

MINUTES

LANCASTER CITY COUNCIL SPECIAL MEETING OF JULY 30, 2018

The City Council of the City of Lancaster, Texas, met in a called Special Session in the Council Chambers of City Hall on July 30, 2018 at 7:30 p.m. with a quorum present to-wit:

Councilmembers Present:

Mayor Clyde C. Hairston
 Carol Strain-Burk
 Deputy Mayor Pro Tem Stanley Jaglowski
 Mayor Pro Tem Marco Mejia
 Derrick D. Robinson
 Racheal Hill
 Nina Morris

City Staff Present:

Opal Mauldin-Jones, City Manager
 Rona Stringfellow, Assistant City Manager
 Fabrice Kabona, Assistant to the City Manager
 Cheryl Womble, Administrative & Community Relations Supervisor
 Jasmine Carr, Community Programs Coordinator
 Baron Sauls, Finance Director
 Kenneth Johnson, Fire Chief
 Sam Urbanski, Police Chief
 Chris Youngman, Assistant Fire Chief
 Dipak Patel, Project Manager
 Amanda Monsivais, Benefits and Risk Manager
 Kellen Benbrook, Airport Manager
 Than Nguyen City Engineer
 Dori Lee, Director of Human Resources
 Shane Shepard, Director of Economic Development
 Bester Munyaradzi, Senior Planner
 Jermaine Sapp, Director of Equipment Services and Facilities
 Andy Waits, Interim Assistant Public Works Director
 Alton Dixon, Purchasing Agent
 Delajer Walker, Interim E.C. Superintendent
 Ashley White, Associate City Attorney
 Sorangel O. Arenas, City Secretary

Call to Order:

Mayor Hairston called the meeting to order at 8:24 p.m. on July 30, 2018.

Consent Agenda:

City Secretary Arenas read the consent agenda.

1. Consider a resolution approving an Interlocal agreement with the North Central Texas Council of Government (NCTCOG) for reimbursement of Grant funds for the Solid waste and Recycling education project.
2. Consider a resolution authorizing the City Manager to execute commercial and non-commercial leases, ground leases, and assignments and assumptions of ground leases at the Lancaster Regional Airport from August 1, 2018 to July 31, 2019.
3. Consider a resolution authorizing a professional services agreement with Johnson Controls, Incorporated for the replacement of Heating Ventilation and Air Conditioning (HVAC), exhaust fans, and ceiling and lighting for the Lancaster Animal Shelter in an amount not to exceed one

hundred and twenty-two thousand three hundred ninety dollars (\$122,390.00) and authorizing the City Manager to execute said agreement.

Deputy Mayor Pro Tem Jaglowski pulled items 1 and 2.

MOTION: Deputy Mayor Pro Tem Jaglowski made a motion, seconded by Councilmember Strain-Burk to approve consent item 3. The vote was cast 7 for, 0 against.

- 1. Consider a resolution approving an Interlocal agreement with the North Central Texas Council of Government (NCTCOG) for reimbursement of Grant funds for the Solid waste and Recycling education project.**

Deputy Mayor Pro Tem Jaglowski requested staff comments. City Manager Mauldin-Jones shared that on March 12, 2018, the Lancaster City Council approved a resolution authorizing the filing of a grant application with the NCTCOG, in an amount not to exceed fifty-four thousand one hundred seventy-five dollars and forty-four cents (\$54,175.44), for the FY 2018/2019. The City was awarded the reimbursable grant in the amount of \$40,371.00, for a Solid Waste and Recycling Education Project. All project expenses up to \$40,371.00, incurred during the term of this agreement will be fully reimbursed to the City. The City requested funding to assist in the expansion of the solid waste and recycling education. The goal of the proposed educational project is to increase recycling participation, reduce and eliminate illegal dumping, as well as educate citizens about the City's sanitation guidelines. Staff will purchase a retrofit recycling vehicle (van) that will be equipped on one side with a large flat screen TV to be viewed by event attendees; along with this vehicle, staff will acquire a mascot to assist in the promotion of recycling at various events. Additionally, staff will partner with the solid waste provider, Community Waste Disposal, to produce an educational video. The City will receive 100% reimbursement for dollars spent towards the project. Staff recommends approval of the resolution and agreement, as presented.

