



MINUTES OF MEETING
LANCASTER RECREATIONAL DEVELOPMENT
CORPORATION (LRDC – 4B)



Country View Golf Course (Clubhouse)
240 W. Beltline Rd.
Lancaster, TX 75146
Monday, January 31, 2011
6:00 pm

Board Members Present:

Darwin Isham
Abe Cooper
Mary Sykes
Cecelia Rutherford
Willene Watson
Spencer Hervey

Staff & Guest Present:

Sean Johnson, Director (Parks and Recreation)
Vernon Pellum, Recreation Superintendent
Jodi Griggs, Parks Superintendent
Brandon Harrison, Recreation Supervisor
Suzy Cluse, Interim Assistant Director (Finance)
Cynthia D. Williams, Board Secretary

Board Members Absent:

LaShonjia Harris
Coy Poitier

Call to Order

Mr. Hervey, President, called the meeting to order at 6:14 pm. A quorum was present.

Agenda Item #2

Consider Approval of Minutes (September 20, 2010)

Mr. Hervey opened the floor for discussion of the September 20, 2010 minutes. There was no discussion or comments.

Mr. Hervey opened the floor for motions of approval of the September 20, 2010 Minutes. Mrs. Rutherford moved to accept the minutes as written. Ms. Watson seconded motion. Motion carried unanimously.

Agenda Item #3

Elections of Officers

Mr. Hervey, President, opened the floor for nominations for President.

Mr. Isham nominated Mr. Hervey. Mr. Hervey accepted the nomination. There were no other nominations. Ms. Watson moved to close the

nominations with Mr. Hervey. Mr. Isham seconded motion. Motion carried unanimously.

Mr. Hervey, President, opened the floor for nominations for Vice President. Ms. Watson nominated Mrs. Rutherford. Mrs. Rutherford accepted the nomination. There were no other nominations. Ms. Watson moved to accept Mrs. Rutherford as Vice President. Mr. Hervey closed the nominations with Mrs. Rutherford. Motion carried unanimously.

Agenda Item #4 LRDC – 4B Fund Training and Briefing: First Quarter Update (October, November, and December 2010) by Suzy Cluse, Interim Assistant Director Finance Department

Mrs. Cluse distributed a Lancaster Recreational Development Corporation Financial Report as of January 31, 2011 to the Board. She reported that to date the City has not transferred any funds to LRDC – 4B. Presently, the City is in an audit. The auditors will arrive on February 14, 2011. We will use the same company as last year to conduct the audit. Once the audit is complete, the City will know exactly where to transfer funds. She asked that the Board take note that the City is paid two months late. We have a “general obligation bonds” fund, which requires an election for approval.

There were several comments and questions.

Agenda Item #5 Discuss and Consider Adoption of the Long-Range Development Plan In Accordance with the Lancaster Recreational Development Corporation Bylaws, Article 4, Section 1

Mr. Johnson reported that we have to adopt a Development Plan per the LRDC – 4B Bylaws. He asked the Board if they would like to implement the 2006 Parks, Recreation, and Open Space Master Plan as the LRDC – 4B Development Plan. Mrs. Sykes stated that she did not see how we could combine the two. Per Mrs. Sykes, 4B is separate from the Recreation Board. She does not think this is legal. Mr. Hervey suggested that we do research and see if it is legal to combine both documents.

The Bylaws state that as a Board, we can form subcommittees. Mr. Hervey appointed a subcommittee to work with Mr. Johnson to develop a Development Plan. Mr. Johnson, Mr. Hervey, Mrs. Sykes, and Mrs. Rutherford will comprise the subcommittee. Mr. Johnson will establish the subcommittee’s first meeting date and time.

Mr. Hervey moved to Table an Adoption of this Agenda Item until the subcommittee can report to the Board with more concrete information. Ms.

Watson moved to Table Agenda Item #5. Mr. Cooper seconded. Motion carried unanimously.

Agenda Item #6 Set Agenda for Next Meeting

- Amphitheater – Update
- Grant Opportunities from Cami Loucks (Director - Library)
- Subcommittee Update - Development Plan
- Bylaws Training (Dolle Shane, City Secretary)

Agenda Item #7 Adjournments

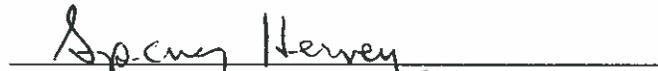
Mrs. Rutherford moved to adjourn. Ms. Watson seconded motion. Motion carried unanimously. Meeting adjourned at 6:46 p.m.

ATTEST:



Cynthia D. Williams, Administrative Secretary

APPROVED:



Spencer Hervey, President (LRDC - 4B)