



**REGULAR MEETING MINUTES  
PLANNING & ZONING COMMISSION  
CITY OF LANCASTER, TEXAS  
TUESDAY, AUGUST 19, 2014, 7:00 P.M.**



**Chair, Quinnie Wright  
Vice-Chair, Lawrence Prothro**

**Commissioner Tom Barnett, Jr.  
Commissioner Marvin Earle  
Commissioner Genevieve Gregory**

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**CALL TO ORDER:**

Vice-Chair Prothro called the regular Planning and Zoning Commission meeting to order at 7:05 p.m. on Tuesday, August 19, 2014.

**COMMISSIONERS:**

Quinnie Wright, Chair (arrived at 7:10 p.m.)  
Lawrence Prothro, Vice Chair  
Tom Barnett, Jr., Commissioner  
Marvin Earle, Commissioner  
Genevieve Gregory, Commissioner

**CITY STAFF:**

Rona Stringfellow, Assistant City Manager  
Julie Doshier, City Attorney  
Steve Gilbert, Building Official  
Theodora Walker, Planning

**CITY COMMENTS:**

(At this time citizens will be allowed to speak only on matters contained on the Planning and Zoning Commission Agenda).

Vice-Chair Prothro invited anyone wishing to speak to come forward, state their name and address. For the record, he informed that citizens will be allowed to speak on matters included on the agenda.

No citizens came forward.

Vice-Chair Prothro introduced the action item on the agenda.

**ACTION**

1. **PS14-06.** Consider and Discuss a Final Plat for Lot 1, Block A, Winter School Addition, situated in Marady Parks Survey, Abstract No. 1120, Page 345, an Addition to the City of Lancaster, Texas, Dallas County, Texas. The property is located near the southwest corner of Wintergreen and Houston School Road.

Assistant City Manager Rona Stringfellow gave the Staff Report. Ms. Stringfellow explained the Final Plat and provided detailed background information. The action item is for technical approval only. There is a need to provide a temporary asphalt drive approach in order to access the property. Ms. Stringfellow further explained when the 96-inch water transmission line is removed a new concrete drive will be installed per LDC Section 14.1102.

Vice-Chair Prothro asked if there were any comment/question of staff.

Commissioner Marvin Earle asked Mr. Hansen what his role was in the plat process.

The Applicant, Mr. Robert Hansen, Project Manager and Surveyor, 807 Bluebonnet Drive, Suite C, Keller, TX 76248, spoke on behalf of the Winter School Addition. He stated he was the surveyor.

Vice-Chair Prothro asked if there were any other comments/questions for Mr. Hansen. None were asked.

With no further comments/questions, Vice-Chair Prothro opened the Planning and Zoning Commission to entertain a motion.

**COMMISSIONER MARVIN EARLE MADE THE MOTION TO APPROVE PS14-06 FINAL PLAT FOR LOT 1, BLOCK A, WINTER SCHOOL ADDITION, SECONDED BY COMMISSIONER TOM BARNETT, JR.**

**AYES: BARNETT, EARLE, PROTHRO**

**NAYES: NONE**

**ABSTAIN: GREGORY, WRIGHT**

**THE MOTION CARRIED 3-0.**

Vice-Chair Prothro entertained a motion to adjourn and close the Planning and Zoning Commission meeting and the public hearing.

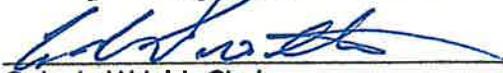
**A MOTION WAS MADE BY COMMISSIOER MARVIN EARLE, SECONDED BY COMMISSIONER TOM BARNETT, JR. TO ADJOURN.**

**AYES: BARNETT, EARLE, GREGORY, PROTHRO, WRIGHT**

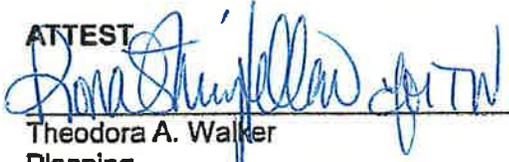
**NAYES: NONE**

**THE MOTION CARRIED 5-0.**

Meeting was adjourned at 7:16 p.m.

  
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Quinnie Wright, Chair

ATTEST

  
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Theodora A. Walker  
Planning

