



AGENDA

WORK SESSION LANCASTER CITY COUNCIL

James R. Williams Pump Station
Training Room, 1999 Jefferson
Lancaster, Texas



Monday, August 1, 2011 – 7:00 P.M.

DEFINITIONS:

Written Briefing: Items that generally do not require a presentation or discussion by the staff or Council. On these items, the staff is seeking consent from the Council or providing information in a written format.

Verbal Briefing: These items do not require extensive written background information or are an update on items previously discussed by the Council.

Regular item: These items generally require discussion between the Council and staff, boards, commissions, or consultants. These items may be accompanied by a formal presentation followed by discussion and direction to the staff.

[Public comment will not be accepted during Work Session
unless Council determines otherwise.]

item	Key Person
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Regular items:

1. Receive a presentation and discuss the Fiscal Year 2010 Annual Financial Report by the Finance Director and Weaver and Tidwell, LLP. **Haynes**
2. Discuss proposed changes to the City of Lancaster Master Fee Schedule. **Staff**
3. Discuss proposed changes to the water and wastewater rate fees assessed for utility service. **Maudin-Robertson**
4. Receive a presentation and discuss the City's Fiscal Year 2011-2012 proposed budget. **Maudin-Robertson**

ACCESSIBILITY STATEMENT: Meetings of the Lancaster City Council are held in municipal facilities that are wheelchair-accessible. For sign interpretive services, call the City Secretary's office, 972-218-1311, or TDD 1-800-735-2989, at least 72 hours prior to the meeting. Reasonable accommodation will be made to assist your needs.

Certificate

I hereby certify the above Notice of Meeting was posted at the Lancaster City Hall on July 28, 2011 @ 5:00 pm and copies thereof were hand delivered to the Mayor, Mayor Pro-Tempore, Deputy Mayor Pro-Tempore and Council members.

Dolle K. Downe

Dolle K. Downe, TRMC
City Secretary

LANCASTER CITY COUNCIL
Work Session Agenda Communication for
August 1, 2011

1

WS11-001

**Receive a presentation and discuss the Fiscal Year 2010 Annual
Financial Report by the Finance Director and
Weaver and Tidwell, LLP.**

This request supports the City Council 2010-2011 Policy Agenda

Goal 1: Financially Sound City Government

Background

The purpose of this agenda item is to formally submit a 60+ page document titled "Draft" Annual Financial Report for the fiscal year ended September 30, 2010 to the City Council. The financial statements are complete, but pending final issuance of management letter comments.

The City engaged the independent certified public accounting firm, Weaver and Tidwell, LLP, to perform the annual audit of the City of Lancaster and its component units. The report is sent out to numerous financial institutions such as bond rating agencies in order to comply with various financial disclosure requirements. This report is designed to provide readers with an understanding of the financial status of the City and its results of operations.

Recommendation

No action is required by the City Council. Upon receipt of the final version of the Annual Financial Report with Management Letter Comments, the City Secretary will make the Annual Financial Report a part of the public records of the City of Lancaster.

Attachments

The "Draft" Annual Financial Report for the fiscal year that ended September 30, 2010 will be distributed at the meeting.

Prepared and submitted by:
Sheree Haynes, Director of Finance

Date: July 27, 2011

LANCASTER CITY COUNCIL
Work Session Agenda Communication for
August 1, 2011

2

WS11-002

**Discuss proposed changes to the City of Lancaster
Master Fee Schedule.**

This request supports the City Council 2010-2011 Policy Agenda.

Goal 1: Financially Sound City Government

Background

Each year as part of the budgeting process, City Council reviews proposed changes to the City's Master Fee Schedule. The Master Fee Schedule is adopted by resolution. Changes to the fee schedule may be made throughout the year, as needed, by resolution.

This agenda item seeks Council's input regarding proposed changes in fees. Attached is the redlined fee schedule showing proposed changes.

Considerations

Below is information supplied by the various departments regarding proposed fee revisions.

Article 1.000 911 Emergency Telephone Service Fee (reference page 2 of schedule)
Proposed increase from sixty-two cents to eighty-two cents (per month per each residential line) to help offset costs anticipated for federally mandated change to narrow band for police/fire radios.

