

MINUTES

PROPERTY STANDARDS AND APPEALS BOARD REGULAR MEETING OF JANUARY 4, 2024

The Property Standards and Appeals Board of Lancaster, Texas, met in a Regular Meeting in the Council Chambers of City Hall on January 4, 2024, at 7:00 p.m. with a quorum present to-wit:

**Boardmember Present:**

Donna Lee, Chair  
Cassandra Andrews, Vice Chair  
Joyce Whitaker  
Kevin Allen  
Sonya Roston

**Boardmember Absent:**

Andre Lindsey

**City Staff Present:**

Carey Neal, Deputy City Manager  
Vicki Coleman, Director of Development Services  
Nyliah Acosta, Assistant Director of Development Services  
Greg Carroll, Assistant to the City Manager

**Call to Order**

Chair Lee called the meeting to order at 7:00 p.m. on January 4, 2024.

**Public Testimony:**

At this time, citizens who have pre-registered before the call to order will be allowed to speak on consent or action items on the agenda, with the exception of public hearings, for a length of time not to exceed three minutes. Anyone desiring to speak on an item scheduled for a public hearing is requested to hold their comments until the public hearing on that item.

No public speakers

**CONSENT AGENDA:**

Items listed under the consent agenda are considered routine and are generally enacted in one motion. The exception to this rule is that a Boardmember may request one or more items to be removed from the consent agenda for separate discussion and action.

**ACTION:**

1. Discuss and consider the election of a Vice Chair to the Property Standards and Appeals Board.

**MOTION:** Boardmember Allen made a motion to approve Andrews as Vice Chair, seconded

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by Boardmember Roston. The vote was cast 5 for, 0 against.

### **2. Discuss and consider the election of a Chair to the Property Standards and Appeals Board.**

**MOTION:** Boardmember Andrews made a motion to approve Lee as the Chair seconded by Boardmember Roston. The vote was cast 5 for, 0 against.

### **ADJOURMENT:**

**MOTION:** Boardmember Andrews made a motion to adjourn, seconded by Boardmember Roston. The vote was 5 for, 0 against.

The meeting was adjourned at 7:03 PM.

**ATTEST**

  
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Vicki Coleman, Director of Development Services

**APPROVED**

  
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Donna Lee, Chair