

MINUTES

LANCASTER CITY COUNCIL REGULAR MEETING OF SEPTEMBER 23, 2024

The City Council of the City of Lancaster, Texas, met in a called Regular Meeting in the Council Chambers of City Hall on September 23, 2024, at 7:00 p.m. with a quorum present to-wit:

Councilmembers Present (City Hall & Zoom):

Mayor Clyde C. Hairston
Carol Strain-Burk
Stanley M. Jaglowski
Marco Mejia
Derrick Robinson
Deputy Mayor Pro Tem Mitchell Cheatham
Mayor Pro Tem Betty Gooden-Davis

City Staff Present (City Hall & Zoom):

Opal Mauldin-Jones, City Manager (Zoom)
Sorangel O. Arenas, City Secretary
David Ritter, City Attorney
Carey Neal, Deputy City Manager (Zoom)
Chris Youngman, Emergency Management and Communication Chief
Christine Harris-Reed, Director of Finance
Dori Lee, Assistant City Manager
Kenneth, Johnson, Fire Chief
Rifat Alam, Director of Public Works
Sam Urbanski, Police Chief
Shane Shepard, Director of Economic Development
Tracy Alexander-Nichols, Director of Human Resources
Camryn Thompson, Assistant to the City Manager
Cheryl Womble, Purchasing Agent
Greg Carrell, Assistant to the City Manager
Jennifer Avila, Deputy City Secretary
Ron Gleaves, IT Manager
Stephanie Renteria, Administrative Assistant, City Secretary
Vershurn Ford, Public Relations Manager

Call to Order:

Mayor Hairston called the meeting to order at 7:00 p.m. on September 23, 2024.

Invocation:

Pastor Peter De Jesus, Victory Hill Church gave the invocation.

Pledge of Allegiance:

Councilmember Strain-Burk led the pledge of allegiance.

Proclamation:

Mayor Hairston read the Fire Prevention Month, Breast Cancer Awareness Month, Domestic Violence Awareness Month and the Texas Teachers Day Proclamation.

Public Testimony/Citizen's Comments:

Taushia LaFlore, 645 Francis Street, Lancaster, TX 75146, expressed appreciation to Mayor Pro Tem Gooden-Davis for attending an event held at St. Vincent. She requested that City Council consider adding a play structure in Downtown Square for families and mentioned that a construction company left debris behind her house after completing work.

Vershurn Ford, 211 N. Henry St., Lancaster, TX 75146, shared information about the National Night Out event and the Lancaster Market Fall Fiesta for Hispanic Heritage Month.

Consent Agenda:

1. Consider the approval of the minutes from the Regular Meeting held August 26, 2024
2. Consider a resolution providing for the adoption of the Master Fee Schedule for all fees and charges assessed and collected by the City of Lancaster.
3. Consider an ordinance, establishing Civil Service classifications within the Police and Fire Departments; prescribing the number of positions in each classification.
4. Consider an ordinance, establishing Civil Service assignment pay within the Police and Fire Departments; prescribing the rate in each assignment.
5. Consider a resolution approving the City of Lancaster Debt Management Policy establishing guidelines for debt financing to provide for land, long-term capital additions, and infrastructure improvements while minimizing the impact of debt payments on current and future revenues.
6. Consider a resolution approving the City of Lancaster's Investment Policy providing that all funds of the city be managed and invested for safety, liquidity, and diversification and yield investments chosen in a manner that promotes diversity by market sector, credit, and maturity; providing that this policy serves to satisfy the requirements of Chapter 2256 of the Local Government Code, "Public Funds Investment Act".
7. Consider a resolution adopting the City of Lancaster's Financial Policy providing for prudent financial management of all funds to enable the City to maintain a long-term stable and positive financial condition; and to provide guidelines for the day-to-day planning and operation of the City's financial matters.
8. Consider an ordinance approving the proposed fiscal year 2024/2025 budget for proceeds of seized property for the Lancaster Police Department for the fiscal year beginning October 1, 2024 and ending September 30, 2025; providing that expenditures for said fiscal year shall be in accordance with said budget.
9. Consider a resolution approving RFP 2024-02-A1 an agreement with Everbridge Inc, a Texas limited partnership for preparation of a citizen mass notification system in the amount not to exceed fourteen thousand one hundred thirty-six dollars and eighty cents

10. Consider a resolution awarding RFP 2024-04 an agreement and Addendum 1 to ENTECH Associates/ENTECH SIGNS-ALPHA LED, LLC in an amount not to exceed ninety-four thousand eight hundred fifty dollars and twenty-eight cents (\$94,850.28) for the replacement and installation of two digital marquee signs on Dallas Avenue at Veterans Memorial Parkway and on Pleasant Run Road between Wintergreen Road and South Pointe Drive.

