

MINUTES

LANCASTER CITY COUNCIL REGULAR MEETING OF January 13, 2020

The City Council of the City of Lancaster, Texas, met in a called Regular Meeting in the Council Chambers of City Hall on January 13, 2020, at 7:00 p.m. with a quorum present to-wit:

Councilmembers Present:

Mayor Clyde C. Hairston
Carol Strain-Burk
Stanley Jaglowski
Marco Mejia
Deputy Mayor Pro Tem Derrick D. Robinson
Mayor Pro Tem Racheal Hill

Councilmembers Absent:

Nina Morris

City Staff Present:

Opal Mauldin-Jones, City Manager
Rona Stringfellow, Deputy City Manager
Fabrice Kabona, Assistant City Manager
Carey Neal, Assistant to the City Manager
Dori Lee, Director of Human Resources
Kim Hall, Director of Finance
Shane Shepard, Director of Economic Development
Sean Johnson, Director of Quality of Life and Cultural Services
Charley Miller, Assistant Police Chief
Sam Urbanski, Police Chief
Jason Boulton, Assistant Police Chief
Nathaniel D. Thompson, Police Lieutenant
Kenneth Johnson, Fire Chief
David T. Ritter, City Attorney
Andy Waits, Public Works Director
Terry Capehart, Director of Development
Jermaine Sapp, Equipment Services and Facilities Director
Michelle Evans, Assistant Director of Human Resources
Karl Stundins, Research & Business Development Manager
Sorangel O. Arenas, City Secretary

Call to Order:

Mayor Hairston called the meeting to order at 7:00 p.m. on January 13, 2020.

Invocation:

Pastor Donniel Wilson Sr. gave the invocation.

Pledge of Allegiance:

Deputy Mayor Pro Tem Derrick D. Robinson led the pledge of allegiance.

Presentation:

American Heart Association, Norma Candelaria, presented the Silver Workplace Health Achievement Award for 2019; American Association of Retired Persons (AARP), Susan Williams, presented a certificate to the City of Lancaster to celebrate being the 430th community to enroll the network to continue improvements for all ages.

Citizens Comments:

Carey Neal, 211 N. Henry St. shared information on upcoming events.

Consent Agenda:

City Secretary Arenas read the consent agenda.

1. **Consider approval of minutes from the City Council Regular Meeting held on December 9, 2019.**
2. **Consider a resolution approving the terms and conditions of the 2019 Edward Byrne Memorial Justice Assistance Grant (JAG) Program Funds Sharing and Fiscal Agency Agreement between the City of Lancaster and the County of Dallas, Texas to provide funds to prevent and control crime and to improve the criminal justice system.**

MOTION: Councilmember Strain-Burk made a motion, seconded by Mayor Pro Tem Hill to approve consent items 1 and 2. The vote was cast 6 for, 0 against [Morris absent].

3. **Consider confirmation of nominations made by the Mayor for appointments to the North Central Texas Housing Finance Corporation Board (NCTHFC).**

City Manager Mauldin-Jones shared the origins of North Central Texas Housing Finance Corporation Board (NCTHFC) and the Mayor's role to cast the board nomination as representation for the City of Lancaster.

MOTION: Mayor Pro Tem Hill made a motion, seconded by Councilmember Strain-Burk, to approve item 3. The vote was cast 6 for, 0 against [Morris absent].

4. **Discuss and consider a resolution approving the terms and conditions of an agreement with Southern Trenchless Solutions, LLC utilizing the Texas Statewide Cooperative Purchasing Contract #555-18 administered through the Buy Board for replacement of +/- one thousand six hundred (1,600) feet of water main on Edwards Street between Cedardale Road and Taylor Street, +/- five hundred ninety-six (596) feet of water main on Lindenwood Drive between Dewberry Blvd. and the 500 block of Lindenwood Drive, +/- one thousand five hundred fifty-two (1,552) feet of water main on Redbud Lane between South Stewart Avenue and behind 650 West Main**

Street and +/- nine hundred (900) feet of water main on North Crest Street between Francis Street and West Main Street, in an amount not to exceed one million ninety-three thousand four hundred one dollars and ninety-four cents (\$1,093,401.94).

