

MINUTES

HISTORIC LANDMARK PRESERVATION COMMITTEE REGULAR MEETING OF
JUNE 24, 2025

The Historic Landmark Preservation Committee of the City of Lancaster, Texas, met in a Regular Session in the Council Chambers of City Hall on June 24, 2025 at 7:00 p.m. with a quorum present to-wit:

Members Present:

Dee Hinkle, Chair
Paul Laurens Wiseman, Vice-Chair
Russell Webb
Glenn Hooper
Jen Ryan
Michelle Washington (Alternate)

Members Absent:

None

City Staff:

Vicki D. Coleman, Director of Development Services
Nyliah Acosta, Assistant Director of Development Services
Gregory Carrell, Assistant to the City Manager

Call to order:

Chair Hinkle called the meeting to order at 7:00 p.m. on June 24, 2025.

Public Testimony:

At this time citizens who have pre-registered before the call to order will be allowed to speak on consent or action items on the agenda, with the exception of public hearings, for a length of time not to exceed three minutes. Anyone desiring to speak on an item scheduled for a public hearing is requested to hold their comments until the public hearing on that item.

There were no speakers

CONSENT AGENDA:

1. Consider approval of minutes from the Historic Landmark Preservation Committee Regular Meeting held on May 27, 2024.

MOTION: Committee Member Webb made a motion to approve the consent agenda, seconded by Vice-Chair Wiseman. The vote was cast 4 for, 0 against, 1 abstention. (Hinkle abstained)

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ACTION:

- 2. HLPC25-14 Discuss and consider a Certificate of Appropriateness (COA) to approve 19 windows and 2 doors installed without a COA, as well as the replacement of all siding, on the dwelling located at 428 North State Street, City of Lancaster, Dallas County, Texas.**

Assistant Director of Development Services, Nyliah Acosta, gave a presentation.

Saji Chirayil, Owner's contractor, 428 North State Street, Lancaster, Tx, 75146, spoke in favor of item 2.

The Committee had discussion on the windows and siding.

MOTION: Committee Member Ryan made a motion to approve item 2, seconded by Vice-Chair Wiseman. The vote was cast 5 for, 0 against.

- 3. HLPC25-08 Discuss and consider a Certificate of Appropriateness to replace a front yard porch and columns on the property located at 524 North Henry Street, City of Lancaster, Dallas County, Texas.**

Assistant Director of Development Services, Nyliah Acosta, gave a presentation.

Juan Bueno, 524 North Henry Street, Lancaster, Tx, 75146, spoke in favor of item 3.

The Committee had discussion on the porch and deck skirting material.

MOTION: Vice-Chair Wiseman made a motion to approve the porch and columns as replaced, with the condition that the aluminum skirting be painted a color of the applicant's choice, seconded by Committee Member Webb. The vote was cast 5 for, 0 against.

ADJOURNMENT:

MOTION: Committee Member Webb made a motion to adjourn, seconded by Committee Member Hooper. The vote was cast 5 for, 0 against.

The meeting was adjourned at 7:46 PM.

ATTEST:



Vicki D. Coleman,
Director of Development Services

APPROVED:



Dee Hinkle, Chair