

## MINUTES

## LANCASTER CITY COUNCIL MEETING OF AUGUST 31 &amp; SEPTEMBER 1, 2018

The City Council of the City of Lancaster, Texas, met on August 31, 2018 in a Special Session for the first day of strategic planning at the Cedar Valley Community College, Building "M" Room M233, 3030 N. Dallas Avenue, Dallas, Texas at 8:45 a.m. with a quorum present to-wit:

**Councilmembers Present:**

Mayor Clyde C. Hairston  
Carol Strain-Burk  
Deputy Mayor Pro Tem Stanley Jaglowski  
Mayor Pro Tem Marco Mejia  
Derrick D. Robinson (arrived during lunch)  
Racheal Hill  
Nina Morris

**City Staff Present:**

Opal Mauldin-Jones, City Manager  
Sorangel O. Arenas, City Secretary  
David T. Ritter, City Attorney (arrived during lunch)

**Call to Order:**

Mayor Hairston called the meeting to order at 8:53 a.m. on August 31, 2018. The City Council met on the first day of a two day strategic planning session.

Facilitator David Eisenlohr, The Azimuth Group and Mike Conduff, The Elim Group welcomed everyone and reviewed the agenda for the two day strategic planning session. He provided an overview and ground rules of the expectations set for the meeting.

Facilitator Eisenlohr asked participants to share their expectations for the planning session. Also, with the help of Facilitator Conduff, they led team building activities.

Facilitator Conduff led discussion on how to continue building stronger Council and staff organization. As well, he provided an understanding and application of the DiSC profile results to support effective governance.

City Council recessed for lunch at 12:00 p.m.

Facilitators Eisenlohr and Conduff led discussions on the following two questions:

- What are the shared aspirations for the City of Lancaster?
- What are the most important challenges and opportunities we face in achieving that vision?

City Council recessed for a break at 3:00 p.m.

Facilitators Eisenlohr and Conduff directed conversation on gap analysis and obtained responses to the following questions:

- Where are we today?
- Where do we need to be?
- What needs to change?

Facilitators Eisenlohr and Conduff provided the recap on the first day of a two day strategic planning session.

Mayor Hairston recessed the meeting at 4:27 p.m.

## MINUTES

The City Council of the City of Lancaster, Texas, met on September 1, 2018 in a Special Session for the second day of strategic planning at the Cedar Valley Community College, Building "M" Room M233, 3030 N. Dallas Avenue, Dallas, Texas at 8:45 a.m. with a quorum present to-wit:

### Councilmembers Present:

Mayor Clyde C. Hairston  
Carol Strain-Burk  
Deputy Mayor Pro Tem Stanley Jaglowski  
Mayor Pro Tem Marco Mejia  
Derrick D. Robinson  
Racheal Hill  
Nina Morris

### City Staff Present:

Opal Mauldin-Jones, City Manager  
Sorangel O. Arenas, City Secretary  
David T. Ritter, City Attorney

Mayor Hairston reconvened at 8:54 a.m.

Facilitators Eisenlohr and Conduff opened the second day of the planning session and reflected on day one results.

City Council reviewed and discussed Councils' Rules and Procedures. City Council provided revisions to City Attorney Ritter.

City Council recessed for lunch at 12:00 p.m.

Facilitator Eisenlohr conducted discussion of strategic initiatives and the evidence of success. He facilitated and questioned the participants how the City will know they are making progress?

City Council recessed for a short break at 3:15 p.m.

Facilitators Eisenlohr and Conduff opened dialog and shared the availability to facilitate any discussion to additional topics of interest.

**MOTION:** Councilmember Strain-Burk made a motion, seconded by Councilmember Hill to adjourn. The vote was cast 7 for, 0 against.

The meeting was adjourned at 4:27 p.m.

### **ATTEST:**

  
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Sorangel O. Arenas, City Secretary

### **APPROVED:**

  
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Clyde C. Hairston, Mayor