11. Consider a resolution approving the terms and conditions of a lease agreement with Canon Solutions America, Inc. for copiers through an Interlocal Agreement with OMNIA National Cooperative Purchasing (Contract 2020002755).

MOTION: Councilmember Strain-Burk made a motion, seconded by Mayor Pro Tem Gooden-Davis to approve consent items C1-11. The vote was cast 7 for, 0 against.

Action:

12. M24-54 Discuss and consider a resolution approving the terms and conditions of a Professional Services Agreement between TELIOS Corporation and the City of Lancaster for third-party plan review services for electrical plan review and inspection for substations and electrical yards.

Deputy City Manager Neal gave a staff report on action item 12.

MOTION: Councilmember Mejia made a motion, seconded by Councilmember Strain-Burk to approve action item 12. The vote was cast 7 for, 0 against.

13. Discuss and consider an ordinance authorizing the issuance of City of Lancaster, Texas combination tax and revenue Certificates of Obligation, Series 2024; prescribing the terms thereof; providing for the payment thereof; awarding the sale thereof; making other provisions regarding such certificates and matters incident thereto.

City Manager Mauldin-Jones gave a staff report on action item 13.

Nick Bulaich, the City's financial advisor with Hilltop Securities, gave a presentation on action item 13.

MOTION: Councilmember Mejia made a motion, seconded by Deputy Mayor Pro Tem Cheatham to approve action item 13. The roll call vote was cast 7 for, 0 against.

14. Discuss and consider a resolution amending the rate for certain fees and charges assessed and collected by the City for water and wastewater services; providing a repealing clause;

City Manager Mauldin-Jones gave a staff report on action item 14.

MOTION: Councilmember Strain-Burk made a motion, seconded by Deputy Mayor Pro Tem Cheatham to approve action item 14. The vote was cast 7 for, 0 against.

Public Hearing

- 15. Conduct a public hearing and consider an ordinance regarding the proposed budget for the fiscal year 2024/2025 beginning October 1, 2024, and ending September 30, 2025; providing that expenditures for said fiscal year shall be in accordance with said budget.**

City Manager Mauldin-Jones gave a staff report on action item 15.

Councilmember Mejia shared that he will be donating \$7,000.00 of his personal funds to a department within the City that submits the best proposal addressing a key need for the City. He will select the recipient department during the October 21, 2024 work session.

Mayor Hairston opened the public hearing.

Taushia LaFlore, 645 Francis Street, Lancaster, TX 75146, requested that the City Council consider including compensation for its members.

City Attorney Ritter clarified that City Council cannot include compensation in the budget, as the City Charter Sec. 3.03 states that council members must serve without compensation. Reimbursement for actual expenses is allowed, but any change to compensation would require an amendment to the City Charter. He also provided instructions on how City Council could proceed with amending the Charter to include compensation.

Mayor Hairston closed the public hearing.

MOTION: Councilmember Jaglowski made a motion, seconded by Councilmember Strain-Burk to approve public hearing item 15. **The roll call vote** was cast 7 for, 0 against.

- 16. Conduct a public hearing and consider an ordinance regarding the proposed revenue increase from levying ad valorem taxes for fiscal year 2024/2025 at \$0.604606 per one hundred dollars assessed valuation of all taxable property within the corporate limits to provide revenues for current maintenance and operational expenses and interest and sinking fund requirements; providing due and delinquent dates; penalties and interest; providing a homestead exemption and disability exemption.**

City Manager Mauldin-Jones gave a staff report on action item 15.

Mayor Hairston opened the public hearing.

No Speakers.

Mayor Hairston closed the public hearing.

MOTION: Councilmember Jaglowski made a motion, seconded by Councilmember Strain-Burk to approve public hearing item 16. **The roll call vote** was cast 7 for, 0 against.

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Action:

17. Discuss and consider a resolution ratifying the budget for the Fiscal Year 2024/2025 that results in an increase of revenues by 21.17% from property taxes over the previous year.

City Manager Mauldin-Jones gave a staff report on action item 17.

MOTION: Councilmember Jaglowski made a motion, seconded by Councilmember Strain-Burk to approve public hearing item 17. The roll call vote was cast 7 for, 0 against.

MOTION: Councilmember Strain-Burk made a motion, seconded by Deputy Mayor Pro Tem Cheatham to adjourn. The vote was cast 7 for, 0 against.

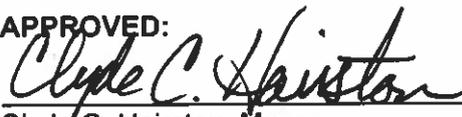
The meeting was adjourned at 8:00 p.m.

ATTEST:



Sorangel O. Arenas, City Secretary

APPROVED:



Clyde C. Hairston, Mayor