

MINUTES

LANCASTER CITY COUNCIL MEETING OF JUNE 22 & 23, 2012

The City Council of the City of Lancaster, Texas, met on June 22, 2012 in a special meeting for the first day of strategic planning at the Lancaster Veterans Memorial Library, 1600 Veterans Memorial Parkway in Lancaster at 8:35 a.m. with a quorum present to-wit:

Councilmembers Present:

Mayor Marcus E. Knight
Walter Weaver
Stanley Jaglowski
Mayor Pro Tem Marco Mejia
Deputy Mayor Pro Tem James Daniels
LaShonjia Harris
Nina Morris

City Staff Present:

Opal Mauldin Robertson, City Manager
Dolle Downe, City Secretary
Julia Novak, The Novak Consulting Group, facilitator

Call to Order:

Mayor Knight called the meeting to order at 8:35 a.m. on June 22, 2012.

City Council met in the first day of a two day strategic planning session. City Council described themselves at their "best" and discussed their expectations for the planning session.

Facilitator Novak showed a brief video about Leaving a Legacy. Each councilmember shared with the group the legacy they wish to leave as a member of this governing body.

Facilitator Novak led discussion to assess the Council's working relationship. Councilmembers discussed Council expectations. It was noted that the City came together in challenging times such as the tornado and dealing with tough budget issues. Councilmembers discussed concerns including councilmember presentations; addressing concerns between two councilmembers if a constituent expresses a concern about another councilmember; and expressing councilmember views during discussions to help promote understanding.

City Council recessed for lunch at 11:30 a.m. and reconvened at 12 noon.

Councilmembers continued discussion regarding expectations and agreed to a councilmember meeting with the Mayor, if desired, to solicit ideas and feedback, and to identify a fun, recreational activity for Council to do together once a year. Councilmembers discussed giving appropriate credit to whoever brings up an idea and to encourage one another. Councilmembers were positive about Council-Staff relationships indicating they feel supported by the City staff. City Manager Mauldin Robertson shared a few new items for staff expectations from Council that Council agreed with, including being positive about the community, Council participation at City

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sponsored or co-sponsored events and Best Southwest initiatives, and bringing policy related issues identified at board or commission meetings to the full body for consideration.

As required by the City Charter, Council reviewed the City Council Rules and Procedures. Minor tweaks were made to the rules and procedures; revisions will be brought forward for formal adoption at an upcoming Council meeting.

City Manager Mauldin Robertson made a brief presentation recapping progress on fiscal year 2011-2012 goals, summarizing objectives achieved and noting considerable progress. Council expressed appreciation and indicated their desire to continue to receive quarterly progress and financial updates.

Mayor Knight recessed the meeting at 3:23 p.m.

LANCASTER CITY COUNCIL MEETING OF JUNE 23, 2012

The City Council of the City of Lancaster, Texas, reconvened on June 23, 2012 at the Lancaster Veterans Memorial Library, 1600 Veterans Memorial Parkway in Lancaster at 9:00 a.m. with a quorum present to-wit:

Councilmembers Present:

Mayor Marcus E. Knight
 Walter Weaver
 Stanley Jaglowski
 Mayor Pro Tem Marco Mejia
 Deputy Mayor Pro Tem James Daniels
 LaShonjia Harris
 Nina Morris

City Staff Present:

Opal Mauldin Robertson, City Manager
 Dolle Downe, City Secretary
 Thomas Griffith, Fire Chief
 Dori Lee, Human Resources Director
 Larry Flatt, Police Chief
 Sheree Haynes, Finance Director
 Rona Stringfellow Govan, Dev. Services Dir.
 Ed Brady, Economic Development Director
 Sean Johnson, Parks & Recreation Director
 Julia Novak, The Novak Consulting Group

Facilitator Novak opened the second day of the planning session with a welcome to City staff and with reflection and feedback regarding the previous day's discussions. Feedback was positive and both Council and City staff were ready to focus on goals and objectives for the upcoming year.

City Council reviewed the existing Key Performance Areas which include:

- Financially Sound City Government
- Civic Engagement
- Healthy, Safe and Vibrant Neighborhoods
- Professional and Committed City Workforce
- Sound Infrastructure
- Quality Development

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and determined the existing six Key Performance Areas are still critical to achieving the Lancaster Vision.

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Council started a working lunch about 11:45 a.m.

Facilitator Novak led Council in brainstorming potential initiatives and prioritizing the initiatives. Priority initiatives include: enforce storm water ordinance to include LISD; revise financial policies to fund CIP and equipment replacement; increase visibility of police; FCC compliance with Public Safety mobile radio requirements; utilize and fund street maintenance program; plan for a new Fleet Maintenance facility; update the Comprehensive Plan; recruit quality commercial, industrial and retail jobs; targeted marketing to the brokerage community; and continue airport expansion plans. City Council encouraged the City Manager to pursue two issues not directly addressed: 1. bring forward a new policy to provide a discount for senior citizens on utility bills; and 2. include City Hall as a long-term community project in the CIP (in addition to the Fleet Maintenance facility).

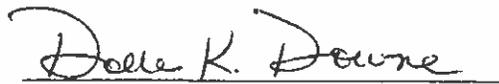
Adoption of the goals and 2012-2013 Work Plan will be formally considered at an upcoming City Council meeting.

Council concluded with reflection on this year's planning session and expressed appreciation for Executive Team members' participation and thanks to the facilitator, Ms. Novak.

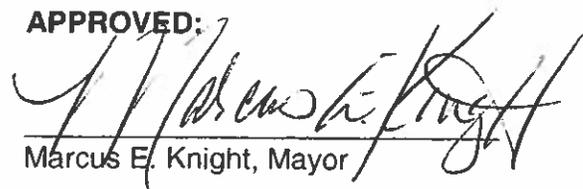
MOTION: Councilmember Morris made a motion, seconded by Mayor Pro Tem Mejia, to adjourn the special meeting.

The meeting was adjourned at 1:16 p.m.

ATTEST:


Dolle K. Downe, City Secretary

APPROVED:


Marcus E. Knight, Mayor