

MINUTES

HISTORIC LANDMARK PRESERVATION COMMITTEE REGULAR MEETING OF  
October 24, 2023

The Historic Landmark Preservation Committee of the City of Lancaster, Texas, met in a Regular Session in the Council Chambers of City Hall on October 24, 2023 at 7:00 p.m. with a quorum present to-wit:

**Members Present:**

Patricia Siegfroid-Giles, Chair  
Russell Webb, Vice Chair  
Dee Hinkle  
Glenn Hooper  
Paul Laurens Wiseman

**Members Absent:**

Michelle Washington, Alternate

**City Staff:**

Carey Neal, Deputy City Manager  
Vicki Coleman, Director of Development Services  
Nyliah Acosta, Assistant Director of Development Services  
Kim Haynie, Senior Planner

**Call to order:**

Chair Siegfroid-Giles called the meeting to order at 7:00 p.m. on October 24, 2023.

**Public Testimony:**

At this time citizens who have pre-registered before the call to order will be allowed to speak on consent or action items on the agenda, with the exception of public hearings, for a length of time not to exceed three minutes. Anyone desiring to speak on an item scheduled for a public hearing is requested to hold their comments until the public hearing on that item.

There were no speakers.

**CONSENT AGENDA:**

Items listed under the consent agenda are considered routine and are generally enacted in one motion. The exception to this rule is that a Commission Member may request one or more items to be removed from the consent agenda for separate discussion and action. Chair Patricia Siegfroid-Giles read the consent agenda.

1. **Consider approval of meeting minutes from the Historic Landmark Preservation Committee Regular Meeting held on July 25, 2023.**

**MOTION:** Committee Member Webb made a motion to remove item 1 from the consent agenda, seconded by Committee Member Hinkle. The vote was cast 5 for, 0 against. (Washington absent)

## **ACTION:**

- 1. Consider approval of meeting minutes from the Historic Landmark Preservation Committee Regular Meeting held on July 25, 2023.**

The Committee had discussion on the minutes requesting minutes other than the action minutes provided. Staff directed the Committee to contact the HLPC liaison for discussion regarding minute procedures.

**MOTION:** Committee Member Hinkle made a motion to approve item 1, seconded by Committee Member Hooper. The vote was cast 4 for, 0 against, 1 abstain (Wiseman abstained) (Washington absent)

- 2. HLPC23-09 Discuss and consider approval of a Certificate of Appropriateness (COA) for the installation of a six (6) foot fence on the property addressed as 118 E. 6th Street, City of Lancaster, Dallas County, Texas.**

Senior Planner, Kim Haynie, gave a presentation.

Jalon Durham, 118 E 6<sup>th</sup> St, Lancaster, Texas, 75146, did not wish to speak, but was in support of item 2.

The Committee had no discussion.

**MOTION:** Committee Member Wiseman made a motion to approve item 2, seconded by Committee Member Webb. The vote was cast 5 for, 0 against. (Washington absent)

- 3. HLPC23-07 Discuss and consider a Certificate of Appropriateness to replace siding, windows, front door, and trim and to repair the concrete driveway, porch, and patio on the property located at 210 E. 7th Street, City of Lancaster, Dallas County, Texas.**

Senior Planner, Kim Haynie, gave a presentation.

Janette Garcia, the applicant, spoke stating what her request was for.

The Committee had extensive discussion on the siding and windows.

**MOTION:** Committee Member Webb made a motion to approve the following 1) The porch, driveway and front door will remain as is. 2) Three sets of windows with six wood lights and wood trim on all sides of the window. 3) The side and rear window replacements to remain as is. 4) Cementitious fiberboard on the entire exterior of the home, and on all three sides of the dormer,

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seconded by Committee Member Hooper. The vote was cast 4 for, 0 against, 1 abstain. (Hinkle abstained) (Washington absent)

## ADJOURNMENT

**MOTION:** Committee Member Wiseman made a motion to adjourn, seconded by Committee Member Webb. The vote was cast 5 for, 0 against. (Washington absent)

The meeting was adjourned at 8:26 PM.

### ATTEST:

V. Coleman  
Vicki D. Coleman, Director of Development Services

### APPROVED:

Patricia Siegfried-Giles  
Patricia Siegfried-Giles, Chair