

MINUTES

HISTORIC LANDMARK PRESERVATION COMMITTEE SPECIAL MEETING OF
NOVEMBER 16, 2021

The Historic Landmark Preservation Committee of the City of Lancaster, Texas, met in a Special Session in the Council Chambers of City Hall on November 16, 2021 at 7:00 p.m. with a quorum present to-wit:

Members Present:

Patricia Siegfroid-Giles, Chair
Paul Laurens Wiseman, Vice Chair
Dee Hinkle
Glenn Hooper
Russell Webb

Members Absent:

Amy Glover

City Staff:

Bester Munyaradzi, Senior Planner
Emma Chetuya, Planner

Call to order:

Chair Siegfroid-Giles called the meeting to order at 7:00 p.m. on November 16, 2021.

Public Testimony:

At this time citizens who have pre-registered before the call to order will be allowed to speak on consent or action items on the agenda, with the exception of public hearings, for a length of time not to exceed three minutes. Anyone desiring to speak on an item scheduled for a public hearing is requested to hold their comments until the public hearing on that item.

There were no speakers.

CONSENT AGENDA:

Chair Siegfroid-Giles read the consent agenda.

1. **Consider approval of minutes from the Historic Landmark Preservation Committee Regular Meeting held on September 28, 2021.**

The Historic Landmark Preservation Committee (HLPC) discussed at length the need to have detailed minutes for the Planning and Zoning Commission's review. Chair Siegfroid-Giles stated the importance for the record to show that the HLPC committee members did due diligence and questioned the applicant to state his case and if necessary clarify plan details. This information is especially important when the recommendation is denial.

Senior Planner Munyaradzi stated that staff is required to do action minutes which captures statements that lead to the motion. She confirmed that more details to the minutes will be made as necessary.

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MOTION: Vice Chair Wiseman made a motion, seconded by Committee Member Hinkle to postpone consideration of the minutes to the next Historic Landmark Preservation Committee Meeting. The vote was cast 5 for, 0 against (Glover absent).

ACTION

- 2. HLPC 22-02 Discuss and consider a Certificate of Appropriateness (COA) for the addition of a bathroom at the back of the property addressed as 117 East Fifth Street, City of Lancaster, Dallas County, Texas.**

Planner Chetuya gave the staff report and stated that this is a request for a bathroom addition towards the rear of the existing home. The addition will extend approximately two (2) feet to the west and eight (8) feet to the north. The existing material is fiber cement lap siding and the proposed material will be fiber cement lap siding. The addition will be painted the same color as the existing structure. Staff recommends approval of the request for an addition to the bathroom as presented. The existing material of the roof is asphalt shingles and the proposed roof material will also be asphalt shingles.

Luigi Hernandez, the applicant, stated that the request is to add a bathroom to the rear of the home.

MOTION: Committee Member Hinkle made a motion, seconded by Committee Member Hooper to approve item 2. The vote was cast 5 for, 0 against (Glover absent).

MOTION: Vice Chair Wiseman made a motion, seconded by Committee Member Hooper to adjourn. The vote was cast 5 for, 0 against (Glover absent).

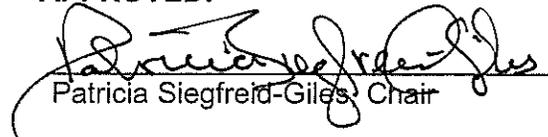
The meeting was adjourned at 7:35 PM.

ATTEST:



Vicki Coleman, Director

APPROVED:



Patricia Siegfried-Giles, Chair