



**NOTICE OF WORK SESSION AGENDA  
LANCASTER CITY COUNCIL**



**James R. Williams Pump Station  
Training Room, 1999 Jefferson**

**Monday, October 21, 2013 – 7:00 PM**

**DEFINITIONS:**

**Written Briefing:** Items that generally do not require a presentation or discussion by the staff or Council. On these items, the staff is seeking consent from the Council or providing information in a written format.

**Verbal Briefing:** These items do not require extensive written background information or are an update on items previously discussed by the Council.

**Regular Item:** These items generally require discussion between the Council and staff, boards, commissions, or consultants. These items may be accompanied by a formal presentation followed by discussion and direction to the staff.

**[Public comment will not be accepted during Work Session  
unless Council determines otherwise.]**

**Regular Items:**

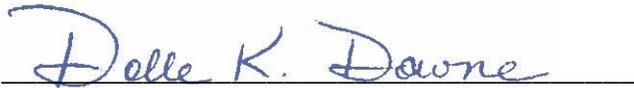
- 1.** Receive and discuss a presentation from Linebarger Goggan Blair & Sampson, LLP regarding delinquent property tax collections and delinquent Municipal Court fines and fees collection for the City of Lancaster.
- 2.** Receive a presentation and discuss a potential water sale agreement with the City of Wilmer.
- 3.** Receive a presentation on the Pavement Management Program.
- 4.** Receive and discuss a presentation regarding the City's current compensation plan.
- 5.** Receive a presentation and discuss unaudited fourth quarter financial and investment update for fiscal year year-end 2012/2013.
- 6.** Discuss Quarterly Report of City Council Five Year Goals and Strategies established during the annual City Council Strategic Planning Session in June 2012.

**EXECUTIVE SESSION:** The Council reserves the right to convene into executive session on any posted agenda item pursuant to Section 551.071(2) of the TEXAS GOVERNMENT CODE to seek legal advice concerning such subject.

**ACCESSIBILITY STATEMENT:** The Municipal Center is wheelchair-accessible. For sign interpretive services, call the City Secretary's office, 972-218-1311, or TDD 1-800-735-2989, at least 72 hours prior to the meeting. Reasonable accommodation will be made to assist your needs.

### **Certificate**

**I hereby certify the above Notice of Meeting was posted at the Lancaster City Hall on October 18, 2013 @ 12:15 p.m. and copies thereof were hand delivered to the Mayor, Mayor Pro-Tempore, Deputy Mayor Pro-Tempore and Council members.**

A handwritten signature in blue ink that reads "Dolle K. Downe". The signature is written in a cursive style and is positioned above a horizontal line.

Dolle K. Downe, TRMC  
City Secretary

**LANCASTER CITY COUNCIL**  
**Work Session Agenda Communication**  
October 21, 2013

Item 1

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**Receive and discuss a presentation from Linebarger Goggan Blair & Sampson, LLP regarding delinquent property tax collections and delinquent Municipal Court fines and fees collection for the City of Lancaster.**

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**This request supports the City Council 2013-2014 Policy Agenda.**

**Goal: Financially Sound City Government**

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Linebarger Goggan Blair & Sampson, LLP is the law firm responsible for delinquent property tax collections and delinquent Municipal Court fines/fees collection for the City of Lancaster.

Linebarger will make a presentation providing an update regarding collections in both of these areas.

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**Submitted by:**  
Opal Mauldin Robertson, City Manager

**LANCASTER CITY COUNCIL**  
**Work Session Agenda Communication**  
October 21, 2013

Item 2

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**Receive a presentation and discuss a potential water sale agreement with the City of Wilmer.**

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**This request supports the City Council 2013-2014 Policy Agenda.**

**Goal: Financially Sound City Government  
Sound Infrastructure**

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**Background**

The North Central Texas Council of Governments (NCTCOG) has performed a Feasibility study in the Southern Dallas County area to determine the availability and need for additional infrastructure. One of the primary findings of the report indicated the need to improve water infrastructure in the Southern Dallas County region to better serve the growing population and attract additional development regionally.

The Feasibility study also identified that the City of Lancaster's current water demand is substantially lower than the supply capacities. Several surrounding cities including the City of Wilmer has a demand for water that cannot be met through their existing infrastructure.

Council will receive a presentation regarding the potential to enter into an agreement with the City of Wilmer and Dallas County.

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**Submitted by:**

Opal Mauldin Robertson, City Manager  
Rona Stringfellow, Managing Director, Public Works and Development Services  
Shwetha Pandurangi, P.E., CFM, City Engineer

**LANCASTER CITY COUNCIL**  
**Work Session Agenda Communication**  
October 21, 2013

Item 3

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**Receive a presentation on the Pavement Management Program.**

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**This request supports the City Council 2013-2014 Policy Agenda.**

**Goal: Sound Infrastructure**

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**Background**

The City of Lancaster contracted with HVJ Associates in 2008 to conduct a comprehensive street survey. The study included pavement type, pavement condition, and recommended repairs. The program then develops a rating for each street and assigns a priority for needed repairs. The Streets Division utilizes this survey to plan on-going maintenance and repairs.

City staff uses the pavement management program ratings along with an updated site survey to develop a schedule of street maintenance and repairs. Staff will present information to City Council on how the program works, how street ratings are used, and high priority streets.

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**Submitted by:**

N. Allen Carsner, Streets and Stormwater Superintendent  
Rona Stringfellow, Managing Director Public Works and Development Services

**LANCASTER CITY COUNCIL**  
**Work Session Agenda Communication**  
October 21, 2013

Item 4

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**Receive and discuss a presentation regarding the City's current compensation plan.**

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**This request supports the City Council 2013-2014 Policy Agenda.**

**Goal: Professional and Committed City Workforce**

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**Background**

During the strategic planning session in June of this year Council identified the city compensation plan as an area to review for future direction and consideration. City Council expressed a desire to see how the city fairs to the established pay policy. The past established pay policy or goal was to be at the middle average of the City's survey cities.

In 2007 the Waters Consulting Group contracted with the City of Lancaster to conduct an in depth compensation study. Unfortunately, the economic downturn affected the City of Lancaster immediately after receiving the results of the compensation study and all pay plan initiatives were placed on hold.

Subsequently adjustments to the pay plan were deferred as well as the general government step plan. Since that time, in 2012 City Council approved a one-time \$1,000 payment to full time employees paid in two equal installments. In 2013 City Council approved a 3% pay plan adjustment.

In looking at where the City of Lancaster is relative to our survey cities we have fallen behind the market due to deferment of adjustments of the city pay plan.

City Council will receive a presentation providing additional information.

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**Submitted by:**  
Dori Lee, Director of Human Resources

**LANCASTER CITY COUNCIL**  
**Work Session Agenda Communication**  
October 21, 2013

Item 5

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**Receive a presentation and discuss unaudited fourth quarter financial and investment update fiscal year-end 2012/2013.**

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**This request supports the City Council 2013-2014 Policy Agenda.**

**Goal: Financially Sound City Government**

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**Background**

The broad purpose of the City's Financial and Investment policy statements is to enable the City to achieve and maintain a long-term stable and positive financial position, and provide guidelines for the day to day planning and operations of the City's financial affairs. Annually, Council reviews and adopts its Financial and Investment Policies. The following information is representative of the fourth quarter of fiscal year 2012/2013, July 1, 2013 through September 30, 2013.