City Manager Mauldin-Jones shared that the presented item was a budgeted item to improve services to citizens.

MOTION: Councilmember Strain-Burk made a motion, seconded by Councilmember Jaglowski to approve item 4. The vote was cast 6 for, 0 against [Morris absent].

5. **Discuss and consider a resolution approving the terms and conditions of an agreement with Southern Trenchless, LLC utilizing the Texas Statewide Cooperative Purchasing Contract #555-18 administered through Buy Board for replacement of +/- one thousand one hundred seventeen (1,117) feet of wastewater main on Criswell Street between Springdale Street and the dead end of Criswell Street; +/- one thousand five hundred eighty (1,580) feet of wastewater main on Katy Street between Pleasant Run Road and the dead end of Katy Street; and +/- one thousand one hundred forty-five (1,145) feet of wastewater main on Elkins Avenue between Cedardale Road and the 4200 Block of Cedardale Road, in an amount not to exceed one million two hundred forty-eight thousand forty-nine dollars and thirty-nine cents (\$1,248,049.39).**

City Manager Mauldin-Jones shared that this item is a companion item to item 4 and is in alignment with presented budget that improves services to citizens.

MOTION: Councilmember Strain-Burk made a motion, seconded by Mayor Pro Tem Hill to approve item 5. The vote was cast 6 for, 0 against [Morris absent].

6. **Consider a resolution authorizing the award of request for proposal (RFP) 2019-29 for an annual contract for litter removal services to T. Smith's Lawn Service LLC, in an amount not to exceed ninety-eight thousand two hundred eighty dollars and zero cents (\$98,280.00).**

City Manager Mauldin-Jones shared this agreement includes twice a week litter removal on Pleasant Run Road from I-35E to Dallas Avenue (SH342), Beltline Road from I-35E to Dallas Avenue (SH342), Bear Creek Road from I-35E to Dallas Avenue (SH342), Wintergreen Road from I-35E to Dallas Avenue (SH342), Houston School Road from I-20 to Pleasant Run Road, Jefferson Street from Wintergreen Road to 2nd Avenue, Dallas Avenue (SH342) from Cedardale Road to Pleasant Run Road, I-20 Service Road from I-35E to Houston School Road, I-35E Service Road from Bear Creek Road to I-20 and an on call provision for large debris removal.

MOTION: Councilmember Strain-Burk made a motion, seconded by Mayor Pro Tem Hill to approve item 6. The vote was cast 6 for, 0 against [Morris absent].

7. **Discuss and consider a resolution approving the terms and conditions of the professional service agreement with Touchstone Golf LLC for management of the Country View Golf Course.**

City Manager Mauldin-Jones shared significant improvements are being made and the presented request to approve a 3-year management agreement extension with Touchstone Golf, LLC. The City Manager's Office will continue to oversee the agreement and course operation.

MOTION: Councilmember Strain-Burk made a motion, seconded by Councilmember Jaglowski to approve item 7. The vote was cast 6 for, 0 against [Morris absent].

8. **Discuss and consider a resolution ratifying the terms and conditions of an incentive grant by and between DSV Real Estate Dallas, Inc. and the Lancaster Economic Development Corporation (LEDC) authorizing an Economic Development Performance Agreement and providing an effective date.**

City Manager Mauldin-Jones shared that DSV Real Estate Dallas, Inc. (DSV) has entered into an agreement to purchase approximately 55.627 acres on the west side of Dallas Avenue north of Telephone Road to construct a facility totaling approximately one million (1,000,000) square feet for operations as a regional office and distribution facility. The business will employ 450 full-time workers within the first five years of operations. 200 workers will receive an average wage of \$29,900. 250 workers will receive an average wage of \$76,000. The total incentive cost will not exceed \$175,000 over three years and is within the LEDC incentive fund.

MOTION: Councilmember Jaglowski made a motion, seconded by Mayor Pro Tem Hill to approve item 8. The vote was cast 6 for, 0 against [Morris absent].

