

MINUTES

**HISTORIC LANDMARK PRESERVATION COMMITTEE SPECIAL MEETING OF
JANUARY 28, 2025**

The Historic Landmark Preservation Committee of the City of Lancaster, Texas, met in a Special Session in the Council Chambers of City Hall on January 28, 2025 at 7:00 p.m. with a quorum present to-wit:

Members Present:

Russell Webb, Chair
Dee Hinkle, Vice-Chair
Jen Ryan
Glenn Hooper
Paul Laurens Wiseman
Michelle Washington (Alternate)

Members Absent:

None

City Staff:

Carey D. Neal Jr., Deputy City Manager
Gregory Carrell, Assistant to the City Manager
Vicki Coleman, Director of Development Services
Nyliah Acosta, Assistant Director of Development Services

Call to order:

Chair Russell Webb called the meeting to order at 7:00 p.m. on January 28, 2025.

Public Testimony:

At this time citizens who have pre-registered before the call to order will be allowed to speak on consent or action items on the agenda, with the exception of public hearings, for a length of time not to exceed three minutes. Anyone desiring to speak on an item scheduled for a public hearing is requested to hold their comments until the public hearing on that item.

There were no speakers.

CONSENT AGENDA:

- 1. Consider approval of minutes from the Historic Landmark Preservation Committee Regular Meeting held on November 19, 2024.**

MOTION: Committee Member Hooper made a motion to approve the consent agenda, seconded by Vice-Chair Hinkle. The vote was cast 5 for, 0 against.

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ACTION:

- 2. HLPC25-4 Discuss and consider approval of a Certificate of Appropriateness (COA) to remove a door with vinyl siding, remove a 6x6 sill beam, and the option to remove concrete steps on a property being .16 acre, addressed as 402 N. Dallas Avenue, City of Lancaster, Dallas County, Texas**

Committee Member Michelle Washington recused herself from the vote

Assistant Director of Development Services, Nyliah Acosta, gave a presentation.

Michelle Washington, 402 N. Dallas Avenue, Lancaster, TX., 75146, spoke in support of item 2.

The Committee had discussion regarding this item.

MOTION: Vice-Chair Hinkle made a motion to approve item 2, with the option to remove the steps, seconded by Committee Member Wiseman. The vote was cast 4 for, 0 against (Washington recusal).

- 3. Discuss and consider the election of a Vice-Chair to the Historic Landmark Preservation Committee.**

Assistant Director of Development Services, Nyliah Acosta, gave a presentation.

There was no discussion.

MOTION: Vice-Chair Hinkle made a motion to nominate Committee Member Wiseman as Vice-Chair, seconded by Committee Member Hooper. The vote was cast 5 for, 0 against.

- 4. Discuss and consider the election of a Chair to the Historic Landmark Preservation Committee.**

Assistant Director of Development Services, Nyliah Acosta, gave a presentation.

There was no discussion.

MOTION: Committee Member Wiseman made a motion to nominate Vice-Chair Dee Hinkle as Chair, seconded by Committee Member Ryan. The vote was cast 5 for, 0 against.

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ADJOURNMENT:

MOTION: Committee Member Wiseman made a motion to adjourn, seconded by Vice-Chair Hinkle. The vote was cast 5 for, 0 against.

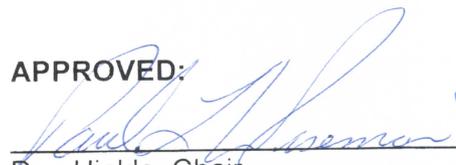
The meeting was adjourned at 7:10 PM.

ATTEST:



Vicki D. Coleman,
Director of Development Services

APPROVED:



Dee Hinkle, Chair

vice-chair

Paul Laurens Wiseman