

## MINUTES

### SPECIAL MEETING OF THE LANCASTER ECONOMIC DEVELOPMENT CORPORATION

Thursday, May 22, 2025

The Lancaster Economic Development Corporation Board of the City of Lancaster, Texas, met in a called Special Meeting in the Municipal Center Conference Room of City Hall, 211 North Henry Street, on May 22, 2025 at 7:00 p.m. with a quorum present to-wit:

#### **Board Members Present:**

Ted Burk, President  
Adrienne Davis, Vice President  
Ellen Clark  
Sandi Collier

#### **Board Members Absent:**

Octavia Giadolor

#### **City Staff Present:**

Shane Shepard, Director of Economic Development  
Greg Carrell, Assistant to the City Manager  
Karl Stundins, Assistant Director of Economic Development

#### **Call to Order:**

President Burk called the Special Meeting to order at 7:07 p.m. on May 22, 2025.

#### **Public Testimony:**

Citizens who have pre-registered before the call to order will be allowed to speak on consent or action items on the agenda, with the exception of public hearings, for a length of time not to exceed three minutes. Anyone desiring to speak on an item scheduled for a public hearing is requested to hold their comments until the public hearing on that item.

There were no speakers.

#### **Consent Agenda:**

- 1. Consider approval of minutes from the Lancaster Economic Development Corporation (LEDC) Special Work Session and Regular Meeting held on March 20, 2025.**

**MOTION:** Board Member Collier made a motion to approve the item as submitted, seconded by Board Member Clark. The vote was cast 4 for, 0 against (Board Member Giadolor absent).

#### **Action Agenda:**

- 2. Discuss and consider a resolution authorizing a Performance Agreement with Project Western Explorer for the promotion and development of new and expanded business enterprises, as authorized by state law, in an amount not to exceed one hundred-fifty thousand dollars (\$150,000) from funds collected from the one-fourth (1/4) of one (1) percent additional sales and use tax.**

Shane Shepard provided a summary of the project and the request.

**MOTION:** Board Member Clark made a motion to approve the item, seconded by Vice President Davis. The vote was cast 4 for, 0 against (Board Member Giadolor absent).

**3. Discuss and consider a recommendation of a preferred design option for the façade treatment of the Municipal Annex Building, located at 250 East First Street.**

Karl Stundins provided a summary of the project and the request.

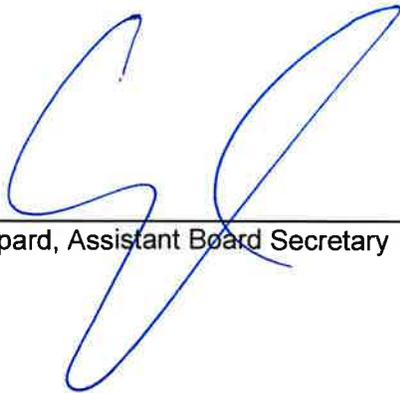
**MOTION:** Board Member Clark made a motion, subject to a final viewing of the brick veneer and paint colors, to approve Option Five – maintain the originally approved design except to allow the use of the original brick materials in the center part of the front wall between the two protruding wing walls including keeping the original bricks on the portions of the wing walls that face the center portion of the building (that are also keeping the original brick), seconded by Vice President Davis. The vote was cast 4 for, 0 against (Board Member Giadolor absent).

**Adjournment:**

Board Member Collier made a motion to adjourn. This motion was seconded by Board Member Clark. The vote was cast 4 for, 0 against (Board Member Giadolor absent).

The meeting was adjourned at 7:27 p.m.

**ATTEST:**



Shane Shepard, Assistant Board Secretary

**APPROVED:**



Ted Burk, President