

MINUTES

LANCASTER CITY COUNCIL SPECIAL MEETING OF SEPTEMBER 16, 2019

The City Council of the City of Lancaster, Texas, met in a called Special Session in the Council Chambers of City Hall on September 16, 2019 at 7:00 p.m. with a quorum present to-wit:

Councilmembers Present:

Mayor Clyde C. Hairston
Carol Strain-Burk
Stanley Jaglowski
Marco Mejia
Deputy Mayor Pro Tem Derrick D. Robinson
Mayor Pro Tem Racheal Hill
Nina Morris

City Staff Present:

Opal Mauldin-Jones, City Manager
Rona Stringfellow, Deputy City Manager
Fabrice Kabona, Assistant City Manager
Dori Lee, Director of Human Resources
Michelle Evans, HR Benefits and Risk Manager
Bruce Taylor, HR Generalist
Sean Johnson, Director of Quality of Life and Cultural Services
Jerry Wallace, Recreation Superintendent
Shane Shepard, Director of Economic Development
Andy Waits, Public Works Director
Terry Capehart, Director of Development
Jermaine Sapp, Director of Equipment Services and Facilities
Sam Urbanski, Police Chief
Jason Boulton, Assistant Police Chief
Charley Miller, Assistant Police Chief
Nathaniel Thompson, Police Lieutenant
Senad Deranjic, Police Detective
Chris Youngman, Assistant Fire Chief
Alton Dixon, Purchasing Agent
Delajer Walker, Emergency Management Superintendent
Carey Neal, Assistant to the City Manager
Jasmine Carr, Community Programs Coordinator
David T. Ritter, City Attorney
Sorangel O. Arenas, City Secretary

Call to Order:

Mayor Hairston called the meeting to order at 7:00 p.m. on September 16, 2019.

Public Testimony:

At this time citizens who have pre-registered before the call to order will be allowed to speak on consent or action item on the agenda, with the exception of public hearings, for a length of time not to exceed three minutes. Anyone desiring to speak on an item scheduled for a public hearing is requested to hold their comments until the public hearing on that item.

There were no speakers.

Consent Agenda:

City Secretary Arenas read the consent agenda.

1. **Consider a resolution approving the terms and conditions of an amendment (Change Order No. 1 to the contract with Insituform Technologies, LLC in an amount not to exceed one hundred twenty thousand seven hundred twenty dollars and twenty-five cents (\$120,720.25).**
2. **Consider an ordinance, establishing Civil Service classifications within Police and Fire Departments; prescribing the number of positions in each classification.**
3. **Consider an ordinance, establishing Civil Service assignment pay within the Police and Fire Departments; prescribing the rate in each assignment.**

MOTION: Councilmember Jaglowski made a motion, seconded by Councilmember Strain-Burk to approve consent items 1 through 3. The vote was cast 7 for, 0 against.

4. **Discuss and consider an ordinance making certain findings in connection with the proposed supplemental services ordered in connection with the Millbrook East Public Improvement District (PID).**

City Manager Mauldin-Jones shared The PID was established August 8, 2011, and expanded on August 26, 2019. Notice of the public hearing was posted in the publication of record, Focus Daily News on August 29, 2019, and mailed to the property owners of record on August 28, 2019, in accordance with the provisions of Chapter 372 in the Texas Local Government Code. The proposed five (5) year service and assessment plan are in accordance with Chapter 372 of Texas Local Government Code. The fiscal year 2019/2020 proposed service plan budget is \$154,832.00 and assessments are proposed at \$0.1500 per one hundred dollars assessed valuation.

MOTION: Mayor Pro Tem Hill made a motion, seconded by Councilmember Morris to approve item 4. The vote was cast 7 for, 0 against.

5. **Discuss and consider an ordinance approving the proposed fiscal year 2019/2020 budget for proceeds of seized property for the Lancaster Police Department for the fiscal year beginning October 1, 2019 and ending September 30, 2020; providing that expenditures for said fiscal year shall be in accordance with said budget.**

City Manager Mauldin-Jones shared Pursuant to the agreements signed by the Lancaster Police Department and the State Attorney General and United States Department of Justice to share the use of property and/or proceeds from seizures in connection with combined law enforcement activities, the Police Chief is submitting to the City Council a proposed budget of the expenditures for conducting the affairs of the Lancaster Police Department throughout the fiscal year beginning October 1, 2019 and ending September 30, 2020. The proposed budget, Police Seized Funds for State is \$22,342.00. Police Seized Funds for Federal is \$37,592.00. For a total of \$59,934.00

MOTION: Councilmember Strain-Burk made a motion, seconded by Councilmember Jaglowski to approve item 5. The vote was cast 7 for, 0 against.

6. **Discuss and consider an ordinance amending Lancaster Code of Ordinances Chapter 18: Streets and Public Places; Article 18.2, establishing a new street maintenance fund in the amount of \$0.025 for every \$1.00 received from the maintenance and operations portion of the City tax revenue.**

City Manager Mauldin-Jones shared Lancaster's Pavement Management Program was identified as a priority for fiscal year 2018-2019 Council Goals and Objectives. The purpose of this item is to consider amending the Lancaster Code of Ordinances Chapter 18 (Streets and Public Places); Article 18.02 (Assessments for Street Improvements). The source of funds for the Street Maintenance Fund will be from the City's Maintenance and Operations (M&O) tax revenue. For each \$1.00 collected from the City's M&O tax revenue in a given tax year, \$0.025 will be appropriated to the Street Maintenance Fund. This is equivalent to \$744,000.00 included in the proposed fiscal year 2019-2020 budget in the Street Maintenance Fund.

