

MINUTES

PROPERTY STANDARDS AND APPEALS BOARD REGULAR MEETING OF FEBRUARY 6, 2025

The Property Standards and Appeals Board of Lancaster, Texas, met in a Regular Meeting in the Council Chambers of City Hall on February 6, 2025, at 7:00 p.m. with a quorum present to wit:

Boardmember Present:

Donna Lee, Chair
Cassandra Andrews, Vice Chair
Joyce Whitaker
Kevin Allen
Tenecia Oliver, Alternate

Boardmember Absent:

Andre Lindsey

City Staff Present:

Carey Neal, Deputy City Manager
Vicki Coleman, Director of Development Services
Nyliah Acosta, Assistant Director of Development Services
Greg Carrell, Assistant to the City Manager

Call to Order

Chair Lee called the meeting to order at 7:00 p.m. on February 6, 2025.

Public Testimony:

At this time, citizens who have pre-registered before the call to order will be allowed to speak on consent or action items on the agenda, with the exception of public hearings, for a length of time not to exceed three minutes. Anyone desiring to speak on an item scheduled for a public hearing is requested to hold their comments until the public hearing on that item.

No public speakers.

CONSENT AGENDA:

Items listed under the consent agenda are considered routine and are generally enacted in one motion. The exception to this rule is that a Boardmember may request one or more items to be removed from the consent agenda for separate discussion and action.

1. Consider approval of minutes from the Property Standards and Appeals Boards Regular Meeting held on January 4, 2025.

MOTION: Boardmember Whitaker made a motion to approve the consent agenda, seconded by Boardmember Oliver. The vote was cast 5 for, 0 against. (Absent Lindsey)

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ACTION:

1. **Discuss and consider the election of a Vice Chair to the Property Standards and Appeals Board.**

MOTION: Boardmember Whitaker made a motion to nominate herself as Vice-Chair, seconded by Boardmember Allen. The vote was cast 5 for, 0 against. (Absent Lindsey)

2. **Discuss and consider the election of a Chair to the Property Standards and Appeals Board.**

MOTION: Boardmember Allen made a motion to approve Lee as the Chair seconded by Boardmember Whitaker. The vote was cast 5 for, 0 against. (Absent Lindsey)

ADJOURNMENT:

MOTION: Boardmember Allen made a motion to adjourn, seconded by Boardmember Oliver. The vote was 5 for, 0 against. (Absent Lindsey)

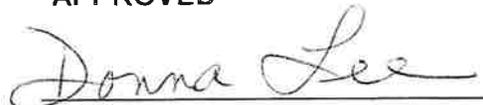
The meeting was adjourned at 7:05 PM.

ATTEST:



Vicki Coleman, Director of Development Services

APPROVED



Donna Lee, Chair