- Financial Report - The financial data will be presented during the work session. Typically, the fourth quarter of each fiscal year provides maximum impact on revenues. The collection of property tax is mainly on delinquent taxes due and a few early remitters. Sales tax collections run two (2) months in arrears. Therefore, the actual months of activity relates to July and August sales. Optimal expenditure rate is 100% for the fourth quarter unless the expenditures are related to capital equipment, or cyclical events such as annual premiums or dues. As of September 30, 2013, the City Wide Operating Fund expenditure rate is approximately 79%. In general the City Wide Operating Fund expenditure rate would be closer to 100% but due to the omission of HAP expenditures and year end accruals we're realizing a 21% decrease of the targeted budget. The numbers for 4<sup>th</sup> quarter are unaudited. Final numbers will be presented in the September 30, 2013 Annual Financial Report.
- Investments - The City's Investment Policy states the City shall manage and invest with five primary objectives, listed in order of priority: safety, public trust, liquidity, diversification and yield. Currently, all investments are with TexPool and LOGIC. These investment pools provide the highest liquidity and safety for the City's funds. At the end of September 2013, the City had \$25,998,629.35 invested with TexPool and \$14,121,981.86 invested with LOGIC. TexPool investments are funds from Property Tax Collections and LOGIC investments are funds from bond proceeds. Attached are publications outlining the current state of the investments, market, and outlook for TexPool and LOGIC.

**Attachments**

- TexPool Monthly Newsletter
  - LOGIC Monthly Newsletter
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**Submitted by:**

Opal Mauldin-Robertson, City Manager

Susan Cluse, Interim Finance Director

### As of September 30, 2013

Current Invested Balance	\$2,315,505,671.90
Weighted Average Maturity (1)*	55 Days
Weighted Average Maturity (2)*	63 Days
Net Asset Value	1.000080
Total Number of Participants	459
Management Fee on Invested Balance	0.0875%
Interest Distributed	\$373,577.58
Management Fee Collected	\$163,495.63
% of Portfolio Invested Beyond 1 Year	0.39%
Standard & Poor's Current Rating	AAAm

### September Averages:

Average Invested Balance	\$2,273,329,867.34
Average Monthly Yield, on a simple basis	0.1125%
Average Weighted Average Maturity (1)*	57 Days
Average Weighted Average Maturity (2)*	62 Days

\*Definition of Weighted Average Maturity (1) & (2)

- (1) This weighted average maturity calculation uses the SEC Rule 2a-7 definition for stated maturity for any floating rate instrument held in the portfolio to determine the weighted average maturity for the pool. This Rule specifies that a variable rate instrument to be paid in 397 calendar days or less shall be deemed to have a maturity equal to the period remaining until the next readjustment of the interest rate.
- (2) This weighted average maturity calculation uses the final maturity of any floating rate instruments held in the portfolio to calculate the weighted average maturity for the pool.

Rates reflect historical information and are not an indication of future performance.

### Holiday Reminder

Please note that in observance of the Columbus Day holiday, **LOGIC will be closed Monday, October 14, 2013.** All ACH transactions initiated on Friday, October 11th will settle on Tuesday, October 15th.

This is an unusual holiday where the investment markets are open but the banks are closed. Please plan accordingly for your liquidity needs.

### Upcoming Conferences

LOGIC representatives will be attending the following conferences in October. We look forward to seeing those of you attending these events.

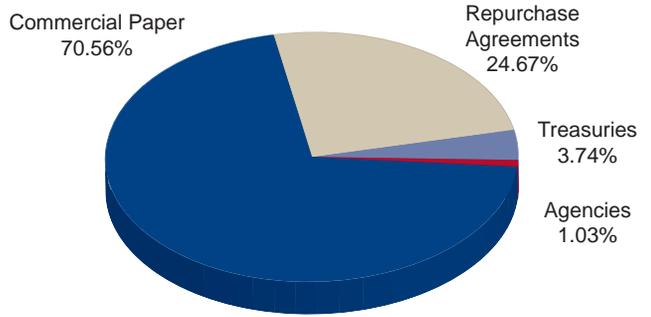
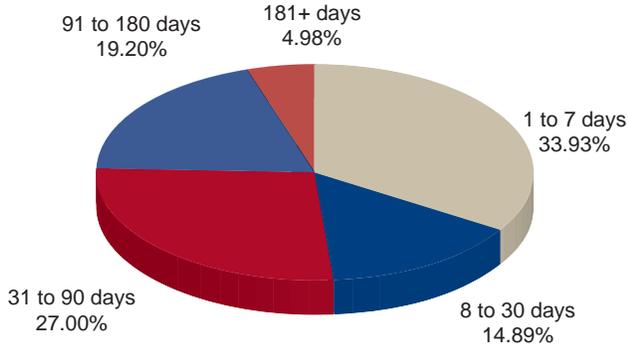
- ★ Texas Municipal League Annual Conference, October 8-11, Austin
- ★ Texas Association of County Auditors Fall Conference, Oct 15-18, Abilene
- ★ Government Finance Officers Association of Texas Fall Conference, Oct 23-25, Richardson

Equity and bond markets were volatile in the third quarter as investors focused on the Federal Reserve meeting in mid-September and the risks associated with the fiscal-policy negotiations in Washington. The Federal Reserve's decision to delay tapering was a notable surprise to the markets. The majority of market participants had predicted that the Fed would announce a reduction in its monthly asset purchase program at its September meeting. Instead, the Fed shocked markets with its dovish comments, maintaining its current monetary policy and leaving monthly asset purchases of Treasuries and mortgage-backed securities at \$85 billion per month. The Fed showed concern over tightening financial conditions and pending fiscal drama, while downplaying the importance of the unemployment rate on a standalone basis, deciding to wait for more evidence that economic progress will be self-sustained before pulling back. On October 1st, Congress was unable to agree on a bill to fund the government at the outset of FY2014 and the government partially shut down for the first time in almost two decades. It is still very unclear how things will develop, but Democrats and Republicans currently remain far from an agreement. The duration of the shutdown will be key in determining the ultimate impact on the economy. The bigger concern is whether Congress will raise the debt ceiling before the October 17th deadline, when extraordinary measures will be exhausted. If they cannot agree on a resolution, the government risks a "technical default" on its debt, which is believed to be unlikely.

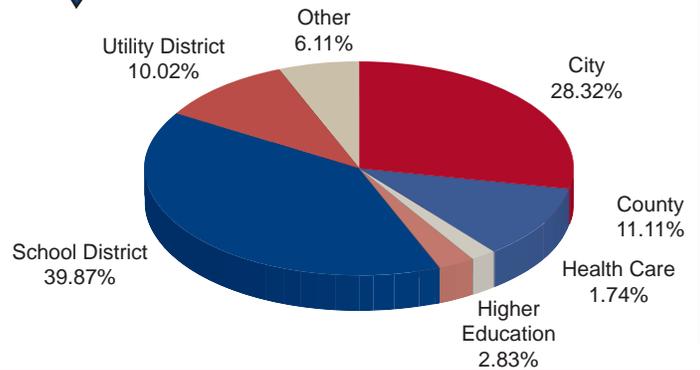
Data released in the third quarter continued to paint a mixed picture of U.S. economic growth. While initial jobless claims have declined, the economy continues to add fewer jobs. Consumer confidence and personal income continue to strengthen, but retail sales growth remains anemic. Manufacturing surveys suggest strong capital expenditures spending, yet capital goods orders have been unchanged. While the base case outlook for global growth continues to be sub-trend, stable and improving global economic conditions have moderately increased the upside potential for growth. Optimism is moderated by the impact of materially higher interest rates since May on the global economy, lower labor participation rates in the U.S. and a slack in global manufacturing. Should the Fed begin tapering its asset purchases before year-end, it would likely be very gradual and accompanied by accommodative forward rate guidance.

This information is an excerpt from an economic report dated September 2013 provided to LOGIC by JPMorgan Asset Management, Inc., the investment manager of the LOGIC pool.

