



MINUTES OF MEETING
LANCASTER PARKS AND RECREATION TREE ADVISORY BOARD



Lancaster Recreation Center (Classroom)
1700 Veterans Memorial Parkway
Lancaster, TX 75134
Monday, March 21, 2011
7:00 pm

Board Members Present:

Darwin Isham
Abe Cooper
Mary Sykes
Cecelia Rutherford
Willene Watson
Spencer Hervey
LaShonjia Harris
Coy Poitier

Staff & Guest Present:

Sean Johnson, Director (Parks and Recreation)
Vernon Pellum, Recreation Superintendent
Jodi Griggs, Parks Superintendent

Cynthia D. Williams, Board Secretary

Call to Order

Ms. Watson, Chairman, called the meeting to order at 7:18 pm. A quorum was present.

Agenda Item #2 Consider Approval of Minutes (January 21, 2011)

Ms. Watson opened the floor for discussion of the January 21, 2011 minutes. There was no discussion or comments.

Ms. Watson opened the floor for motions of approval of the January 21, 2011 Minutes. Mrs. Sykes moved to accept the minutes as written. Mr. Hervey seconded motion. Motion carried unanimously.

Agenda Item #3 Update: The North Texas Urban Forestation Initiative

Mr. Johnson began by saying that staff briefed the Board back in January 2011 regarding this program. The cities in DFW are teaming together on this project. April 18, 2011 is the kickoff. Mr. Johnson submitted a copy of our TREE-amble to the Board. This is a draft of the project so far. The draft encompasses Code and Developmental Services. In the last paragraph it states – “It has been determined that the City of Lancaster can contribute approximately 110,168 trees”. Mr. Johnson stated this is contingent upon development. We definitely want to be a part of this project.

Mr. Johnson stated that this program includes tree giveaways. We will put in a tree dedication policy into the Park Ordinance. This policy will include verbiage stating the City will not assume responsibility of a sensitive spot. He asked the Board to review the distributed document. Afterwards, staff will forward to the Mayor.

If any Board members would like to attend the Kickoff in Richardson on April 18, 2011, please contact Cynthia and staff will arrange transportation. The Mayor will be their. It starts at 1pm.

Agenda Item #4 Discuss and Consider Arbor Day Activities

Mrs. Griggs reported that our Arbor Day Celebration would be on Thursday, April 28, 2011 at 6pm. Activities are limited due to lack of funds. We need to have an event to include a Proclamation, planting of the tree, etc. We did receive the Growth Award. We are not doing the Music fest. We will give away at least 100 trees. Each year we would like to do this. We will tag these trees. The Texas Forest Service (Mr. Micah Pace) will come out and do a presentation. Home Depot may wish to come out as well as Wal-Mart. We do not have a place right now to hold the event. We may do at the Train Depot or at the Public Safety Building - staff soliciting suggestions from the Board on a location.

The Board made several suggestions including inviting some choirs and the LISD bands for entertainment. Invite the VA, representatives from Channel 4 (Rebecca, Jody, and Neil), vendors (particularly 2nd Saturday vendors), and Clean Air. Location suggestions include Community Park, or the north side of the Library. The Board also suggested that we start now adding our name to sponsorship calendars, i.e., CVS, Target, Dollar General, Home Depot, etc.

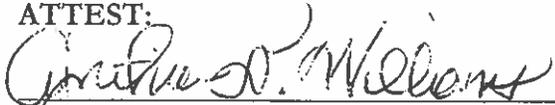
Agenda Item #5 Set Agenda for Next Meeting

- Update: Arbor Day Activities
- Update: The North Texas Urban Forestation Initiative

Agenda Item #7 Adjournments

Mr. Hervey moved to adjourn. Mr. Isham seconded motion. Motion carried unanimously. Meeting adjourned at 7:35 p.m.

ATTEST:



Cynthia D. Williams, Administrative Secretary

APPROVED:



Willene Watson, Chairman (Parks and Recreation Advisory Board)