Deputy Mayor Pro Tem Jaglowski expressed his appreciation to staff.

MOTION: Councilmember Strain-Burk made a motion, seconded by Deputy Mayor Pro Tem Jaglowski to approve consent item 1. The vote was cast 7 for, 0 against.

- 2. Consider a resolution authorizing the City Manager to execute commercial and non-commercial leases, ground leases, and assignments and assumptions of ground leases at the Lancaster Regional Airport from August 1, 2018 to July 31, 2019.**

Deputy Mayor Pro Tem Jaglowski requested Council's input to extend the City Manager's authorization from a yearly bases to every two years.

Mayor Pro Tem Mejia suggested continuing the approval of item 2 annually.

City Manager Mauldin-Jones shared that item 2 authorizes the City Manager to sign Airport T-hangar and T-spot leases and ground lease assignments and assumptions which have been reviewed and approved as to form by the City Attorney. The authorization has been working great to provide good and timely customer service for lease approvals with our tenants and future tenants. This renewal includes all the previous lease signing authorizations including commercial leases and ground leases. Adding these will fully encompass all leases at the airport and afford the same customer service level to all tenants and future tenants aboard Lancaster Regional Airport. The authorization is active for one year.

Deputy Mayor Pro Tem Jaglowski stated that since item 2 has been successful since 2015, he was considering extending the authorization for a length of two to five years.

Councilmember Strain-Burk suggested approving of item 2 and the ability to discuss further at a Work Session Meeting.

Mayor Pro Tem Mejia inquired of City Manager Mauldin-Jones if the process is extensive. City Manager Mauldin-Jones shared that the implementation was to provide good and timely customer service for lease approvals with our tenants and future tenants.

Councilmember Morris suggested approving item 2, as stated by Councilmember Strain-Burk, and the ability to discuss further during the annual Strategic Planning Session.

MOTION: Councilmember Strain-Burk made a motion, seconded by Deputy Mayor Pro Tem Jaglowski to approve consent item 2. The vote was cast 7 for, 0 against.

4. Z18-05 Conduct a Public Hearing and consider a rezoning request from Agricultural Open (AO) to SF-4 Single Family Residential. The property is approximately 125.2 acres and is located south of Main Street, east of Bluegrove Road and west of Belt Line Road. It is further described as Abstract 449 Arthur Eldridge, Lancaster, Dallas County, Texas.

City Manager Mauldin-Jones spoke on item 4 and shared that the item is to conduct a Public Hearing and consider a rezoning request. The property is located south of Main Street, east of Bluegrove Road and west of Belt Line Road. The property is approximately 125.2 acres in size and is currently zoned Agricultural Open (AO). The Future Land Use Plan of the Comprehensive Plan identifies this site as suitable for Suburban Neighborhood uses. The request is consistent with the Comprehensive and to rezone the subject property from AO to SF-4. The current zoning only allows for agricultural uses and a single family dwelling on five (5) acres or more. The proposed zoning change would allow up to 4 dwelling units per an acre. Suburban Neighborhood is envisioned to have place types which focus on creating a variety of residential products. The subject property is served by City of Lancaster water. Additionally, the applicant will have to extend sanitary sewer line to the subject property. Access to the property would be from Main Street. If the zoning change request is granted, the applicant has indicated that they intend to market the property to their builder clients to determine the desired land plan, lot mix and construction product mix most suitable for property and market that complies with all of the SF-4 zoning restrictions and requirements. The applicant will be required to meet the requirements for single family development as outlined by the Lancaster Development Code (LDC). On June 3 and June 10, 2018, a notice for this public hearing appeared in the Focus Daily Newspaper. Staff also mailed 22 notifications of this public hearing to property owners within 200-feet of the subject site and zoning signs were placed on the property. There has been one (1) letter returned in favor, one (1) in opposition and one (1) neither supporting nor opposing the case. On June 19, 2018 the Planning and Zoning Commission recommended approval of the request as presented. Staff concurs with the Planning and Zoning Commission.