**Portfolio by Type of Investment As of September 30, 2013**



**Portfolio by Maturity As of September 30, 2013**



**Distribution of Participants by Type As of September 30, 2013**

**Historical Program Information**

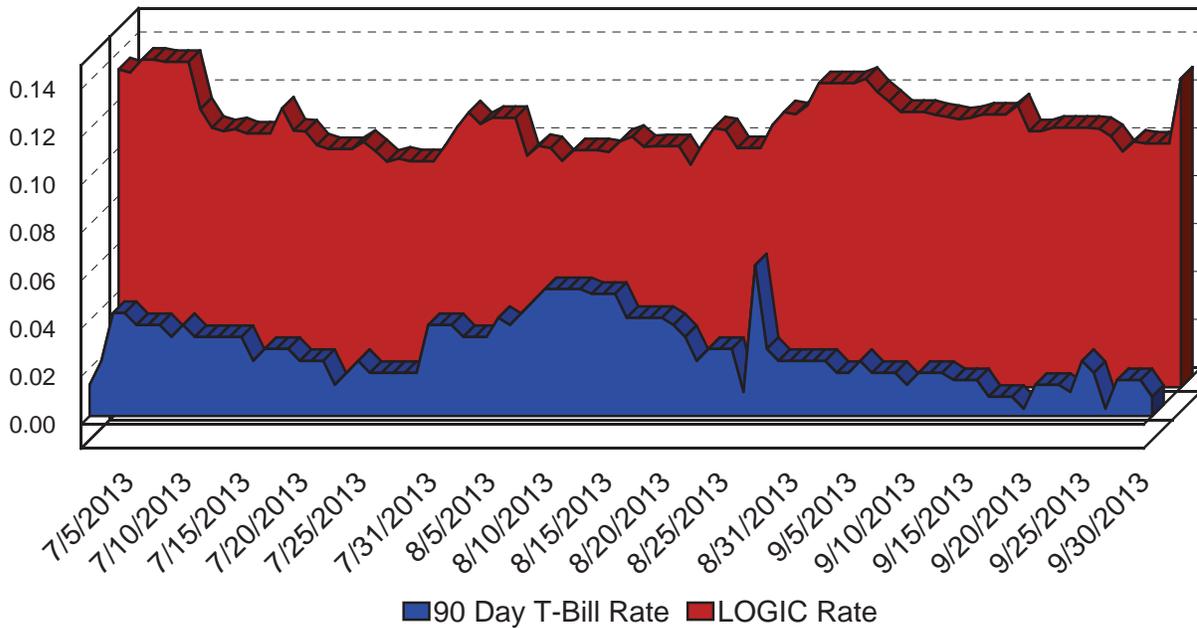
Month	Average Rate	Book Value	Market Value	Net Asset Value	WAM (1)*	WAM (2)*	Number of Participants
Sep 13	0.1125%	\$2,315,505,671.90	\$2,315,692,920.50	1.000080	57	62	459
Aug 13	0.1053%	2,241,818,554.65	2,241,919,096.89	1.000037	57	61	459
Jul 13	0.1107%	2,475,457,138.23	2,475,581,364.17	1.000050	53	57	458
Jun 13	0.1264%	2,478,319,009.61	2,478,371,853.17	1.000021	56	59	456
May 13	0.1320%	2,713,076,330.17	2,713,270,235.28	1.000071	53	54	454
Apr 13	0.1457%	3,092,146,941.09	3,092,356,673.37	1.000067	56	58	453
Mar 13	0.1540%	3,225,167,330.30	3,225,360,648.11	1.000059	55	58	452
Feb 13	0.1543%	3,374,642,633.05	3,374,901,165.62	1.000076	56	60	450
Jan 13	0.1553%	3,529,376,299.19	3,529,647,746.04	1.000076	53	59	448
Dec 12	0.1785%	2,901,152,418.66	2,901,360,833.82	1.000071	51	58	448
Nov 12	0.1804%	2,488,323,083.01	2,488,496,976.98	1.000069	50	52	446
Oct 12	0.1971%	2,387,683,334.65	2,387,863,589.71	1.000075	53	55	442

**Portfolio Asset Summary as of September 30, 2013**

	Book Value	Market Value
Uninvested Balance	\$ 610.52	\$ 610.52
Accrual of Interest Income	273,401.88	273,401.88
Interest and Management Fees Payable	(456,158.00)	(456,158.00)
Payable for Investment Purchased	0.00	0.00
Receivable for Investment Sold	0.00	0.00
Repurchase Agreements	571,251,000.00	571,251,000.00
Commercial Paper	1,634,103,390.56	1,634,250,519.75
Government Securities	110,333,426.94	110,373,546.35
<b>Total</b>	<b>\$ 2,315,505,671.90</b>	<b>\$2,315,692,920.50</b>

Market value of collateral supporting the Repurchase Agreements is at least 102% of the Book Value. The portfolio is managed by J.P. Morgan Chase & Co. and the assets are safekept in a separate custodial account at the Federal Reserve Bank in the name of LOGIC. The only source of payment to the Participants are the assets of LOGIC. There is no secondary source of payment for the pool such as insurance or guarantee. Should you require a copy of the portfolio, please contact LOGIC Participant Services.

LOGIC versus 90-Day Treasury Bill



This material is for information purposes only. This information does not represent an offer to buy or sell a security. The above rate information is obtained from sources that are believed to be reliable; however, its accuracy or completeness September be subject to change. The LOGIC management fee may be waived in full or in part at the discretion of the LOGIC co-administrators and the LOGIC rate for the period shown reflects waiver of fees. This table represents investment performance/return to the customer, net of fees, and is not an indication of future performance. An investment in the security is not insured or guaranteed by the Federal Deposit Insurance Corporation or any other government agency. Although the issuer seeks to preserve the value of an investment at \$1.00 per share, it is possible to lose money by investing in the security. Information about these and other program details are in the fund's Information Statement which should be read carefully before investing. The yield on the 90-Day Treasury Bill ("T-Bill Yield") is shown for comparative purposes only. When comparing the investment returns of the LOGIC pool to the T-Bill Yield, you should know that the LOGIC pool consist of allocations of specific diversified securities as detailed in the respective Information Statements. The T-Bill Yield is taken from Bloomberg Finance L.P. and represents the daily closing yield on the then current 90-day T-Bill.

Daily Summary for September 2013

Date	Mny Mkt Fund Equiv. [SEC Std.]	Daily Allocation Factor	LOGIC Invested Balance	Market Value Per Share	WAM Days (1)*	WAM Days (2)*
9/1/2013	0.1270%	0.000003479	\$2,241,818,554.65	1.000037	57	62
9/2/2013	0.1270%	0.000003479	\$2,241,818,554.65	1.000037	57	62
9/3/2013	0.1288%	0.000003529	\$2,240,666,239.73	1.000052	58	64
9/4/2013	0.1233%	0.000003377	\$2,257,186,959.56	1.000049	58	64
9/5/2013	0.1193%	0.000003269	\$2,249,486,244.17	1.000050	59	64
9/6/2013	0.1150%	0.000003151	\$2,257,472,678.65	1.000042	57	62
9/7/2013	0.1150%	0.000003151	\$2,257,472,678.65	1.000042	57	62
9/8/2013	0.1150%	0.000003151	\$2,257,472,678.65	1.000042	57	62
9/9/2013	0.1137%	0.000003115	\$2,265,103,337.74	1.000055	56	61
9/10/2013	0.1129%	0.000003094	\$2,260,215,793.50	1.000061	59	63
9/11/2013	0.1119%	0.000003065	\$2,268,496,491.45	1.000060	58	63
9/12/2013	0.1125%	0.000003081	\$2,258,619,718.00	1.000063	58	63
9/13/2013	0.1139%	0.000003120	\$2,231,100,685.76	1.000054	57	62
9/14/2013	0.1139%	0.000003120	\$2,231,100,685.76	1.000054	57	62
9/15/2013	0.1139%	0.000003120	\$2,231,100,685.76	1.000054	57	62
9/16/2013	0.1177%	0.000003224	\$2,227,518,814.22	1.000070	59	63
9/17/2013	0.1069%	0.000002928	\$2,219,559,368.12	1.000069	59	63
9/18/2013	0.1069%	0.000002930	\$2,223,342,331.65	1.000074	58	63
9/19/2013	0.1084%	0.000002969	\$2,222,718,558.30	1.000080	59	64
9/20/2013	0.1084%	0.000002969	\$2,235,303,101.40	1.000073	57	61
9/21/2013	0.1084%	0.000002969	\$2,235,303,101.40	1.000073	57	61
9/22/2013	0.1084%	0.000002969	\$2,235,303,101.40	1.000073	57	61
9/23/2013	0.1079%	0.000002957	\$2,242,234,580.52	1.000080	57	62
9/24/2013	0.1049%	0.000002873	\$2,271,336,378.05	1.000082	57	62
9/25/2013	0.0984%	0.000002697	\$2,445,333,253.17	1.000077	54	61
9/26/2013	0.1026%	0.000002812	\$2,426,001,186.90	1.000078	54	61
9/27/2013	0.1018%	0.000002790	\$2,383,768,195.50	1.000069	53	60
9/28/2013	0.1018%	0.000002790	\$2,383,768,195.50	1.000069	53	60
9/29/2013	0.1018%	0.000002790	\$2,383,768,195.50	1.000069	53	60
9/30/2013	0.1290%	0.000003535	\$2,315,505,671.90	1.000080	55	60
Average	0.1125%	0.000003083	\$2,273,329,867.34		57	62

