

## MINUTES

**HISTORIC LANDMARK PRESERVATION COMMITTEE SPECIAL MEETING OF  
DECEMBER 14, 2021**

The Historic Landmark Preservation Committee of the City of Lancaster, Texas, met in a Special Session in the Council Chambers of City Hall on December 14, 2021 at 7:00 p.m. with a quorum present to-wit:

**Members Present:**

Patricia Siegfroid-Giles, Chair  
Paul Laurens Wiseman, Vice Chair  
Dee Hinkle  
Russell Webb

**Members Absent:**

Glenn Hooper  
Amy Glover

**City Staff:**

Bester Munyaradzi, Senior Planner  
Emma Chetuya, Planner

**Call to order:**

Chair Siegfroid-Giles called the meeting to order at 7:00 p.m. on December 14, 2021.

**Public Testimony:**

At this time citizens who have pre-registered before the call to order will be allowed to speak on consent or action items on the agenda, with the exception of public hearings, for a length of time not to exceed three minutes. Anyone desiring to speak on an item scheduled for a public hearing is requested to hold their comments until the public hearing on that item.

There were no speakers.

**CONSENT AGENDA:**

Chair Siegfroid-Giles read the consent agenda.

- 1. Consider approval of minutes from the Historic Landmark Preservation Committee Regular Meeting held on November 16, 2021.**

**MOTION:** Vice Chair Wiseman made a motion, seconded by Committee Member Hinkle to approve the consent agenda. The vote was cast 4 for, 0 against (Hooper and Glover absent).

**ACTION**

- 2. HLPC22-03 Discuss and consider approval of a Certificate of Appropriateness (COA) for the installation of a six (6) feet fence on the property addressed as 305 East Fourth Street, City of Lancaster, Dallas County, Texas.**

# HLPC 66

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Planner Chetuya stated that the applicant is requesting to install a six (6) foot wood fence on the perimeter of the backyard as shown on the attached *Site Plan* exhibit. The fence will not be stained or painted. The purpose of the fence is to screen the proposed ground mounted solar panels from all rights-of-way and sidewalks. The applicant's request to install the fence complies with Section 3.16.2 of the Lancaster Historic Residential District Regulations (LHRDR). Staff recommends approval of the request to ins the fence.

Committee Member Hinkle asked if the height of the fence will affect the shadowing on the solar panels.

Shannon Montgomery, 785 County Road Springtown, TX, applicant's representative stated that stated that the fence will not affect the functionality of the solar panels.

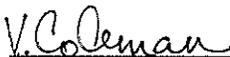
Chair Siegfried-Giles asked if the solar panels are stationary and the same height as the fence, the applicant confirmed that they are mounted on the ground are the same height of the fence. The top of the solar panels are 6 feet and are slanted downwards.

**MOTION:** Committee Member Hinkle made a motion, seconded by Vice Chair Wiseman to approve item 2. The vote was cast 4 for, 0 against (Hooper and Glover absent).

**MOTION:** Committee Member Webb made a motion, seconded by Vice Chair Wiseman to adjourn. The vote was cast 4 for, 0 against (Hooper and Glover absent).

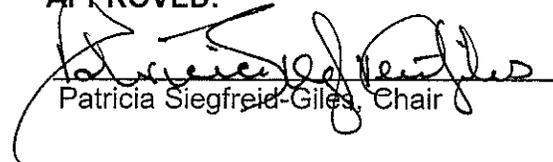
The meeting was adjourned at 7:15 PM.

**ATTEST:**



Vicki Coleman, Director

**APPROVED:**



Patricia Siegfried-Giles, Chair