Councilmember Strain-Burk requested clarification on the zoning for SF-4 Single Family Residential. City Manager Mauldin-Jones shared that in the Development Districts under SF-4, it requires a minimum of 2,100 square feet. Staff met with the applicant and they are aware of City Council's Goals and Vision to have more custom homes in larger lots. However, the rezoning request is for an SF-4 which is the lowest zoning classification that does still meet the intent of low density. The applicant will be required to meet the requirements for single family development as outlined by the Lancaster Development Code (LDC).

Mayor Pro Tem Mejia inquired confirmation that under the Comprehensive Plan, four homes per acre is considered low density. City Manager Mauldin-Jones confirmed.

Mayor Pro Tem Mejia expressed that if item 4 is approved this will continue the same residential development instead of like estate-style homes. He indicated the development as proposed, in his opinion, is not the best use of the subject property.

Deputy Mayor Pro Tem Jaglowski emphasized that the Council desires to obtain a higher value of residential development.

Mayor Hairston opened the public hearing.

Frank Mejia, 1500 W. Main Street, spoke in opposition of item 4. and shared that he has been a resident for over forty-five years. Since he resides near the subject property, he expressed a desire to have bigger and better homes.

Irene Mejia, 1500 W. Main Street, spoke in opposition of item 4.

Alan Atkins, applicant, stated that as a land developer, he is proposing the lowest density to market the property to determine the desired land plan, lot mix and construction product mix most suitable for property and market that complies with all of the SF-4 zoning restrictions and requirements. The subject property has approximately fifty acres of flood plain and he desires to construct a park that will be maintained by the HOA.

Councilmember Robinson inquired if the property has the capacity to maintain larger square footage homes. Applicant Atkins stated that the square footage per home is not an issue; however, he strives to market the property as high as possible to be able to get a high dollar return.

Councilmember Morris shared to the applicant that she desires higher-value homes to be developed.

Mayor Hairston stated that the City Council has three options which they may approve the proposed rezoning request, as presented; may approve the proposed rezoning request with changes and to state those changes; or may deny the proposed rezoning request.

Councilmember Morris inquired if the item may be tabled to discuss property use stipulations. Mayor Hairston stated that the request brought forth is a rezoning request from Agricultural Open (AO) to SF-4 Single Family Residential.

City Manager Mauldin-Jones stated the item was recommended approval by the Planning and Zoning Commission. In order to modify the application, the applicant will have to reapply and go through the process again. Staff verified with legal and City Council cannot change what was depicted on the application. However, the applicant has the option to withdraw his request, resubmit a new application, or continue with his request. The City Council has the option to table the matter or they may approve the proposed rezoning request, as presented; may approve the proposed rezoning request with changes and to state those changes; or may deny the proposed rezoning request. She indicated that since Planning and Zoning recommended approval, in order for the denial to pass, a supermajority vote is required.

Deputy Mayor Pro Tem Jaglowski inquired the information researched by staff regarding empty nesters per the Lancaster Development Code. Assistant City Manager Stringfellow stated that in efforts to promote diversity, in residential subdivisions in SF-4, SF-5 and SF-6 zoning districts, developments of 50 or more acres in size which are being developed, they must contain a minimum of 20 percent Empty-nester Units. She shared that empty-nester units may include single family lots or two-story townhouses and are characterized as single family living units which are 1,000 to 1,400 square feet in size. Townhouses must be at least 1,200 square feet with no maximum size. However, an SUP shall be required for units that are 850 square feet. Lots must be between 30 and 50 feet wide and townhouses must be a minimum of 20 feet in width.