LOGIC Participant Services  
c/o First Southwest Asset Management, Inc.  
325 North St. Paul Street, Suite 800  
Dallas, TX 75201



### LOGIC Board Members

Philip G. Roberson	Arlington ISD	Board President
Fred L. Werner	Municipal Finance Director	Board Vice President
Judd R. Sanderson	North Texas Municipal Water District	Board Treasurer / Investment Officer
Sandra Newby	Tarrant Regional Water District	Board Member
Wes Vela	City of Missouri City	Board Member

For more information contact LOGIC Participant Services ★ 1-800-895-6442 ★ [www.logic.org](http://www.logic.org)



### ANNOUNCEMENTS

We would like to recognize and welcome the following entities who joined the TexPool program in September 2013:

TexPool

- YES Prep Public Schools
- Bell County MUD 1
- City of Wills Point
- Town of Quintara

TexPool Prime

- YES Prep Public Schools
- City of Wills Point
- Town of Quintara

### Upcoming Events

10/08/13 – 10/11/13

TML Conference  
Austin

10/15/13 – 10/18/13

TACA  
Abilene

10/23/13 – 10/25/13

GFOAT Fall Conference  
Richardson

12/08/13 – 12/11/13

GTOT  
Fort Worth

### TexPool Advisory Board Members

R.C. Allen	LaVonne Mason
Pati Buchenau	John McGrane
Jose Elizondo, Jr.	Clay McPhail
Ron Leverett	Vivian Wood

Overseen by the State of Texas Comptroller of Public Accounts Susan Combs.

Operated under the supervision of the Texas Treasury Safekeeping Trust Company.

### Additional information regarding TexPool is available upon request:

www.texpool.com

1-866-839-7665

(1-866-TEX-POOL)

Fax: 866-839-3291

## Federated®

Federated, founded in 1955, is publicly traded on the NYSE. It is one of the largest managers of AAA-rated money market portfolios in the country (*Source: iMoneyNet as of 8/31/13*).

Visit us at [FederatedInvestors.com](http://FederatedInvestors.com).

G35884-24 (10/13)

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### Month in Cash: We can't get too mad at the Fed

October 1, 2013

We along with many others were as much befuddled as we were disappointed when Fed policymakers decided to put off tapering in September. We had expected a minimal pullback in the central bank's \$85 billion in monthly purchases—enough to likely nudge up rates along the cash-yield curve as supply got reintroduced into the marketplace and the market began to price in the prospect for higher rates down the road. The Fed had been telegraphing tapering for much of the summer and the economic data—including that which was laid out by the policy-setting Federal Open Market Committee (FOMC) itself in its post-meeting statement and projections—seemed to justify such a move. Perhaps politics (concerns over how the next act in the ongoing Washington debt-ceiling/fiscal drama will play out) and succession issues (Chairman Ben Bernanke is set to step down in January and the jockeying for his post—historically a muted affair—has been rather public) got in the way.

Whatever the reason, the lack of action by the Fed definitely has put a bit more downward pressure on short rates and repos in particular. The good news, however, is that even as it put off pulling back, the Fed went forward with its test of overnight reverse repos, which it plans to use to manage the central bank's exit from the extraordinary monetary accommodation of the past five years. While the program won't get started in full until tapering is done—and it now looks like that may not be completed until the latter stages of 2014—the availability of the overnight repos at rates set by the Fed have helped to establish a floor, nudging them up from still very low levels. This test, under which we've been able to purchase around \$500 million daily and significantly more than that on some days, is set to run through January. So what the Fed didn't give with one hand, it did give with the other. At the least, the two forces—no tapering but reverse overnight repos—are offsetting each other and helping prevent rates from slipping lower.

Still, the reality is the Fed's inaction means short-term rates are going to stay lower for a little longer. The lack of movement at the September 17-18 FOMC meeting should serve to lengthen the time frame on Phase 1, Phase 2 and Phase 3 of the unwind process. Phase 1 is the stage in which the Fed starts to stop and eventually ends quantitative easing by paring the \$85 billion in monthly Treasury and agency mortgage-backed security purchases—the so-called tapering phase. Many thought that would start this month. Phase 2 represents the portion in which the Fed launches its reverse overnight repo program in earnest to help shed the more than \$3 trillion added to its balance sheet through QE and other extraordinary measures since the global financial crisis's onset. This program can't get fully underway until Phase 1 is done. Phase 3 represents actual tightening itself, i.e., increases in the target funds rate. It doesn't look like that will happen until late 2014–early 2015 at the earliest.

It's not clear what may happen when a new chairman comes in, but it's worth noting the presumed front-runner, now that the more hawkish Lawrence Summers has pulled his name from consideration, is Janet Yellen, who firmly is aligned with the Fed's more dovish faction. While

(continued page 6)

### PERFORMANCE AS OF SEPTEMBER 30, 2013

	TexPool	TexPool Prime
Current Invested Balance	\$14,176,472,731.61	\$1,089,207,674.47
Weighted Average Maturity (1)*	60 Days	38 Days
Weighted Average Maturity (2)*	78 Days	44 Days
Net Asset Value	1.00009	1.00002
Total Number of Participants	2,297	165
Management Fee on Invested Balance	0.0473%	0.0638%
Interest Distributed	\$452,851.78	\$57,402.25
Management Fee Collected	\$544,756.46	\$55,546.83
Standard & Poor's Current Rating	AAAm	AAAm

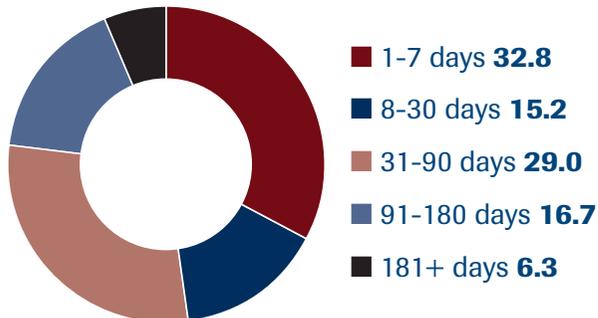
### Month Averages

Average Invested Balance	\$13,995,406,614.51	\$1,062,336,272.21
Average Monthly Yield, on a simple basis (3)*	0.04%	0.07%
Average Weighted Average Maturity (1)*	55 Days	42 Days
Average Weighted Average Maturity (2)*	74 Days	49 Days

\*Definitions for Average Monthly Yield and Weighted Average Maturity can be found on page 2.

