

MINUTES

HISTORIC LANDMARK PRESERVATION COMMITTEE REGULAR MEETING OF  
July 25, 2023 -

The Historic Landmark Preservation Committee of the City of Lancaster, Texas, met in a Regular Session in the Council Chambers of City Hall on July 25, 2023 at 7:00 p.m. with a quorum present to-wit:

**Members Present:**

Patricia Siegfroid-Giles, Chair  
Paul Laurens Wiseman  
Dee Hinkle

**Members Absent:**

Russell Webb, Vice Chair  
Glenn Hooper  
Michelle Washington, Alternate

**City Staff:**

Carey Neal, Deputy City Manager  
Vicki Coleman, Director of Development Services  
Nyliah Acosta, Assistant Director of Development Services

**Call to order:**

Chair Siegfroid-Giles called the meeting to order at 7:00 p.m. on July 25, 2023.

**Public Testimony:**

At this time citizens who have pre-registered before the call to order will be allowed to speak on consent or action items on the agenda, with the exception of public hearings, for a length of time not to exceed three minutes. Anyone desiring to speak on an item scheduled for a public hearing is requested to hold their comments until the public hearing on that item.

There were no speakers.

**CONSENT AGENDA:**

Items listed under the consent agenda are considered routine and are generally enacted in one motion. The exception to this rule is that a Commission Member may request one or more items to be removed from the consent agenda for separate discussion and action. Vice Chair Webb read the consent agenda.

1. **Consider approval of meeting minutes from the Historic Landmark Preservation Committee Regular Meeting held on June 27, 2023.**

**MOTION:** Committee Member Wiseman made a motion to approve the consent agenda, seconded by Committee Member Hinkle. The vote was cast 2 for, 0 against, 1 abstention (Siegfried-Giles). (Hooper, Webb, and Washington absent)

**ACTION**

- 2. HLPC23-7 Discuss and consider a Certificate of Appropriateness to replace siding and trim, repair a concrete driveway, porch, and patio on the property located at 210 E. 7th Street, City of Lancaster, Dallas County, Texas.**

Assistant Director of Development Services, Nyliah Acosta, gave a staff presentation.

The applicant spoke, stating their request.

The Committee had discussion on the siding material being proposed, in comparison to what the existing siding material is.

**MOTION:** Committee Member Wiseman made a motion to approve the replacement of the siding, concrete driveway, patio, and porch with the condition that the siding be wood and replaced on the entirety of the home to include the dormer, seconded by Committee Member Hinkle. The vote was cast 3 for, 0 against. (Hooper, Webb, and Washington absent)

- 3. HLPC23-8 Discuss and consider a Certificate of Appropriateness to 1) remove and enclose one exterior door, and 2) replace a second exterior door with a double swing door on the property located at 118 Historic Town Square, City of Lancaster, Dallas County, Texas.**

Assistant Director of Development Services, Nyliah Acosta, gave a staff presentation.

The Committee asked a question regarding the sidewalk. The applicant, responded stating the sidewalk would be re-constructed.

**MOTION:** Committee Member Hinkle made a motion to approve as presented, seconded by Committee Member Wiseman. The vote was cast 3 for, 0 against. (Hooper, Webb, and Washington absent)

**ADJOURNMENT**

**MOTION:** Committee Member Wiseman made a motion to adjourn, seconded by Committee Member Hinkle. The vote was cast 3 for, 0 against. (Hooper, Webb, and Washington absent)

The meeting was adjourned at 7:50 PM.

**ATTEST:**

V. Coleman

**APPROVED:**

Patricia Seifert