Councilmember Strain-Burk emphasized the necessity to have a variety of diversity and different size lots and square footage.

Mayor Pro Tem Mejia disagreed with Councilmember Strain-Burk and expressed the need to develop residential homes over three hundred thousand dollars (\$300,000). He stated in other communities, he has not witnessed the minimum of 20 percent empty-nester units and the desired a mixed-used residential. He conveyed the need to review the standards and requirements for Empty Nester Units.

Councilmember Morris agreed with Mayor Pro Tem Mejia to review the Empty Nester Units guidelines and standards.

Applicant Atkins shared his challenges and understands the requirements and guidelines set forth. He is ready to invest in the property; however, before any work is underway he would like to know the zoning.

Mayor Pro Tem Mejia requested to close the public hearing and proceed with consideration.

MOTION: Councilmember Morris made a motion, seconded by Mayor Pro Tem Mejia to close the public hearing. The vote was cast 7 for, 0 against.

MOTION: Mayor Pro Tem Mejia made a motion, seconded by Councilmember Morris to deny item 4. The vote was cast 6 for, 1 against [Robinson].

5. Z18-06 Conduct a Public Hearing and consider an ordinance granting a Specific Use Permit (SUP) request for in-home daycare at a property addressed as 1743 O'Neal Street; Lot 7, Block B in Wellington Park North Subdivision. The property is located within the Jonathan L. Samson Survey, Abstract No. 1311 City of Lancaster, Dallas County, Texas.

City Manager Mauldin-Jones spoke on item 5 and stated that staff received a Specific Use Permit (SUP) request for in-home day care application for Karen's 24 Hour Childcare and Day School. The application was submitted after the day care experienced a fire. At that time, the Fire Marshall was made aware that property owner was operating an in-home daycare without the City required permits. While Texas Department of Family and Protective Services require in-home daycare operators to meet local government requirements as part of the State minimum guidelines for licensing; negligence to acquire local permits is a common oversight that many in-home daycare operators make once they get State License. As a result, the City has approximately 32 (thirty-two) in-home day cares that are operating without City permits. Karen's 24 Hour Childcare and Day School is State Licensed, however, the operation does not have the required City of Lancaster Fire and Building Inspections permits to operate such a business. In addition, the Lancaster Development Code (LDC) requires in-home day cares to obtain a Specific Use Permit (SUP) in all Residential zoning districts. This is a request for an in-home daycare for eight (8) children ranging from 14 months to five (5) years of age (1 child 14 months old, 1 child 2 years old, 2 children 2 1/2 years old, 1 child 3 years old, 2 children 4 years old and 1 child 5 years old). Though the daycare had been licensed by the State for operation for more than 10 years; the operation was never in compliance with local requirements. The applicant is therefore seeking to bring the business in compliance with the City's required permits. She stated that in-home daycare is classified as Home Occupation and must meet Sec. 14.402 Use Standards, Subsection (b) Residential and Lodging Use Conditions (7) Home Occupation regulations of the Lancaster Development Code which must clearly be incidental and secondary to the primary use of the property as a residence; no more than two (2) people outside the family may be employed in the home occupation. There shall be no exterior display, exterior storage of materials, and no other exterior indication of the home occupation or variation from the residential character of the principal building; no more traffic shall be generated by such home occupation than would normally be expected in the neighborhood; in addition to the off-street parking required for the residence, adequate additional off-street parking shall be provided for the vehicles of each employee and the maximum number of users the home occupation may attract,. One (1) additional parking space at the rest of the house shall be provided; no nuisance, offensive noise, vibration, smoke, dust, odors, heat, glare, or electrical disturbance shall be generated. The home occupation may not be interpreted to include the following: facilities for repair of motor vehicles, small motors, daycare center, or uses which utilize flammable or hazardous materials. As mentioned, this in-home daycare cares for eight (8) children ranging from 14 months to five (5) years old. Due to the ages of children, Building and Fire codes classifies this in-home day care as an I-4 which requires the installation of automatic fire sprinklers. Therefore the operators/owners of the in-home daycare are required to install automatic fire sprinklers in the premise for the safety of the children and to meet the Fire code requirement. Staff recommended approval of item 5 on condition that the applicant installs automatic fire sprinklers for the safety of the children and as required by the Fire Department and the children must remain on the first floor. Zoning signs were placed on the subject property on Friday, June 8, 2018. On June 6, 2018, notifications of this public hearing were mailed to owners that are within 200 feet of the subject property. On Thursday, June 3, 2018, a notice for this public hearing appeared in the Focus Daily Newspaper. Staff received one letter in favor and no letter in opposition of item 5. On June 19, 2018 the Planning and Zoning Commission recommended approval of the

