

**MINUTES**  
**LANCASTER PARKS AND RECREATION ADVISORY**  
**BOARD MEETING OF January 15, 2025**

The Members of the Lancaster Parks and Recreation Advisory Board met in a Regular Meeting at the Lancaster Recreation Center (Grand Hall), 1700 Veterans Memorial Parkway, Lancaster, TX 75134 on January 15, 2025 at 7:00 p.m. with a quorum present to-wit:

**Board Members Present:**

Frances Allen, Chair  
Jerry Giles  
Debra Robertson, Alternate

**Board Members Absent:**

Andrea Bollin, Vice Chair  
Kirsten George  
Allen Nix

**City Staff Present:**

Dori Lee, Assistant City Manager  
Timothy Vessakosol, Director of Parks and Recreation  
Frank Garcia, Assistant Director of Parks and Recreation  
Sylvester Brown, Recreation Superintendent  
Camryn Thompson, Assistant to the City Manager  
Kimberly Burse, Administrative Secretary

**CALL TO ORDER:**

Chair Allen called the Lancaster Parks and Recreation Advisory Board Regular Meeting to order at 7:03 p.m.

**PUBLIC TESTIMONY:**

At this time, citizens who have pre-registered before the meeting will be allowed to speak on consent or action items on the agenda, with the exception of public hearing, for a length of time not to exceed three minutes. Anyone desiring to speak on an item scheduled for a public hearing is requested to hold their comments until the public hearing on that item.

No speakers.

**CONSENT AGENDA:**

1. Discuss and consider the approval of minutes from the Lancaster Parks and Recreation Advisory Board Meeting held on Wednesday, April 17, 2024.

Board Member Giles made a motion, seconded by Board Member Robertson to approve minutes. The vote was cast 3 for, 0 against. (Absent: Allen Nix, Andrea Bollin and Kirsten George).

**ACTION:**

2. Discuss and consider the election of a Chair for the Parks and Recreation Advisory Board.

Board Member Giles made a motion, seconded by Board Member Robertson to nominate Board Member Frances Allen as Chair. The vote was cast 3 for, 0 against. (Absent: Allen Nix, Andrea Bollin and Kirsten George).

3. Discuss and consider the election of a Vice Chair for the Parks and Recreation Advisory Board.

Chair Allen made a motion, seconded by Board Member Robertson to nominate Board Member Giles as Vice Chair. The vote was cast 3 for, 0 against. (Absent: Allen Nix, Andrea Bollin and Kirsten George).

**ADJOURNMENT:**

Board Member Giles made a motion seconded by Board Member Robertson to adjourn the meeting. The vote was cast 3 for, 0 against. (Absent: Allen Nix, Andrea Bollin and Kirsten George).

The meeting adjourned at 7:07 p.m.

**ATTEST:**

  
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Timothy Vessakosol, Board Liaison

**APPROVED:**

  
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Frances Allen, Chair