9. **Discuss and consider a resolution approving a Chapter 380 Agreement by and between the City of Lancaster, Texas, and DSV Real Estate Dallas, Inc., and authorizing the City Manager to execute the Agreement.**

City Manager Mauldin-Jones presented the companion item to item 8 that offers rebates that are in compliance with the City Incentive Policy.

MOTION: Councilmember Strain-Burk made a motion, seconded by Councilmember Jaglowski to approve item 9. The vote was cast 6 for, 0 against [Morris absent].

10. **Discuss and consider a resolution authorizing the Mayor to sign a ballot casting the City's vote for the fourth member of the Board of Directors of the Dallas Central Appraisal District.**

City Manager Mauldin-Jones shared on December 9, 2019, Council approved a resolution authorizing the Mayor to sign a ballot casting the City's vote for the fourth member of the Board of Directors of the Dallas Central Appraisal District. The election process requires a runoff because there was no one candidate receiving 16 votes (the majority of the 30 votes eligible).

MOTION: Councilmember Strain-Burk made a motion, seconded by Councilmember Jaglowski to approve item 10. The vote was cast 6 for, 0 against [Morris absent].

11. Consider confirmation of Civil Service Commission appointment as designated by the City Manager.

City Manager Mauldin-Jones shared that there are currently no vacancies on the Civil Service Commission. Commission Chair Audley Logan has a term that expired in 2019. He has submitted his application seeking to be re-appointed to the Civil Service Commission. The City Manager respectfully requests the re-appointment of Audley Logan, to the Civil Service Commission.

MOTION: Mayor Pro Tem Hill made a motion, seconded by Councilmember Strain-Burk to approve item 11. The vote was cast 6 for, 0 against [Morris absent].

12. Consider a resolution approving the terms and conditions of an agreement with American Signal Corporation for the replacement, maintenance and/or repair of the Outdoor Warning System.

Executive Session:

- **City Council shall convene into closed executive session pursuant to:**
 - **Section §551.071(2) of the Texas Government Code to seek legal advice from the City Attorney concerning American Signal Corporation.**

The City Council recessed for Executive Session at 7:33 p.m. and reconvened into open session at 7:52 p.m.

City Manager Mauldin-Jones shared recommendation for upgrade of outdoor warning system with a fiscal impact of \$289,078.27.

MOTION: Councilmember Strain-Burk made a motion, seconded by Councilmember Jaglowski to approve item 12. The vote was cast 6 for, 0 against [Morris absent].

13. Discuss and consider confirmation of appointments to the City of Lancaster Historic Landmark Preservation Committee (HLPC).

MOTION: Councilmember Strain-Burk made a motion, seconded by Councilmember Jaglowski to table item 13. The vote was cast 6 for, 0 against [Morris absent].

14. Discuss and consider a resolution approving the City of Lancaster Public Improvement District (PID) Advisory Board Appointments.

City Manager Mauldin-Jones shared that as prescribed by Chapter 372 of the Texas Local Government Code and the PID policy, the Lancaster City Council will appoint all PID Advisory board members.

MOTION: Councilmember Strain-Burk made a motion, seconded by Councilmember Jaglowski to approve item 14 with Exhibit A. The vote was cast 6 for, 0 against [Morris absent].

15. Discuss and consider annual appointments to City of Lancaster Boards and Commissions.

MOTION: Councilmember Strain-Burk made a motion, seconded by Councilmember Jaglowski to table item 15. The vote was cast 6 for, 0 against [Morris absent].

16. Consider confirmation of nominations made by the Mayor for appointments to the City of Lancaster's Zoning Board of Adjustment.

MOTION: Councilmember Mejia made a motion, seconded by Councilmember Jaglowski to table item 16. The vote was cast 6 for, 0 against [Morris absent].

MOTION: Councilmember Jaglowski made a motion, seconded by Councilmember Strain-Burk to adjourn. The vote was cast 6 for, 0 against [Morris absent].

The meeting was adjourned at 8:01 p.m.

ATTEST:



Sorangel O. Arenas, City Secretary

APPROVED:



Clyde C. Hairston, Mayor