SUP for in-home daycare and if children will be maintained on the second floor, automatic fire sprinklers must be installed. Staff concurred with the Planning and Zoning Commission.

Mayor Hairston opened the public hearing.

There were no speakers.

Mayor Pro Tem Mejia spoke in opposition of item 5. In efforts to keep the neighborhoods peaceful, he expressed his concerns on conducting business in a residential area.

Councilmember Morris spoke in favor of item 5. She stated that as a mother, she seeks in-home daycare facilities near her home and someone that she has confidence in to monitor her toddler.

Deputy Mayor Pro Tem Jaglowski inquired the duration of operation of Karen's 24 Hour Childcare and Day School. City Manager Mauldin-Jones indicated that the facility obtained the state issued license on April 13, 2010. However, staff was informed by Texas Department of Family and Protective Services that the City has approximately 32 (thirty-two) in-home day cares that are operating without City permits. Currently, staff is in the process of notifying those in-home day cares and providing a 90 day grace period to submit a Specific Use Permit (SUP) in order to be in compliance with the City's required permits.

Deputy Mayor Pro Tem Jaglowski inquired if the operation of Karen's 24 Hour Childcare and Day School had any previous recorded incidents. City Manager Mauldin-Jones stated that staff did not pull the records for the address. However, due to the fire incident, the Fire Marshall was made aware that the property owner was operating an in-home daycare without the City required permits.

Deputy Mayor Pro Tem Jaglowski inquired that, if item 5 approved, staff will confirm that the fire sprinklers were installed. City Manager Mauldin-Jones stated that if the children remain on the first level of the home during operating hours, the applicant does not need to install automatic fire sprinklers. However, the Fire Marshall will continue to conduct annual inspections, as required, or additional inspections, as needed.

Councilmember Strain-Burk spoke in favor of item 5 and agreed with Councilmember Morris' comments as long as the business is in compliance with local and state regulations.

Councilmember Hill inquired more information on the annual inspections that are conducted by the Fire Marshall. Fire Chief Johnson stated that inspections are scheduled by appointment; however, there have been numerous incidents that inspections are unannounced. After the fire incident, the Fire Department conducted an inspection to ensure the home is safe until the process of the SUP request is completed. He indicated that he had previously met with the Texas Department of Family and Protective Services in order to dissolve any confusion or concerns since the high number of in-home day cares that are not in compliance with the City's requirements. He was informed by the Texas Department of Family and Protective Services that they cannot mandate to contact the City; however, they do highly recommend for the business owners to contact the City. Also, the State stressed that the in-home day cares are vital to the community because there are a number of residents that need day cares.

Councilmember Hill expressed the need of in-home day cares but is concerned with the safety of the children. She recommends that inspections are not announced.

Deputy Mayor Pro Tem Jaglowski inquired from Fire Chief Johnson is there were any injuries from the fire incident. Fire Chief Johnson informed that there were no injuries from the small fire as the home had a fire extinguisher.

Councilmember Morris inquired if the 32 (thirty-two) in-home day cares that are operating without a City permits will receive a citation. Fire Chief Johnson stated that staff is in the process of notifying the in-home day cares and providing them with a 90 day grace period to be in compliance with the City's required permits.