MOTION: Councilmember Strain-Burk made a motion, seconded by Councilmember Morris to approve item 6. The vote was cast 7 for, 0 against.

7. **Discuss and consider an ordinance approving the proposed FY 2019/2020 budget for the fiscal year beginning October 1, 2019, ending September 30, 2020.**

City Manager Mauldin-Jones shared State Truth-in-Taxation and the City Charter require the City of Lancaster to conduct a public hearing on the proposed annual budget. The proposed total tax rate required to provide revenue for maintenance, operations, interest and sinking fund requirements is \$0.840925 cents per one hundred dollars (\$100.00) assessed valuation to be assessed on taxable property to generate revenues for the maintenance, operations, interest and sinking fund requirements. The proposed maintenance and operations fund requirements \$0.5952 and the interest and sinking fund requirements \$0.245725. The approval of the proposed ordinance will adopt the FY 2019/2020 budget and appropriate necessary funds for the City's operation, maintenance and debt service requirements. The proposed budget was presented to the Lancaster City Council at a work session held on August 5, 2019. The first public hearing was conducted on Monday, August 19, 2019, at the City Council Special Meeting. The second public hearing was conducted on Monday, August 26, 2019, at the City Council Regular Meeting. City Council conducted two additional public hearing Monday, September 9, 2019. The second additional public hearing was Thursday, September 12, 2019.

Councilmember Strain-Burk applaud staff for putting together a good budget.

Councilmember Jaglowski shared he would like to call out the lowering of the assessed tax rate, the creating of the street maintenance fund, increasing staff and over lapping third shift at the police department. Investing into vehicle equipment fund and city facilities. He shared his gratitude to staff and city manager.

Councilmember Morris shared her gratitude to staff and the city manager for presenting a lower tax rate.

MOTION: Councilmember Strain-Burk made a motion, seconded by Councilmember Morris to approve item 7. The vote was cast 7 for, 0 against.

8. **Discuss and consider a resolution ratifying the budget for the fiscal year 2019/2020 that results in an increase of revenues by 7.10% from property taxes over the previous year.**

City Manager Mauldin-Jones shared As of September 1, 2007 several laws went into effect, including House Bill 3195 as passed by the 80th Legislature. This bill requires cities to post both their preliminary and adopted budgets on their website. It also requires cities and counties that will be raising more revenue from property taxes than in the previous year, to have a separate vote of the governing body to ratify the tax increase reflected in the budget. The FY 2019/2020 budget and tax rate results in an increase in revenues by 7.10%

(percentage by which the tax rate will be higher than effective rate calculated under Chapter 26, Tax Code) from property taxes compared to the previous year. Staff recommends approval of the resolution with the following motion that is required by state law: "Motion to approve a budget that will result in an increase of revenue from property taxes than the previous year and to ratify a property tax revenue increase reflected in said budget."

MOTION: Councilmember Jaglowski made a motion to approve a budget that will result in an increase of revenue for property taxes than the previous year to ratify a property tax revenue increase reflected in said budget, seconded by Councilmember Strain-Burk to approve item 8. The vote was cast 7 for, 0 against.

9. **Discuss and consider an ordinance levying ad valorem taxes for fiscal year 2019/2020 at \$0.840925 per one hundred dollars assessed valuation of all taxable property within the corporate limits to provide revenues for current maintenance and operation expenses and interest and sinking fund requirements; providing due and delinquent dates; penalties and interest; providing a homestead exemption and disability exemption.**

City Manager Mauldin-Jones shared State Truth-in-Taxation law, Local Government Code and the City Charter require that an ordinance levying the ad valorem taxes be read and a public hearing held at a regular or special meeting of the Lancaster City Council, prior to consideration. A public hearing was conducted on Monday, August 19, 2019, August 26, 2019, September 9, 2019 and Thursday, September 12, 2019 at a regular or special City Council Meeting to receive comments from the public regarding the proposed tax rate. The governing body could not adopt the tax rate at either of the public hearings. The proposed tax rate of \$0.840925 on each one hundred dollars (\$100.00) assessed value of taxable property is to be apportioned and distributed as follows: \$0.5952 for the purpose of maintenance and operations, and \$0.245725 for interest and sinking fund requirements. Staff recommends approval of the ordinance with the following motion that is required by state law: "I move that the property tax rate be increased by the adoption of a tax rate of 0.840925, which is effectively a 7.10 percent increase in the tax rate."

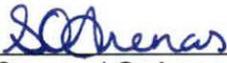
Councilmember Morris shared her gratitude to the staff and city manager for proposing a budget that has a reduction on the taxes

MOTION: I, Councilmember Morris, move that the property tax rate be increased by the adoption of a tax rate of 0.840925, which is effectively a 7.10 percent increase in the tax rate, seconded by Councilmember Strain-Burk to approve item 9. The vote was cast 7 for, 0 against.

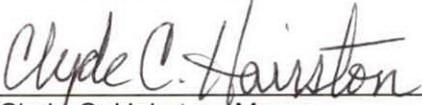
MOTION: Councilmember Strain-Burk made a motion, seconded by Councilmember Jaglowski to adjourn. The vote was cast 7 for, 0 against.

The meeting was adjourned at 7:23 p.m.

ATTEST:


 Sorangel O. Arenas, City Secretary

APPROVED:


 Clyde C. Hairston, Mayor