

MINUTES
REGULAR MEETING OF THE
LANCASTER ECONOMIC DEVELOPMENT CORPORATION

MAY 18, 2023

The Lancaster Economic Development Corporation Board of the City of Lancaster, Texas, met in a called Regular Meeting in the Conference Room of City Hall on May 18, 2023 at 7:00 p.m. with a quorum present to-wit:

Board Members Present:

Ted Burk, President
Sandi Collier, Vice President
Ellen Clark
Adrienne Davis
Octavia Giadolor

Board Members Absent:

None

City Staff Present:

Shane Shepard, Economic Development Director/Assistant Board Secretary
Karl Stundins, Research and Business Development Manager
Carey Neal, Assistant City Manager

Call to Order:

President Burk called the Regular Meeting to order at 7:00 p.m. on May 18, 2023.

Public Testimony:

President Burk stated that citizens who have pre-registered before the call to order will be allowed to speak on consent or action items on the agenda, with the exception of public hearings, for a length of time not to exceed three minutes. Anyone desiring to speak on an item scheduled for a public hearing is requested to hold their comments until the public hearing on that item.

There were no speakers.

Consent Agenda:

1. **Consider approval of minutes from the Lancaster Economic Development Corporation (LEDC) Regular Meeting held on March 16, 2023.**

MOTION: Board Member Davis made a motion to approve the Minutes from the Regular Meeting held on March 16, 2023, seconded by Board Member Giadolor. The vote was cast 5 for, 0 against.

Action Items:

2. **Discuss and consider a resolution authorizing a contract between the Lancaster Economic Development Corporation, ("LEDC") and GSBS Architects for architectural and design services in an amount not to exceed one hundred ninety-four thousand, five hundred sixty-four dollars (\$194,564) from funds collected from the ¼ of 1 percent additional sales and use tax, as authorized by state law.**

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Economic Development Director Shepard read the item and provided a brief overview of the project. Mr. Nick Palluth, of GSBS Architects, provided a brief presentation about the company and the project.

Board members expressed their concern in not actively participating in the selection process for the consultant and desire to more actively participate in the ongoing design process. President Burk asked staff to provide monthly project updates to the board and more frequent updates if there are major changes, environmental concerns or requests for additional funding.

MOTION: Vice President Collier made a motion to approve the item. This motion was seconded by Board Member Davis. The vote was cast 5 for, 0 against.

Vice President Collier made a motion to adjourn. This motion was seconded by Board Member Giadolor. The vote was cast 5 for, 0 against.

The meeting was adjourned at 7:42 p.m.

ATTEST:



Shane Shepard, Assistant Board Secretary

APPROVED:



Ted Burk, President