However, the Fire Marshall issues a citation when the fire incident occurred but informed the owner that if the day care becomes compliant, the citation will be waived.

Associate City Attorney White stated that the case is currently ongoing in the Municipal Court. She informed that the case was reset for Jury Trial in September 2018 since the SUP request was currently pending for City Council consideration.

Deputy Mayor Pro Tem Jaglowski inquired if the annual inspections conducted by the City are shared with the Texas Department of Family and Protective Services. Fire Chief Johnson stated that the state conducts their own inspections.

MOTION: Councilmember Morris made a motion, seconded by Councilmember Strain-Burk to close the public hearing. The vote was cast 7 for, 0 against.

MOTION: Councilmember Strain-Burk made a motion, seconded by Councilmember Hill to approve item 5. The vote was cast 7 for, 0 against.

6. **Discuss and consider a resolution approving the terms and conditions of an agreement with McMahon Contracting L.P. for limited pavement repairs on Pleasant Run Road in an amount not to exceed one million nine hundred seventy-five thousand two hundred eighty-nine dollars and seventy-four cents (\$1,975,289.74).**

City Manager Mauldin-Jones shared that item 6 is a request to approve an agreement for the construction of Pleasant Run Road. The project funding is available and will be derived from 2007 street bonds. The City utilized Dal-Tech Engineering, Inc. for the design including engineering services of Pleasant Run Road which was presented in three phases. Pleasant Run Road was identified as it is a major arterial that is heavily traveled due to access from major residential subdivisions. Plans include saw cutting the existing concrete pavement and curbs that have been identified; removing concrete pavement and compaction of the subgrade prior to the concrete being replaced. This will provide a smoother driving experience for residential drivers and a more sustained roadway for heavier vehicles that travel the roadway. Staff recommended Phase 1, plus additional improvement in Phase 1, but to not to exceed one million nine hundred seventy-five thousand two hundred eighty-nine dollars and seventy-four cents (\$1,975,289.74). This phase is located on Pleasant Run Road between Interstate 35E to Houston School Road. Staff recommended approval of the request, as presented.

Mayor Pro Tem Mejia inquired the number of bids received. Interim Assistant Public Works Director Waits stated that staff only received one.

Mayor Pro Tem Mejia inquired the publication notice for bids. Purchasing Agent Dixon informed that the publication was recorded in the City's official newspaper as well as the state's required website.

Deputy Mayor Pro Tem Jaglowski requested comments from the representative from Dal-Tech Engineering, Inc. Devyn Howell shared that her company has worked on a recent project within the City and is grateful for the opportunity. The McMahon Contracting L. P. submitted their bid and Dal-Tech Engineering recommended that the construction contract for bond program be awarded to McMahon Contracting L. P.

Mayor Pro Tem Mejia requested to reopen the bid for an additional three more weeks to obtain the best price as possible. He inquired what additional publication options are available. City Manager Mauldin-Jones shared that the City places open bids in the City's official newspaper as well as the state's website and noticed in the contractors association. She indicated that McMahon Contracting L. P. is one of the larger firms that are doing work in the region. Based on the project size and the scope of the project, there was limited interest for the project.

Mayor Pro Tem Mejia requested to obtain one more bid and suggested to table the matter. City Manager Mauldin-Jones mentioned that if it is the will of the Council, that item 6 must be rejected and another publication notice must be resubmitted.

MOTION: Councilmember Strain-Burk made a motion, seconded by Councilmember Morris to approve item 6. The vote was cast 6 for, 1 against [Mejia].

7. **Consider a resolution authorizing a professional services agreement with Siemens Industry, Incorporated for the replacement of the Building Automated System/Heating Ventilation and Air Conditioning BAS/HVAC and the pool unit at the Recreation Center, in an amount not to exceed one million three hundred sixty-four thousand dollars and five hundred and seventy-one dollars (\$1,364,571.00) and authorizing the City Manager to execute said agreement.**

City Manager Mauldin-Jones shared that item 7 was previously presented at Work Session.

