



City of Lancaster  
PARKS AND RECREATION DEPARTMENT



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**MEETING**

**LANCASTER PARKS AND RECREATION ADVISORY BOARD**

**Monday, October 21, 2013, 6:30 p.m.**

**MINUTES**

The Members of the Lancaster Parks and Recreation Advisory Board met Monday, October 21, 2013 at 6:30 p.m. at the Recreation Center (Grand Hall), 1700 Veterans Memorial Parkway, Lancaster, TX 75134.

**Lancaster Parks and Recreation Advisory Board Members Present:** Jerry Giles, Spencer Hervey, Cecelia Rutherford, Willene Watson, and Donald May

**Lancaster Parks and Recreation Advisory Board Members Absent:** Darwin Isham, Abe Cooper, and Mary Sykes

**City Staff Present:** Parks, Recreation, and Library Services Director Sean Johnson, Recreation Superintendent Kevin Moore, Parks Superintendent Mike Rasco, Recreation Supervisor Darnell Bolton, and Administrative Secretary Cynthia D. Williams

**I. Call to Order**

Vice Chairperson Jerry Giles called the meeting to order at 7:31 p.m.

**II. Consider Approval of Minutes (September 16, 2013)**

Mr. Watson made a motion seconded by Mr. Hervey to approve the minutes of September 16, 2013 as written. The motion carried unanimously.

**III. Election of Board Officers (Parks, Recreation, and Library Services Director Sean Johnson)**

Mr. Johnson reported that annually we are to elect the Officers of the Advisory Board. However, because we do have three members out, one being our current President, if it is the Board's pleasure we table those elections until November.

Mr. Hervey made a motion seconded by Mr. May to table the elections until November. The motion carried unanimously.

**IV. Amphitheater Dedication Recap (Parks, Recreation, and Library Services Director Sean Johnson)**

Mr. Johnson presented a quick pictorial of the Amphitheater and the Dedication. He thanked the Members that came out to support the event.

There was further questions/discussion.

**V. 2014 Special Event Calendar (Recreation Superintendent Kevin Moore)**

Mr. Moore reported on the 2013-2014 special events for Parks, Recreation, and Library Services.

Mr. Johnson reported that some of the events could change; one in particular, the November 23, 2013 Turkey Bowl; originally scheduled to take place at Meadowcreek Park has been moved to City Park due to playground repairs needed.

Mr. Johnson also reported that this Saturday is the Mud Run. This past spring, the City collaborated with the Mud Run organization. This fall, the event is in partnership with the Police Officers Association.

There was further questions/discussion.

**VI. 2014 Sports Program Update (Recreation Supervisor Darnell Bolton)**

Mr. Bolton reported on the 2014 sports programs. His presentation included updated information on the Lancaster Aquatics, and Athletic Spring Programs.

There was further questions/discussion.

**VII. Parks, Recreation, and Special Event Naming Policy Discussion (Parks, Recreation, and Library Services Director Sean Johnson)**

Mr. Johnson reported that this Item was presented in May 2013. Staff suggests adding a special event naming policy where an event is eligible for official naming as a title sponsor if monetary contribution is at least 50 percent of the total cost of the event.

There was further questions/discussion.

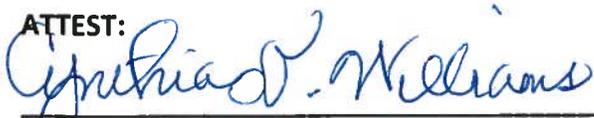
**VIII. Set Agenda of Next Meeting**

- Election of Officers
- Mud Run Update
- Special Event Naming Policy
- Christmas Event Update
- Cancellation of December 2013 Meeting

**IX. Adjournment**

Mr. Hervey made a motion seconded by Mr. May to adjourn. All present approved and the meeting adjourned at 8:16 p.m.

ATTEST:

  
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Cynthia D. Williams, Administrative Secretary

APPROVED:

  
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Jerry Giles, Vice Chairperson  
Lancaster Parks and Recreation Advisory Board