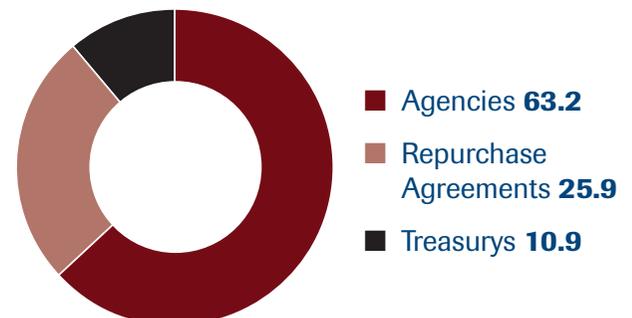
## Portfolio by Maturity (%)

As of September 30, 2013



## Portfolio by Type of Investment (%)

As of September 30, 2013



### PORTFOLIO ASSET SUMMARY AS OF SEPTEMBER 30, 2013

	Book Value	Market Value
Uninvested Balance	-\$6,832,807.00	-\$6,832,807.00
Receivable for Investments Sold	0.00	0.00
Accrual of Interest Income	7,530,425.12	7,530,425.12
Interest and Management Fees Payable	-452,935.00	-452,935.00
Payable for Investments Purchased	0.00	0.00
Accrued Expenses & Taxes	0.00	0.00
Repurchase Agreements	3,663,535,000.00	3,663,503,290.00
Mutual Fund Investments	0.00	0.00
Government Securities	8,961,628,651.74	8,962,850,783.28
US Treasury Bills	1,249,973,749.95	1,249,973,250.00
US Treasury Notes	301,090,646.80	301,136,700.00
<b>Total</b>	<b>\$14,176,472,731.61</b>	<b>\$14,177,708,706.40</b>

Market value of collateral supporting the Repurchase Agreements is at least 102% of the Book Value. The portfolio is managed by Federated Investment Counseling and the assets are safe kept in a separate custodial account at State Street Bank in the name of TexPool. The only source of payment to the Participants is the assets of TexPool. There is no secondary source of payment for the pool such as insurance or State guarantee. Should you require a copy of the portfolio, please contact TexPool Participant Services.

### PARTICIPANT SUMMARY

	Number of Participants	Balance
School District	572	\$4,356,269,833.94
Higher Education	56	\$1,243,641,824.20
Healthcare	80	\$456,718,913.55
Utility District	704	\$1,390,734,747.07
City	448	\$3,948,881,814.28
County	174	\$1,154,706,631.98
Other	263	\$1,610,553,168.72

### Definition of Weighted Average Maturity (1) & (2)

*\*(1) "WAM Days" is the mean average of the periods of time remaining until the securities held in TexPool (a) are scheduled to be repaid, (b) would be repaid upon a demand by TexPool, or (c) are scheduled to have their interest rate readjusted to reflect current market rates. Securities with adjustable rates payable upon demand are treated as maturing on the earlier of the two dates set forth in (b) and (c) if their scheduled maturity is 397 days or less; and the later of the two dates set forth in (b) and (c) if their scheduled maturity is more than 397 days. The mean is weighted based on the percentage of the amortized cost of the portfolio invested in each period.*

*\*(2) "WAM Days" is calculated in the same manner as the described in footnote 1, but is based solely on the periods of time remaining until the securities held in TexPool (a) are scheduled to be repaid or (b) would be repaid upon a demand by TexPool, without reference to when interest rates of securities within TexPool are scheduled to be readjusted.*

### Definition of Average Monthly Yield (3)

*\*(3) This current yield for TexPool Prime for each date may reflect a waiver of some portion or all of each of the management fees.*

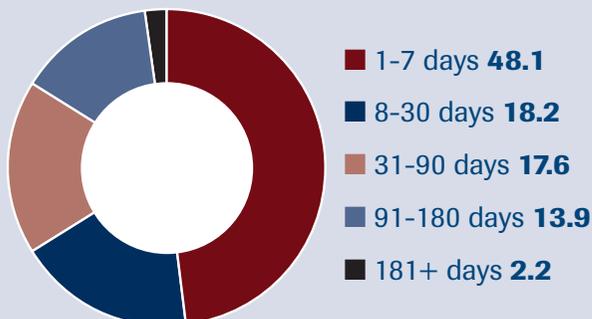
# TEXPOOL

## DAILY SUMMARY

Date	Money Mkt. Fund Equiv. (SEC Std.)	Daily Allocation Factor	TexPool Invested Balance	Market Value Per Share	WAM Days (1)	WAM Days (2)
09/01	0.0455%	0.000001247	\$14,285,334,275.18	1.00008	56	77
09/02	0.0455%	0.000001247	\$14,285,334,275.18	1.00008	56	77
09/03	0.0450%	0.000001234	\$14,044,748,768.24	1.00009	54	75
09/04	0.0453%	0.000001240	\$14,025,425,603.96	1.00008	54	73
09/05	0.0418%	0.000001146	\$13,985,923,770.26	1.00008	54	72
09/06	0.0400%	0.000001095	\$13,955,106,056.16	1.00008	54	73
09/07	0.0400%	0.000001095	\$13,955,106,056.16	1.00008	54	73
09/08	0.0400%	0.000001095	\$13,955,106,056.16	1.00008	54	73
09/09	0.0485%	0.000001330	\$13,890,399,868.45	1.00010	52	72
09/10	0.0374%	0.000001026	\$13,867,666,473.01	1.00010	52	71
09/11	0.0383%	0.000001048	\$13,772,855,763.40	1.00009	53	72
09/12	0.0399%	0.000001093	\$13,753,224,715.07	1.00010	53	72
09/13	0.0402%	0.000001100	\$13,760,674,224.52	1.00009	54	74
09/14	0.0402%	0.000001100	\$13,760,674,224.52	1.00009	54	74
09/15	0.0402%	0.000001100	\$13,760,674,224.52	1.00009	54	74
09/16	0.0493%	0.000001352	\$13,835,714,495.12	1.00010	56	76
09/17	0.0387%	0.000001060	\$13,935,845,412.02	1.00009	57	77
09/18	0.0373%	0.000001021	\$13,859,905,039.85	1.00009	56	77
09/19	0.0368%	0.000001008	\$13,859,963,563.13	1.00010	56	76
09/20	0.0381%	0.000001044	\$13,791,806,827.20	1.00009	56	76
09/21	0.0381%	0.000001044	\$13,791,806,827.20	1.00009	56	76
09/22	0.0381%	0.000001044	\$13,791,806,827.20	1.00009	56	76
09/23	0.0373%	0.000001023	\$13,809,338,550.48	1.00009	53	73
09/24	0.0362%	0.000000993	\$13,832,054,249.61	1.00009	54	73
09/25	0.0333%	0.000000911	\$14,655,160,855.09	1.00009	51	69
09/26	0.0357%	0.000000979	\$14,447,853,600.67	1.00010	54	72
09/27	0.0335%	0.000000919	\$14,338,738,367.10	1.00009	54	72
09/28	0.0335%	0.000000919	\$14,338,738,367.10	1.00009	54	72
09/29	0.0335%	0.000000919	\$14,338,738,367.10	1.00009	54	72
09/30	0.0362%	0.000000992	\$14,176,472,731.61	1.00009	60	78
<b>Average</b>	<b>0.0394%</b>	<b>0.000001081</b>	<b>\$13,995,406,614.51</b>	<b>1.00009</b>	<b>55</b>	<b>74</b>

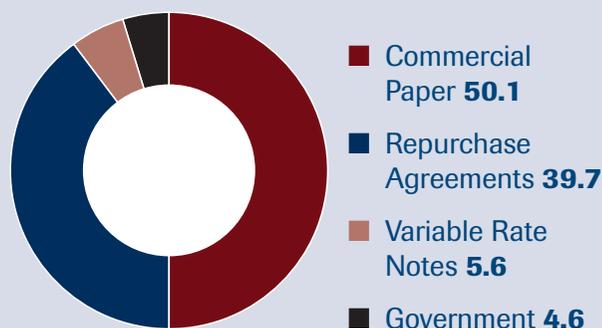
## Portfolio by Maturity (%)

As of September 30, 2013



## Portfolio by Type of Investment (%)

As of September 30, 2013



### PORTFOLIO ASSET SUMMARY AS OF SEPTEMBER 30, 2013

	Book Value	Market Value
Uninvested Balance	-\$56,486.38	-\$56,486.38
Accrual of Interest Income	180,646.81	180,646.81
Interest and Management Fees Payable	-57,402.94	-57,402.94
Payable for Investments Purchased	0.00	0.00
Accrued Expenses & Taxes	0.00	0.00
Repurchase Agreements	432,535,000.00	432,535,000.00
Commercial Paper	545,344,027.63	545,335,187.28
Bank Instruments	0.00	0.00
Mutual Fund Investments	0.00	0.00
Government Securities	70,261,889.35	70,291,125.00
Variable Rate Notes	41,000,000.00	41,000,110.00
<b>Total</b>	<b>\$1,089,207,674.47</b>	<b>\$1,089,228,179.77</b>

Market value of collateral supporting the Repurchase Agreements is at least 102% of the Book Value. The portfolio is managed by Federated Investment Counseling and the assets are safe kept in a separate custodial account at State Street Bank in the name of TexPool Prime. The assets of TexPool Prime are the only source of payments to the Participants. There is no secondary source of payment for the pool such as insurance or State guarantee. Should you require a copy of the portfolio, please contact TexPool Participant Services.