Mayor Pro Tem Mejia requested the number of proposals submitted. City Manager Mauldin-Jones shared that item 7 is to consider a professional services agreement with Siemens Industry and they received three.

Deputy Mayor Pro Tem Jaglowski requested for the City Manager Mauldin-Jones to explain the professional services agreement. City Manager Mauldin-Jones stated that Siemens conducted an audit of the Lancaster Recreation Center and identified that the existing Building Automated System BAS/HVAC is not working correctly and needs to be replaced the aging air-cooled chiller. The cost of the project is set at a fixed-price.

MOTION: Mayor Pro Tem Mejia made a motion to table item 7. The motion failed due to lack of second.

MOTION: Councilmember Morris made a motion, seconded by Councilmember Strain-Burk to approve item 7. The vote was cast 6 for, 1 against [Mejia].

8. **Discuss and consider appointments to the Hike and Bike Trails Advisory Committee.**

City Manager Mauldin-Jones indicated that in order to continue with the current recommended committee composition Planning and Zoning Commissioner Karen Collins has agreed to serve. Mr. Granger, LISD Superintendent has been contacted to appoint another LISD representative. Superintendent Granger has recommended James Thomas from the school district.

MOTION: Councilmember Strain-Burk made a motion, seconded by Deputy Mayor Pro Tem Jaglowski to appoint Planning and Zoning Commissioner Karen Collins and Lancaster Independent School District Representative James Thomas. The vote was cast 7 for, 0 against.

9. **Discuss and receive a presentation on the appointment of a Capital Improvements Advisory Committee (CIAC).**

Councilmember Strain-Burk nominated Paul Cummins, Mark Beasley, and Mindy Truly. However, she has not verified with the nominees.

Councilmember Morris nominated Mark Beasley.

City Manager Mauldin-Jones stated that at least five (5) members should be appointed to the Capital Improvements Advisory Committee (CIAC). Per the Texas Local Government Code, the role of the advisory committee is outlined. At least 40% must be representatives of the real estate, development, or building industries, who are not employees or officials of a city or governmental entity. The current makeup of the Planning and Zoning Commission does not include at least one (1) member from the above mentioned real estate, development, or building industry and does not have at least five (5) members; the City Council would need to make additional appointments to the Planning and Zoning Commission that satisfies this requirement. With that being said, City Council could allow the current three (3) Commissioners to serve along with the addition of an ad hoc member that is from the real estate, development, or building industries. She shared that appointment is not required at the meeting and recommendation made be announced so staff may confirm with the nominees.

MOTION: Councilmember Strain-Burk made a motion, seconded by Councilmember Morris to nominate Paul Cummins, Mark Beasley, and the current three (3) Planning and Zoning Commission members. The vote was cast 7 for, 0 against.

10. Discuss and consider a resolution adopting the City of Lancaster Proposed Budget Calendar for Fiscal Year 2018/2019.

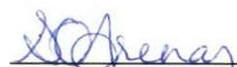
City Manager Mauldin-Jones suggested one modification to the schedule and recommended removing August 9, 2018 and proposed Saturday, August 11, 2018 at 9:00 a.m. for a Special Work Session at the Pump Station.

MOTION: Councilmember Morris made a motion, seconded by Councilmember Strain-Burk to approve item 10 with the suggestions. The vote was cast 7 for, 0 against.

MOTION: Councilmember Morris made a motion, seconded by Councilmember Strain-Burk, to adjourn. The vote was cast 7 for, 0 against.

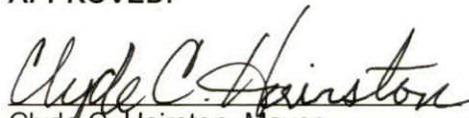
The meeting was adjourned at 10:01 p.m.

ATTEST:



Sorangel O. Arenas, City Secretary

APPROVED:


Clyde C. Hairston, Mayor