



City of Lancaster
PARKS AND RECREATION DEPARTMENT



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MEETING

**LANCASTER RECREATIONAL DEVELOPMENT CORPORATION
(LRDC – Type B)**

Monday, November 21, 2011, 6:00 p.m.

MINUTES

The Board of Directors of the Lancaster Recreational Development Corporation (LRDC – Type B) met November 21, 2011 at 6:00 p.m. at the Lancaster Recreation Center (Classroom), 1700 Veterans Memorial Parkway, Lancaster, TX 75134.

Lancaster Recreational Development Corporation (LRDC – Type B) Directors Present: Spencer Hervey, Willene Watson, Darwin Isham, Abe Cooper, Mary Sykes, and Cecelia Rutherford

City Staff and Guest Present: Parks and Recreation Director Sean Johnson, Recreation Supervisor Jeremy Montoya, and Administrative Secretary Cynthia D. Williams

Call to Order

President Spencer Hervey called the meeting to order at 6:00 p.m.

I. Invocation

Mr. Cooper gave the invocation.

II. Consider Approval of Minutes (October 17, 2011)

Mrs. Rutherford made a motion seconded by Ms. Watson to approve the minutes of October 17, 2011. The motion carried unanimously.

III. Set Date for Special Call Meeting to Tour Parks & Recreation Facilities

Mr. Johnson reported that the LRDC – Type B, Advisory Board, and Tree Advisory Board will have new member appointments after the January 9, 2012 City Council meeting. He asked the Corporation if they would prefer to wait until those appointments are in place to take the tour. Mr. Hervey recommended that the Corporation schedule this meeting/tour after the new member appointments.

Mrs. Rutherford made a motion seconded by Mr. Cooper to set date for Special Call Meeting to Tour Parks and Recreation Facilities on Saturday, January 21, 2011, at 9:00 a.m. This will count as a working meeting and tour.

IV. 2011 – 2012 Recreation Revenue – Business Plan (Parks and Recreation Director Sean Johnson)

Mr. Johnson gave an update on the progress of the 2011 – 2012 Recreation Revenue – Business Plan. He reviewed the Department's leadership team, Aquatic membership pass, and new fitness equipment. He stated that we have the plan of action and that Staff is excited.

There was further questions/discussion.

V. Discuss and Consider Cancellation of December 2011 Meeting (Parks and Recreation Director Sean Johnson)

Mrs. Sykes made a motion seconded by Ms. Watson to cancel the LRDC – Type B December 2011 meeting. The motion carried unanimously.

VI. TOMA & Bylaws Training Update (Parks and Recreation Director Sean Johnson)

Mr. Johnson reported that Staff contacted the City Attorney regarding Bylaws training and Annual Texas Open Meeting Act Training. A meeting will take place through our City Secretary. There will be an official posting regarding this meeting. It will take place on December 7, 2011 at 6:00 p.m. At 7:00 p.m., the meeting will adjourn and at 7:15 p.m., there will be a meeting specifically for the LRDC – Type B Corporation to get the necessary leadership regarding the request the Corporation had about the Bylaws Training and the LRDC – Type B's role. There will be a notice sent out from our City Secretary for that as well. The City Secretary would like all of our standing members to be present but the 7:15 p.m. meeting is strictly for the LRDC – Type B Corporation. The City Attorney will conduct this training.

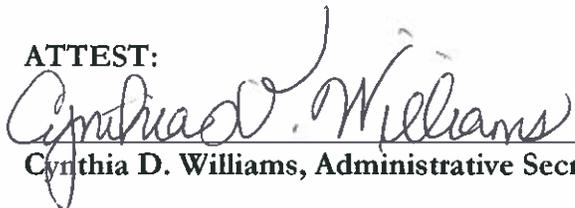
VII. Set Agenda for Next Meeting

- **Special Call Meeting to Tour Parks & Recreation Facilities**

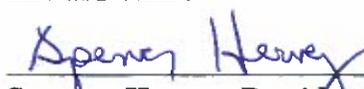
VIII. Adjournment

Mrs. Sykes made a motion seconded by Mrs. Rutherford to adjourn. All present approved and the meeting adjourned at 6:44 p.m.

ATTEST:


Cynthia D. Williams, Administrative Secretary

APPROVED:


Spencer Hervey, President
Lancaster Recreational Development Corporation (LRDC – Type B)