

MINUTES

LANCASTER CIVIL SERVICE COMMISSION REGULAR MEETING OF THURSDAY, APRIL 25, 2024

The Civil Service Commission of the City of Lancaster, Texas, met in a called Regular Meeting in the Council Chamber of Lancaster Municipal Center, 211 N. Henry Street, on April 25, 2024 at 7:00 p.m. with a quorum present to-wit:

Commissioners Present:

Audley Logan, Chair
Corey Womack, Commission Member

Absent:

Keith Whitley, Vice Chair

Staff Present:

Dori Lee, Civil Service Director
Kenneth Johnson, Fire Chief
Terry Hunter, Assistant Fire Chief
Marcus Talton, Assistant Police Chief
Camryn Thompson, Assistant to the City Manager
Sheneice Hughes, Test Writer/Administrator

Call to Order:

Chair Logan called the regular meeting to order at 7:03 p.m. on April 25, 2024.

Public Testimony:

Citizens who have pre-registered before the call to order will be allowed to speak on consent or action item on the agenda, with the exception of public hearings, for a length of time not to exceed three minutes. Anyone desiring to speak on an item scheduled for a public hearing is requested to hold their comments until the public hearing on that item.

There were no speakers.

Consent Agenda:

Human Resources and Civil Service Director Lee read the consent agenda.

1. Consider approval of the minutes from the Civil Service Commission Regular Meeting held on Thursday, January 25, 2024 and March 7, 2024.
2. Consider ratification of the certified list for the January 27, 2024, Fire Entrance Examination.
3. Consider ratification of the test notice and certified list from the March 2, 2024, Police Entrance Examination.
4. Consider ratification of the test notice for the May 18, 2024, Police Entrance Examination.
5. Consider ratification of the promotional exam certified list for the April 4, 2024, Promotional Examination for Battalion Chief.
6. Consider ratification of the promotional exam certified list for the April 11, 2024, Promotional Examination for Fire Engineer.

MOTION: Commission Chair Audley Logan made a motion, seconded by Commission Member Womack to approve consent items 1 through 6. The vote was cast 2 for, 0 against (Keith Whitley absent).

Action:

7. Discuss and consider an appeal of the Lancaster Fire Department Captain Promotional Exam (Question #14) held on April 5, 2024.

Civil Service Director Lee gave a staff report regarding action item 7.

The Civil Service Commission convened into executive session at 7:14 p.m.

The Civil Service Commission re-convened into open session at 8:01 p.m.

Attorney Noga clarified for the record relief requested for consideration is to toss the question out or award points. Attorney Noga pointed out that appellant Rankin was not present and the commission could vote accordingly.

MOTION: Commission Chair Audley Logan made a motion, seconded by Commission Member Womack to throw the question out, award no points and grant the appeal to that extent. The vote was cast 2 for, 0 against (Keith Whitley absent).

8. Discuss and consider an appeal of the Lancaster Fire Department Captain Promotional Exam (Question #90) held on April 5, 2024.

Civil Service Director Lee gave a staff report regarding action item 8.

Attorney Noga clarified for the record relief requested for was already provided during the examination as all test takers missed the question and the Civil Service Director provided points across the board to all examinees. Therefore, the request for relief is a moot point.

MOTION: Commission Chair Audley Logan made a motion, seconded by Commission Member Womack to deny the appeal of Item Number 8 as a moot point. The vote was cast 2 for, 0 against (Keith Whitley absent).

Adjournment:

MOTION: Commission Member Womack made a motion, seconded by Commission Chair Audley Logan to adjourn. The vote was cast 2 for, 0 against (Keith Whitley absent).

The meeting adjourned at 8:05 p.m.

ATTEST:



Dori Lee, Assistant City Manager and
Civil Service Director

APPROVED:



Audley Logan, Chair