

MINUTES

HISTORIC LANDMARK PRESERVATION COMMITTEE REGULAR MEETING OF MAY 25,
2021

The Historic Landmark Preservation Committee of the City of Lancaster, Texas, met in a Regular Session in the Council Chambers of City Hall on May 25, 2021 at 7:00 p.m. with a quorum present to-wit:

Members Present: (City Hall and Virtual)

Glenn Hooper, Chair
Patricia Siegfroid-Giles, Vice Chair
Dee Hinkle
Paul Laurens Wiseman
Russell Webb
Amy Glover

City Staff:

Vicki Coleman, Director of Development Services
Bester Munyaradzi, Senior Planner
Lexie Schrader, Planning Technician

Call to order:

Chair Hooper called the meeting to order at 7:01 p.m. on May 25, 2021.

Public Testimony:

At this time citizens who have pre-registered before the call to order will be allowed to speak on consent or action items on the agenda, with the exception of public hearings, for a length of time not to exceed three minutes. Anyone desiring to speak on an item scheduled for a public hearing is requested to hold their comments until the public hearing on that item.

There were no speakers.

CONSENT AGENDA:

Chair Hooper read the consent agenda.

1. **Consider approval of minutes from the Historic Landmark Preservation Committee Regular Meeting held on April 27, 2021 and the Joint Special Meeting on April 29, 2021.**

MOTION: Committee Member Hinkle made a motion, seconded by Vice Chair Siegfroid-Giles to approve the April 27, 2021 minutes. The vote was cast 6 for, 0 against.

MOTION: Vice Chair Siegfroid-Giles made a motion, seconded by Committee Member Wiseman to approve the April 29, 2021 minutes. The vote was cast 6 for, 0 against.

ACTION:

Chair Hooper altered the agenda to move items 2 and 3 after item 4.

4. **HLPC21-12 Discuss and consider an amendment to the Certificate of Appropriateness (COA) to a.) change the siding material to wood and direction to horizontal, b.) reduce**

HLPC-50

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window count, and c.) address window size and placement on the property addressed as 427 South Centre, City of Lancaster, Dallas County, Texas.

Senior Planner Munyaradzi gave the staff report and stated that this item was tabled from the April 27, 2021 meeting in order for the applicant to prepare a complete set of elevations with proposed changes. The first proposed change is the siding material and direction which was originally approved for vertical wood siding. The applicant is proposing to install horizontal wood siding which is in compliance with the LHRDR.

The second proposed change is the amount of windows. Seven wood windows were approved for the south and north sides of the home, and the applicant is requesting to install 6 windows on the south side and 5 windows on the north side. The applicant is also requesting to make minor changes to the placement of the windows on the second floor on both sides of the home. All new windows will have a built-in depth. The second floor windows will have a grid design of 6-over-1 to match the first floor. The proposed changes are in substantial conformance with the original design of the home. The applicant is requesting to remove a window on the north elevation of the first floor and fill it with brick due to the internal layout of the kitchen.

The third request is the window size and placement. The applicant is proposing a slight shift in the placement and modification of the window size to meet the International Residential Code requirements. The applicant will be installing wood windows.

Staff recommends approval of the requests with the following stipulation: the window on the first floor of the north elevation remain.

Chair Hooper asked if the original door will be used. Muhammad Samad, 427 S Centre, applicant and contractor, confirmed. Committee Member Hinkle asked if the chimney caps would be replaced. Mr. Samad confirmed.

Committee Member Hinkle asked about the window to be bricked in. Mr. Samad stated that removing the window was to provide additional cabinet space in the kitchen. Committee Member Wiseman asked if the brick used to close the window will match the rest of the house. Mr. Samad confirmed and stated the brick would be placed to look as seamless as possible.

MOTION: Committee Member Hinkle made a motion, seconded by Committee Member Wiseman to approve the item as presented with the assurance that the original door will be used and the chimney caps will be replaced. The vote was cast 5 for, 1 abstention (Siegfreid-Giles).

2. Discuss and consider election of a Chair to the Historic Landmark Preservation Committee.

Senior Planner Munyaradzi clarified that City Council reappointed Patricia Siegfried-Giles and Dee Hinkle, appointed Paul Laurens Wiseman as a regular member, and appointed Russell Webb as an alternate.

MOTION: Committee Member Hinkle nominated Patricia Siegfried-Giles as Chair, Committee Member Wiseman seconded. The vote was cast 6 for, 0 against.

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3. Discuss and consider the election of a Vice Chair to the Historic Landmark Preservation Committee.

MOTION: Vice Chair Siegfroid-Giles nominated Paul Laurens Wiseman as Vice Chair, Committee Member Glover seconded. The vote was cast 6 for, 0 against.

MOTION: Vice Chair Siegfroid-Giles made a motion, seconded by Committee Member Wiseman to adjourn. The vote was cast 6 for, 0 against.

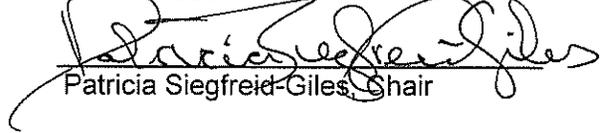
The meeting was adjourned at 7:44 PM.

ATTEST:



Bester Munyaradzi, Senior Planner

APPROVED:



Patricia Siegfroid-Giles, Chair