### PARTICIPANT SUMMARY

	Number of Participants	Balance
School District	73	\$482,408,615.48
Higher Education	8	\$45,752,698.60
Healthcare	8	\$35,269,078.65
Utility District	5	\$47,607,188.61
City	33	\$237,624,879.32
County	19	\$118,917,014.24
Other	19	\$121,628,278.26

# TEXPOOL PRIME

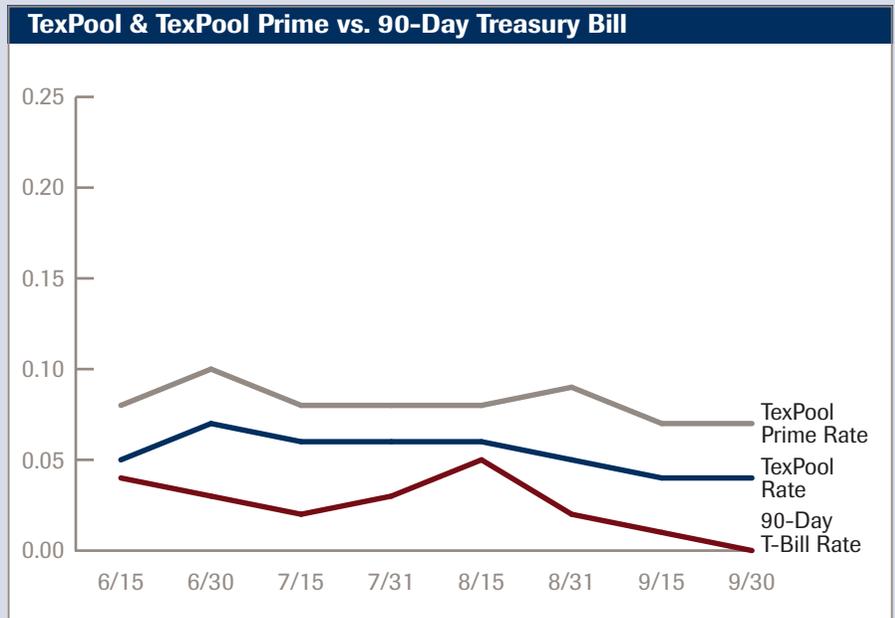
DAILY SUMMARY						
Date	Money Mkt. Fund Equiv. (SEC Std.)	Daily Allocation Factor	TexPool Prime Invested Balance	Market Value Per Share	WAM Days (1)	WAM Days (2)
09/01	0.0850%	0.000002330	\$1,056,949,270.36	1.00001	49	57
09/02	0.0850%	0.000002330	\$1,056,949,270.36	1.00001	49	57
09/03	0.0822%	0.000002253	\$1,065,374,485.83	1.00002	45	53
09/04	0.0737%	0.000002019	\$1,062,451,699.14	1.00002	45	53
09/05	0.0697%	0.000001909	\$1,061,692,033.52	1.00002	44	52
09/06	0.0690%	0.000001891	\$1,054,617,613.33	1.00001	44	52
09/07	0.0690%	0.000001891	\$1,054,617,613.33	1.00001	44	52
09/08	0.0690%	0.000001891	\$1,054,617,613.33	1.00001	44	52
09/09	0.0651%	0.000001784	\$1,058,717,797.20	1.00002	42	49
09/10	0.0611%	0.000001673	\$1,053,119,006.68	1.00003	42	50
09/11	0.0627%	0.000001717	\$1,046,498,837.05	1.00003	42	49
09/12	0.0645%	0.000001766	\$1,046,233,149.44	1.00003	42	49
09/13	0.0661%	0.000001810	\$1,057,263,902.76	1.00001	43	50
09/14	0.0661%	0.000001810	\$1,057,263,902.76	1.00001	43	50
09/15	0.0661%	0.000001810	\$1,057,263,902.76	1.00001	43	50
09/16	0.0652%	0.000001785	\$1,065,676,428.83	1.00002	40	47
09/17	0.0590%	0.000001617	\$1,060,534,764.98	1.00002	39	47
09/18	0.0576%	0.000001577	\$1,060,288,328.00	1.00002	39	46
09/19	0.0560%	0.000001535	\$1,060,197,662.67	1.00002	38	45
09/20	0.0582%	0.000001595	\$1,056,061,758.88	1.00002	39	45
09/21	0.0582%	0.000001595	\$1,056,061,758.88	1.00002	39	45
09/22	0.0582%	0.000001595	\$1,056,061,758.88	1.00002	39	45
09/23	0.0615%	0.000001685	\$1,054,305,542.62	1.00002	37	44
09/24	0.0613%	0.000001680	\$1,052,283,351.19	1.00002	40	47
09/25	0.0677%	0.000001854	\$1,078,159,777.30	1.00003	40	46
09/26	0.0699%	0.000001915	\$1,061,966,756.25	1.00002	40	46
09/27	0.0573%	0.000001570	\$1,091,884,168.54	1.00001	41	47
09/28	0.0573%	0.000001570	\$1,091,884,168.54	1.00001	41	47
09/29	0.0573%	0.000001570	\$1,091,884,168.54	1.00001	41	47
09/30	0.0739%	0.000002024	\$1,089,207,674.47	1.00002	38	44
<b>Average</b>	<b>0.0658%</b>	<b>0.000001802</b>	<b>\$1,062,336,272.21</b>	<b>1.00002</b>	<b>42</b>	<b>49</b>

# TEXPOOL

Participant Services  
1001 Texas Ave. 14th Floor  
Houston, TX 77002

(continued from page 1)

rates currently are being Fed-driven, on economic fundamentals alone, the case of higher rates is building. Growth is moderate and appears to be accelerating, housing's recovery continues even though summer's spike in mortgage rates appears to have slowed the momentum somewhat, and job growth has been modest but is entering the period—fall and winter—when the biggest payroll gains have come the past three years. So we still see some light at the end of the tunnel—the bias is for short rates to begin to move up and for the cash curve to steepen. It's just that the moves won't come as early as we were thinking a month ago. It doesn't help that Washington's fiscal showdown over a continuing budget resolution and the debt ceiling will play out over the next few weeks. Because the Fed remains open during a government shutdown, we would expect the ongoing Washington drama to have no effect on the money markets beyond those created by media headlines. A potentially bigger looming issue is the October 17 debt-ceiling deadline; we'll keep you apprised as events unfold. Given this lower-for-a-little-longer environment, we are seeking to avoid very low-rate overnight repos in our TexPool and TexPool Prime portfolios and to add floaters on the longer end that can adjust as rates eventually rise.



