



MINUTES OF MEETING
LANCASTER PARKS AND RECREATION ADVISORY BOARD



Lancaster Recreation Center (Classroom)
1700 Veterans Memorial Parkway
Lancaster, TX 75134
Monday, April 25, 2011
6:30 pm

Board Members/Alternate Present:

Spencer Hervey
Willene Watson
Abe Cooper
Mary Sykes
Darwin Isham

Staff & Guest Present:

Sean Johnson, Director
Jasmine Lee, Recreation Superintendent
Jodi Griggs, Parks Superintendent

Cynthia Williams, Board Secretary

Board Members Absent:

Coy Poitier
Cecelia Rutherford
LaShonjia Harris

Call to Order

Ms. Watson, Chairman, called the meeting to order at 6:45 pm. A quorum was present.

Agenda Item #2 Consider Approval of Minutes (March 21, 2011)

Ms. Watson opened the floor for discussion of the March 21, 2011 minutes. There was no discussion or comments.

Ms. Watson opened the floor for motions of approval of the March 21, 2011 minutes. Mrs. Sykes moved to accept the minutes as written. Mr. Hervey seconded motion. Motion carried unanimously.

Agenda Item #3 Consider Amendment of Youth Advisory Council (YAC) Ordinance No. 2009-09-30

Mr. Johnson reported that at our last meeting, the Board request seeing the verbiage change to Ordinance No. 2009-09-30 - Sec. 9.1802 - Composition; Appointment; Terms. Staff changed line four, first sentence to read, "The Park and Recreation Director or his or her designee shall appoint one (1)

student youth member, and shall appoint the remaining student youth members and the adult sponsor”.

Ms. Watson opened the floor for discussion. There was no discussion or comments.

Ms. Watson opened the floor for motions of approval of the amendment of Youth Advisory Council (YAC) Ordinance No. 2009-09-30. Mrs. Sykes moved to accept the amended Ordinance with this one change. Mr. Hervey seconded motion. Motion carried unanimously.

Agenda Item #4 Discuss and Consider Renewal of Standards of Care (Vernon Pellum)

Mr. Johnson reported for Mr. Pellum who is out on vacation this week. He went through the Standards of Care pointing out the major changes, which included on page 17 an additional paragraph regarding policy on Personal Property.

Ms. Watson opened the floor for motions of approval of the renewal of the 2011 - 2012 Standards of Care with the additional verbiage of property unclaimed. Mrs. Sykes moved to accept the renewal. Mr. Hervey seconded motion. Motion carried unanimously.

Agenda Item #5 Discussion and Update on PTA Sports Agreement

Mr. Johnson reported that staff meets with PTA Sports monthly. We have a “Draft” of the Proposed Deal Points. He stated that PTA does a lot of travel. Therefore, additional funding is an issue with them. We looked at ways for PTA to work in conjunction with Texas Parks and Wildlife compliance requirements.

In the Proposed Deal Points, PTA will conduct three athletic leagues with the City collecting all revenues and retaining net profits. Mr. Sanders also would like to do baseball. Staff hopes to take this to City Council in May. Mr. Sanders is looking at ways to lower his fees.

The City will remain responsible for watering, mowing, fertilization, and other turf management of fields, lining fields, general maintenance of facilities, and scoreboards, fences, and bleachers. PTA will be required to submit Rosters to include residency. We will continue the \$10.00 per participant per camp as well as PTA will purchase a participant ID card for each participant. We will continue the agreement that PTA shall obtain City approval for any press release, media announcement, advertisement or other promotion of PTA programming within the City of Lancaster prior to its release to the public.

PTA Sports would like to develop a new football field for the term of the agreement. PTA Sports will play at the field they build. The other one will

be for Parks and Recreation's discretion. PTA Sports will take full responsibility for development, construction, and maintenance of a new football field. Long-term this is a benefit for our city.

PTA will assist with the replacement of the Sand Volleyball Courts, Basketball Courts, and Pavilion at Community Park. In addition, we will include in the agreement, the accounting of revenues on park property. PTA Sports receives in-kind donations. Park Advisory Board will retain and approve naming rights.

Agenda Item #6 Subcommittee Update: Partnership/Sponsorships

- **City Attorney Recommendations for Kaboom Playground Grant**

In the absence of Ms. Harris, Chairperson for this Subcommittee, Mr. Johnson reported. He did meet with our City Attorney regarding Kaboom Playground Grant. He gave approval for accepting the Kaboom process. Ms. Harris can proceed.

- **Formation of Park Foundation Non Profit 501 (c) 3**

The members of this Subcommittee will move forward with research and obtaining information. They will call or get forms online for partnerships/sponsorships. Staff will move this Item to LRDC – 4B.

Agenda Item #7 Subcommittee Update: Lancaster Sports Council (Vernon Pellum)

Mr. Hervey reported for Mr. Pellum. To date, the Subcommittee has drafted membership operations, Bylaws, Standard of Operation, and handbooks. These items are the Subcommittee's main concerns right now. Mr. Hervey submitted all the drafts to Mr. Pellum.

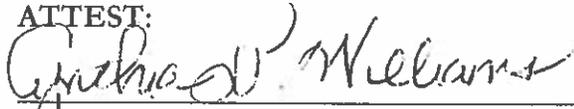
Agenda Item #8 Set Agenda for Next Meeting

- **Lancaster Sports Council**
- **YAC Ordinance 2009-09-30**
- **2011 – 2012 Standards of Care**
- **PTA Sports**

Agenda Item #9 Adjournments

Mr. Isham moved to adjourn. Mrs. Sykes seconded motion. Motion carried unanimously. Meeting adjourned at 7:21 p.m.

ATTEST:



Cynthia D. Williams, Administrative Secretary

APPROVED:



Willene Watson, Chairman (Parks and Recreation Advisory Board)