

MINUTES

HISTORIC LANDMARK PRESERVATION COMMITTEE REGULAR MEETING OF SEPTEMBER 25, 2018

The Historic Landmark Preservation Committee of the City of Lancaster, Texas, met in a Regular Session in the City Council Chambers of City Hall on September 25, 2018 at 6:30 p.m. with a quorum present to-wit:

Members Present:

Chair Glenn Hooper
Vice Chair Dee Hinkle
Patricia Siegfroid-Giles
Mindy Truly
Mary Guinn, Alternate

Members Absent:

Gilles Delaisse

City Staff Present:

Bester Munyaradzi, Senior Planner
Emma Chetuya, Planner

Call To Order:

Chair Glenn Hooper called the meeting to order at 6:30 p.m. on September 25, 2018.

CONSENT AGENDA:

Chair Hooper read the consent agenda.

1. **Consider approval of minutes for the Regular Meeting held on July 24, 2018.**

MOTION: Vice Chair Hinkle made a motion, seconded by Committee Member Siegfroid-Giles to approve item 1. The vote was cast 5 for, 0 against [Delaisse].

2. **HLPC 18-12 Discuss and consider a Certificate of Appropriateness (COA) for the construction of a new fence on the property located at 721 N. Jefferson Street, Lancaster, Dallas County, Texas.**

Planner Chetuya spoke on item 2 and stated the request is to install a 6-foot dark brown stained wood fence on the property located at 721 N. Jefferson Street. The fence will enclose the backyard and provide privacy. She noted that the Lancaster Historic Residential District Guidelines (LHRDG) states that the side of the fence facing a street or alley should have finishing. Fences shall be constructed of wood, twisted wire and metal or other appropriate materials. Also, she shared that the Fence Ordinance states that, "It shall be unlawful to erect, maintain, suffer or permit a fence at a height exceeding (8) feet in any rear yard or along any rear yard lot line or in any side yard or along any side yard line, except by appeal to the zoning board of adjustment and by favorable vote from same...All fences shall be set back a minimum of five (5) feet from the front of a structure." The proposed fence material and height are consistent with the Lancaster Historic Residential District Guidelines (LHRDG) and the Fence Ordinance. Staff recommended approval of item 2.

Committee Member Siegfroid-Giles asked the applicant's representative if the pictures of the proposed fence is an accurate representation of what is sought to construct. Applicant's representative, Charles Harris, 413 Ledger Street, Cedar Hill, Texas, confirmed and stated it will be six (6) feet tall.

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Committee Member Siegfried-Giles commented about the trim style of the fence as it relates to Craftsman style fences.

Committee Member Siegfried-Giles stated the deeper trim would only apply to the part of the fence facing the streets and not the sides of the fence.

The Committee Members discussed how the trim of the fence would not be visible from the street.

MOTION: Alternate Member Guinn made a motion, seconded by Committee Member Truly to approve item 2. The vote was cast 3 for, 2 against [Siegfried-Giles and Hinkle] [Delaisse absent].

MOTION: Chair Hooper made a motion, seconded by Vice Chair Hinkle to adjourn the meeting. The vote was cast 5 for, 0 against [Delaisse absent].

The meeting was adjourned at 6:45 p.m.

ATTEST:



Bester Munyaradzi, Senior Planner

APPROVED:



Glenn Hooper, Chair