*90-Day Treasury Bill is a short-term debt instrument backed by the national government. These are used to collect immediate cash to meet outstanding obligations.*

*Any private investor can invest in a Treasury bill. The 90-Day Treasury Bill is a weighted average rate of the weekly auctions of 90-Day Treasury Bills.*

# **LANCASTER CITY COUNCIL**

## **Work Session Agenda Communication**

October 21, 2013

Item 6

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**Discuss Quarterly Report of City Council Five Year Goals and Strategies established during the annual City Council Strategic Planning Session in June 2012.**

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**This request supports the City Council 2012-2013 Policy Agenda.**

**Goals: Financially Sound City Government  
Civic Engagement  
Healthy, Safe, & Vibrant Neighborhoods  
Professional & Committed Workforce  
Sound Infrastructure  
Quality Development**

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### **Background**

The FY 2012/2013 First Quarter Update was presented at the Monday, February 18, 2013 work session, the Second Quarter Update was presented during the Monday, June 3, 2013 work session, and the Third Quarter Update was presented during the Monday, September 16, 2013 work session. This fourth quarter update will provide a status review of the implementation and progress on strategies and initiatives outlined in the 2012/2013 strategic plan and how said strategies connect to continued progress toward the realization of Lancaster Vision 2027.

The objectives identified in the FY 2012/13 Council strategic planning session have been addressed. As we transition into FY 2013/14 we have begun addressing those identified objectives.

### **2012/2013 Goals & Objectives Status Review**

#### **1. Financially Sound Government**

The City has a long-range financial plan and has prudent fiscal policies and processes in place. It has met or exceeded its general fund reserve goals, has funds available to address the needs of the community, and responsibly manages its debt. The community continues to move toward a more competitive tax rate.

##### **1. Revise and Amend Storm Water Ordinance.**

All 33 Best Management Practices (BMPs) have been implemented by the City. TCEQ's field staff conducted an audit on October 11, 2012, and reviewed the implementation schedule and annual reports. TCEQ has issued a letter stating that

the City of Lancaster is in compliance with the MS4 Phase II Permit requirements for the first five year term period (2007-2012).

New Permit Status: TCEQ is in the process of renewing the MS4 General permit, which expired August 12, 2012. A notice of intent to renew the general permit was published in the Texas Register on April 13, 2012, to allow administrative continuance of coverage to currently regulated Phase II MS4 entities. The comment period for the MS4 general permit renewal ended with the September 24, 2012 public meeting. TCEQ is currently preparing the response to the comments received.

We are in 100% compliance with our MS4 permit for this year (2012-2013). All 33 BMPs have been implemented as of August 12, 2013. The annual report to TCEQ is due November 12, 2013.

**2. Amend Financial Policies to maintain a minimum 12% fund balance and designate any excess to the Capital Improvement Program (CIP) and Equipment Replacement Fund.**

Council amended Financial Policies during the FY 2012/13 budget adoption process. Staff amended the policies to reflect the change in the fund balance policy. The amendment changed the current minimum fund balance from 10% to 12% and designated any excess above 12% to the Capital Improvement Projects (CIP) and Equipment Replacement Fund.

80% of unassigned fund balance was designated for Capital Improvement Projects and 10% was designated for the Equipment Replacement Fund.

The Equipment Replacement Fund in the current fiscal year allowed for the purchase of 1 Fire Truck, 1 Ambulance, 7 Police Vehicles, 1 Senior Life Center Van, and 4 heart monitors.

The Capital Improvement Program has been presented to council by fund and staff will seek approval of the program not later than December 2013.

**2. Quality Development**

The City encourages high quality construction in its housing, commercial buildings and public facilities. The City employs sustainable building practices and encourages conservation and the use of alternative energy sources. The city has a diverse housing stock with walkable neighborhoods and other high-quality neighborhood amenities. A diversity of commercial businesses includes corporate business parks and distribution facilities, which makes use of the expanded airport, rail, and highway system. Retail areas have grown because of growth in industrial commercial and residential development.

## **1. Update the Comprehensive Plan**

### Comprehensive Plan for the City of Lancaster 3-Year Work Plan

Council authorized execution of an agreement with Jacobs to update the City of Lancaster Comprehensive Plan. This is a 3 year process. Council received an Economic State of the City related to the current market conditions, trends and opportunities at a joint Special Meeting on October 7<sup>th</sup>.

#### **1. Recruit Quality Commercial, Industrial and Retail Jobs**

Economic Development staff continues working toward the attraction of projects creating commercial, industrial and retail development in order to create a growing tax base and growth in the community's daytime population ensuring the financial sustainability of government in Lancaster and jobs in our community.

- Staff conducted 18 sales calls on commercial/industrial brokers, developers and potential end users promoting Lancaster as a location for the logistic solutions to their customers.
- Staff conducted one community tour for a developer unfamiliar with the opportunities in Lancaster.
- Staff responded to 10 inquiries for information regarding Lancaster as a potential location for the inquirer's expansion or relocation needs.

#### **2. Target marketing program to commercial, industrial and retail brokerage community.**

Economic Development staff will continue to create and implement efficient and effective marketing programs designed to solicit and secure the interest of the commercial, industrial, restaurant and retail development-brokerage communities to promote Lancaster as a profitable marketplace for their client's future relocation or expansion needs.

- Staff participated in 6 commercial-industrial broker and developer events promoting Lancaster as a location for the logistic solutions for their customers.
- Staff hosted the visits of 2 end user companies interested in Lancaster as a location for their expansion plans.
- Staff attended 2 trade shows calling on commercial-industrial users, brokers and developers exhibiting at the show to promote Lancaster as a location for the logistic solutions to their customers.

- Staff contacted 25 retail and restaurant end users soliciting their evaluation of Lancaster as a future location for their businesses.

During the current reporting period, 26,045 square feet of formerly empty space was occupied by business operations.

### 3. Continue to implement the Airport Master Plan.

Lancaster Regional Airport is awaiting TxDOT-Aviation’s release of the two FY 2012 design and engineering projects per the Airport Master Plan. Project (1) is the design/engineering for a new south apron, stub taxiway, connection taxi lane, and helicopter landing apron. Project (2) is the design/engineering for a new 12,000 gallon self serve fuel farm and service road. Construction for these projects is scheduled for FY 2014. This project is in partnership with TxDOT – Aviation Division. The grant is funded 90% by TxDOT and 10% City match. The following is the City match requirement that was paid in FY 2012.

Project 1 (design/engineering for a new south apron, stub taxiway, connection taxi lane, and helicopter landing apron)	\$22,931.25
Project 2 (design/engineering for a new 12,000 gallon self-serve fuel farm and service road)	\$8,068.75
Projects Total:	\$31,000.00

Since construction is not planned until FY 2014, no capital funds are required in FY 2013. FY 2014 will bring construction of projects 1 & 2 above as well as the design and construction of a new terminal building (project 3) at the new south ramp area. The following table shows the payments for FY 2014:

Project	Payment Due	FY 14 Sponsor Payments
Project 1 (construction of new south apron, stub taxiway, connection taxi lane, and helicopter landing apron)	Oct 2, 2013	\$410,240
Project 2 (construction of new 12,000 gallon self-serve fuel farm and service road)	Oct 2, 2013	\$96,250
Project 3 (design/engineering of new terminal building with auto parking)	Nov/Dec 2013	~\$50,000
Project Totals for FY 2014:		\$556,490

### **3. Healthy, Safe, & Vibrant Neighborhoods**

Lancaster is a safe place where neighbors know each other. The community unites at city-wide events that keep neighborhoods strong. Compassionate code enforcement maintains our residential neighborhoods, and all residents have access to parks near where they live.

#### **1. Expand Police visibility and involvement in the community through community watch programs, and teen/youth activities and education.**

The men and women of the Lancaster Police Department take pride in serving the citizens of this community. The safety of all citizens and businesses in our community is our top priority. Lancaster Police Department community outreach initiatives include the following:

##### **National Night Out**

City Council and staff participated in National Night Out celebrations in Pleasant Run Estates Phase II, Rosemont Apartments, Main Street and Rolling Meadows communities. These functions provided an excellent opportunity for the Council and officers to get to know the citizens in the community and answer questions regarding crime prevention and personal safety tips in designated service areas.

