two (2) Councilmembers and at least one (1) representative from a Board or Commission. If a relevant advisory board or commission does not exist, then the City Council may appoint a third councilmember and two (2) members at-large representing the public.

Councilmember Hervey disclosed the importance of citizen engagement.

Deputy Mayor Pro Tem Morris spoke on the importance of citizen engagement and the community should have the opportunity to be involved in the process.

**MOTION:** Councilmember Strain-Burk made a motion, seconded by Councilmember Jaglowski to approve item 4. The vote was cast 7 for, 0 against.

**5. Discuss and consider a resolution adopting a Land Bank Policy.**

City Manager Mauldin-Jones stated that during the 2016 Strategic Planning Session, City Council identified a goal to develop a Land Bank Program for City property as a strategy to achieve its goal of quality development in the City. The City Council received a presentation during a City Council Special Work Session on January 8, 2018 outlining the Land Bank Strategy Policy 'draft' for consideration. Councilmember Strain-Burk provided comments to the 'draft' presented during the aforementioned Special Work Session. Also, attached is a red-line copy with Councilmember Strain-Burk's suggested changes.

Councilmember Hervey spoke in favor of item 5.

**MOTION:** Councilmember Strain-Burk made a motion, seconded by Mayor Pro Tem Hairston to approve item 5. The vote was cast 7 for, 0 against.

**6. Consider election of a Mayor Pro Tempore.**

Mayor Pro Tem Hairston requested legal comments regarding item 6.

City Attorney Ritter stated if a member of the Council files as a candidate for nomination or election to any public office other than his/her current office on the City Council, such candidacy shall constitute an automatic resignation and the office would then be considered vacant. However, the Texas constitution provides for a "hold-over" procedure, and declares that the office shall continue to perform the duties of office until their successor is seated. Additionally, the City Charter states that if the office of the Mayor Pro Tem or Deputy Mayor Pro Tem is vacated, a replacement must be elected by the City Council at the next regular meeting.

Councilmember Mejia inquired if the Mayor Pro Tempore will serve until the May 5<sup>th</sup> General Election. City Attorney Ritter confirmed.

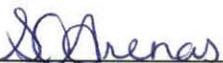
Councilmember Hairston nominated Deputy Mayor Pro Morris. Councilmember Jaglowski nominated Councilmember Strain-Burk.

A roll call vote was cast 5 for, 2 against [Hairston and Morris] for Carol Strain-Burk to serve as Mayor Pro Tempore.

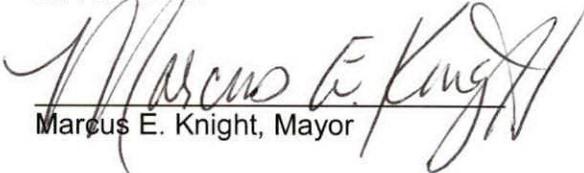
**MOTION:** Mayor Pro Tem Strain-Burk made a motion, seconded by Deputy Mayor Pro Morris, to adjourn. The vote was cast 7 for, 0 against.

The meeting was adjourned at 7:39 p.m.

**ATTEST:**

  
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Sorangel O. Arenas, City Secretary

**APPROVED:**

  
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Marcus E. Knight, Mayor