

MINUTES

LANCASTER CITY COUNCIL AND ALL LANCASTER BOARDS & COMMISSIONS  
JOINT SPECIAL MEETING OF MARCH 7, 2024.

The Animal Shelter Advisory Committee of the City of Lancaster, Texas, met in a called Special Session in the Lancaster Recreation Center, 1700 Veterans Memorial Parkway on March 7, 2024 at 6:30 p.m. with a quorum present to-wit:

**Animal Shelter Advisory Committee Members Present:**

Dori Lee  
Florelí Gurrusquieta  
Christie Boyd  
Brooke Shepard, Alternate

**Committee Members Absent:**

Toryn Fowler, Chair  
Dr. Caroline Brown, Vice Chair

**City Council:**

Mayor Clyde C. Hairston  
Carol Strain Burk  
Stanley Jaglowski

**City Staff Present:**

Opal Mauldin-Jones, City Manager  
Dori Lee, Assistant City Manager  
Abdiel Valadez, Multi Media Specialist  
Chris Youngman, Chief of Emergency Communication  
David T. Ritter, City Attorney  
Deborah Bunton, Administrative Secretary CMO  
Florelí Gurrusquieta, Neighborhood Services Manager  
Greg Carrell, Assistant to the City Manager  
Hector Marin, Fire Plans Examiner  
Jennifer Avila, Deputy City Secretary  
Jermaine Sapp, Director of Equipment and Facility Services  
John Martin, Records Manager  
John Melton, Library Manager  
Keaira English, Public Relations Manager  
Kellen Benbrook, Airport Manager  
Kenneth Johnson, Fire Chief  
Khemistri Perkins, Administrative Secretary CMO  
Kim Hayne, Senior Planner  
Kimberly Burse, Administrative Secretary Parks and Rec.  
Laura Torres, Visitor Center and Museum Specialist  
Martaz'shia Gibbs, Executive Assistant to the City Manager  
Mike Rasco, Assistant Director of Parks and Rec  
Nyliah Acosta, Assistant Director Development Services

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Robert Martin, Contract  
Ron Gleaves, I.T. Manager  
Sam Urbanski, Police Chief  
Shane Shepard, Director of Economic Development  
Sorangel O. Arenas, City Secretary  
Stephanie Renteria, Administrative Secretary CSO  
Terry Hunter, Assistant Fire Chief  
Tracy Alexander-Nichols, Director of Human Resources  
Vicki Coleman, Director Development Services

### Call to Order:

Floreli Gurrusquieta called the meeting to order at 6:44 p.m. on March 7, 2024.

#### 1. **Welcome.**

Mayor Hairston welcomed all boards and commissions to the training.

#### 2. **Oath of Office**

City Secretary Arenas conducted the Oath of Office.

#### 3. **State-mandated Texas Open Meetings Act Training conducted by Brown & Hofmeister, L.L.P**

City Attorney Ritter led the training.

#### 4. **Receive an update on City projects from City Manager.**

City Manager Mauldin-Jones shared she will provide presentation to Board and Commission members via email.

**MOTION:** Committee Member Christy Boyd made a motion, seconded by Committee Member Brooke Shepperd to adjourn. The vote was cast 4 for, 0 against (Chair Toryn Fowler and Vice Chair Dr. Caroline Brown absent).

The meeting was adjourned at 7:20 p.m.

ATTEST:



Dori Lee, Assistant City Manager

APPROVED:



Toryn Fowler