#### **2. Support Lancaster neighborhoods in the creation of Public Improvement Districts (PID's) throughout the City to strengthen and connect neighborhoods.**

A PID Policy Committee comprised of citizens from Public Improvement District Advisory Boards has been established and is currently working with staff toward the development of a policy to assist in PID governance. The draft is currently being discussed with PID Boards for feedback prior to legal review and council consideration. This policy will ensure the uniform establishment and oversight of Public Improvement Districts as our communities continue to grow and take advantage of this maintenance and improvement tool.

This objective will carry over into FY 2013/14 for completion.

#### **3. Additional Considerations:**

##### **Lancaster Police Department Update**

During the period of July 01, 2013 thru September 30, 2013, the Lancaster Police Department Patrol Division answered a total of 13,481 calls for service. This is a decrease of 1.07% over last quarter. There were a total of 639 arrests made by officers during this time period, which is a decrease of 0.9 % over last quarter. The department responded to 79 minor accidents and 63 major accidents in the city. There were a total of 128 burglaries reported, both residential and business, which is a decrease of 10 % over last quarter. There were 19 robberies reported which is an increase of 58 % over last quarter. A total of 109 motor vehicle burglaries were reported which is an increase of 22 % over last quarter. DWI arrests are up by 133

over this time last year. During this past quarter, officers made 7 arrests for burglary of habitation and 1 for burglary of a building.

Officer Rex, Lancaster K-9 officer was busy this last quarter. He assisted in 7 separate incidents that resulted in over \$12,000 of confiscated cash, illegal weapons, substances and locating a fugitive.

### **Parks Department**

The department has hosted, supported and participated in numerous events throughout the year. Including the Mud Run Event at Bear Creek, Earth Day with Oncor, and Adopt-A-Spot Volunteers clean-up of nine adopted areas. The Symes Family joined us by adopting Houston School Road from Main to Parkerville Road, and the Church of Christ of Cedar Valley adopted West Wintergreen

Eagle Scout, Kameron Henderson performed his Eagle Scout project at the Dog Park on June 7 and 8, 2013 with help from fellow scouts and family. They painted the pavilion and installed a split rail fence. The Dog Park opened in September.

## **4. Professional & Committed Workforce**

Lancaster city government is an employer of choice with competitive pay that attracts an engaged, responsive, customer-oriented, innovative, and effective workforce. Some employees live in the City and all have a sense of ownership of the community. City employees feel needed and appreciated by elected officials, residents and businesses and are respectful to and appreciative of the customers and the City's governing body. The City's executive staff is engaged with residents and attends community events, uphold strong customer service, and use technology to aid them in working smarter.

The City of Lancaster has implemented a new wellness program with Methodist Health Systems so employees may have a robust resource for health and wellness programs. Topics and tools include nutrition, exercise programs, training logs, fitness challenges, personal training coaches, library reference material, and much more. Employees are empowered to learn how today's health assessment affects their long term health plan. Recommendations and examples of healthy living are tailored made for each employee who participates in the program.

## **5. Sound Infrastructure**

The City has well-maintained streets and well-planned preventative maintenance programs for infrastructure and assets.

### **1. FCC Compliance with Narrowband Requirements**

The City of Lancaster has received the required UHF frequencies and we are testing them now to determine frequency interference levels. The VHF frequencies have been

narrowbanded and are compliant. The remainder of the system will be converted upon completion of the new elevated water tower where the UHF system will be installed.

**2. Street Maintenance Program**

Council will receive a presentation on the Street Pavement Management Program at the October work session.

**Contracted with Dallas County for completion of Houston School Road (Red Oak Project) repairs. Road overlay completed September 30, 2013.**

<b>Projects:</b>	<b>Completed July through September 2013:</b>
<b>Sectional Overlays</b>	<b>Sunny Meadows – Nancy to Alicia</b> <b>Park Circle – Pleasant Run to Greene</b> <b>Waynelee – 800 block alley</b> <b>Donlee – Irene to Dewberry</b> <b>Colonial – Dallas Avenue to Jefferson</b> <b>Wilson – 400 &amp; 500 Blocks</b> <b>Ash – Waynelee to end</b> <b>Francis – Elm to Diane (sections)</b> <b>Donlee – Linda to Sunny Meadows</b> <b>Nokomis Road – Hash to Raintree</b>

**3. Plan for new Fleet Maintenance Facility**

Staff has identified a location and has budgeted in the capital improvement plan for design and land acquisition. Functional considerations are being outlined for the new facility. The design work and construction are reserved for future consideration.

**6. Civic Engagement**

The City provides opportunities for involvement through special events, boards and commissions, youth and parent volunteer opportunities in recreation, sports teams, City elections, civic leadership academy, and City-wide celebrations.

- July 4<sup>th</sup> Celebration at the Community Park.
- City Council and Park Board tour of parks on July 29, 2013.
- Trash Off on September 21, 2013.
- Equestrian Day at Bear Creek Park on September 28, 2013.
- The Youth Advisory Council wrapped up an eventful 2012-2013 year with a game night. (YAC meets every 1st and 3rd Monday of the month).
- FREE Counseling provided by Positive Influences - Family Tree. The family Tree Program provides free family counseling (Funded in part by the State of Texas, TDFPS- STAR) to youth and their families in Denton and Dallas Counties. Services are provided by Master Level Counselors and Professional Parent

Facilitators. Services consist of weekly counseling services, weekly parenting education, and weekly youth groups. Staff will schedule days at the community center for families in the area. A phone intake or scheduling of an appointment is all that's needed to get started. General eligibility: youth under the age of 18 and meets one of the following criteria: There is family conflict, youth has runaway, or youth has been truant or delinquent. Appointments will be taken starting June 8, 2013. Counseling will take place in the classroom at the Recreation Center on Tuesdays and Thursdays 6:00 pm – 8:00 pm.

- 50 Hoops host Prostate Cancer Awareness Breakfast and Basketball game at Lancaster Recreation Center
- RBI baseball banquet took place on July 13, 2013 at the Senior Life Center.
- Fitness Swim Lunch lap swim began on Monday, Wednesday and Friday.
- Luau with Lancaster Aquatics; an aquatic day in the pool for participants and their families with disabilities took place on July 20, 2013.
- Girl Scout Mother / Daughter Water Aerobics class took place on July 22, 2013.
- Lancaster swim team placed 9 swimmers in the TAAF Regional Swim Meet.
- The athletic division received a grant from Riddell Sports and USA Football for flag football equipment.
- Lancaster Recreation Center held its Tae kwon do belt grading on August 31, 2013 in the Aerobics Room. Each participant starts out with a white belt and eager to learn the art and skill of Taekwondo. On Saturday 8 students tested to move up to the next belt level. There were 3 three yellow belts that moved to green, one blue belt that moved to red and 4 white belts that moved to yellow. The ultimate goals are to receive a black belt. The students are assessed on basics: Taekwondo patterns or poomsae. Taekwondo sparring, self-defense, breaking, fitness and etiquette and of course spirit. The goal of belt testing is to move up through the ranks so that you can learn new material.
- The athletic division has partnered with SMU Volleyball Program to provide camps and instruction to our youth.
- Lancaster Aquatics hosted "Dive in Movie" event (Third Thursday of every month).
- The City of Lancaster held the first Equestrian Trail Appreciation Day on Saturday September 28, 2013 at the Bear Creek Nature Park. The event featured the 2 miles of the Equestrian trails, the fishing pond, 5 miles of walking and hiking trails, wooded picnic area, and bird watching at its best. King Solomon Mason group 405 provided horses and volunteers to assist with the event. Music, horse riding and romping through the wonders of nature was enjoyed by all in attendance.
- The athletic divisions RBI Program was recognized in an on the field ceremony at the Ball Park in Arlington by the Texas Rangers. The program received a check for \$5000.00.

### **Lancaster Veterans Memorial Library**

- New integrated library computer system, Sirsi/Dynix Symphony, went into use June 20. Four AWE literacy computers for children ages 2-10 were installed July 12, and became instantly popular.
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**Submitted by:**

Opal Mauldin Robertson, City Manager