Article 2.000 Animal Control Fees

Inquiries of the survey cities indicate that our fees are generally comparable, although sometimes higher. Due to the large stray animal population, staff believes that adoption fees should remain the same at this time. Staff has proposed a fee for microchip and/or city registration of \$15 if spayed/neutered and \$25 if not spayed/neutered. (reference page 2).

Below is a table of charges from our survey cities.

City	Microchip/Registration Fee
Burleson	\$15.00
Tri-City (Cedar Hill, Duncanville and Desoto)	\$25.00

Coppell	\$10 if spayed/\$20.00
Haltom City	n/a
Keller	n/a
Pflugerville	n/a
Rowlett	\$5.00 if spayed/\$10.00
The Colony	n/a

Article 3.000 Building Related Fees

Under Section 3.100 (f), "Building Contractor Registration" language has been struck. Contractor fees are addressed in another section (reference page 4). In Section 3.100 (f) (2) "shall comply with Table 1A of the UBC97 Building Permit Fees" has been struck and a minimum \$25 permit fee noted in Table 1-A (reference page 4). Under Section 3.100 (y), numbers 2 and 3 have been struck as these are no longer applicable for concrete permits (reference page 9).

Article 4.000 Business Related Fees

Sec. 4.400 Food Service Establishments

The annual fee should be \$225 per the interlocal agreement (Dallas County Department of Health and Human Services) approved by City Council on September 13, 2010 (reference page 12).

Sec. 4.900 Emergency Ambulance Service Permit (reference page 13)

Proposed increase from one hundred dollars to two hundred dollars for emergency ambulance service permit fee to help offset inspection costs.

Article 5.000 Fire Services Fees

Sec. 5.200 Ambulance Fees

Specifically outlines fees as billed and include rates for Dallas County as agreed to in Interlocal Agreement. (begins on page 13)

Sec. 5.300 Fire Department Response Fees

Specifically outlines fees for fire response should the Fire Department need to bill for such services. Examples include a FEMA declared disaster where the federal government would reimburse the City for costs incurred or for a hazardous material spill where the responsible party is required to reimburse the City. (begins on page 14)

Article 8.000 Library Fines and Fees

Adds a 900 square foot Library meeting room as available for rental. Proposed rental rate is \$35 per hour for residents and \$55 per hour for non-residents. (reference page 20)

Article 10.000 Utility Related Fees

Proposed changes to water and/or wastewater rates will be discussed in a separate agenda item.

Article 13.000 Administrative Fees (begins on page 32)

Sections (a) through (f) have been updated for cost of copies of public information as prescribed by the Texas Administrative Code. The fees include modern technologies such as DVD's, JAZ drives, specialty paper, etc. Charges for public information are set by state law and may not be revised.

Section (h) proposes changes to Special Events Fees including: (reference page 33)

(h) Special Events

(1) Application Fee	\$25.00 (applications submitted 31 days prior to event)
(2) Expedited Review Fee	\$25.00 (expedited fee for applications received within 30 days of the event)
(3) Street Barricade Rental Fee	1 to 25 barricades - \$15.00 25 to 50 barricades - \$30.00 50+ barricades - will require contract services
(4) Street Cones Rental Fee	1 to 25 cones - \$10.00 25 to 50 cones - \$20.00 50+ cones - will require contract services
(5) Barricade Replacement Fee	\$62.00 per barricade
(6) Cone Replacement Fee	\$39.00 per cone
(7) Reimbursable Costs	Fees associated with City of Lancaster service provision at the request of the applicant will be calculated by the applicable department based on the associated reimbursable cost, the service/equipment requested, and the length of time the service is needed.

The addition of an Expedited Review Fee (\$25) is to implement a standard cost for special event applications submitted within the 30 day window which requires last minute processing. The Special Events Ordinance 2004-06-18 provides for an Expedited Review fee to be set in the City's Master Fee Schedule.

Currently, the Special Events Committee charges \$2.00 each for barricade rentals and \$1.00 each for cone rentals. In order to cover the service costs associated with these equipment rentals and to set parameters for the equipment inventory available, the Special Events Committee recommends establishing the fees outlined above and implementing the use of applicant contract service referrals for requests in excess of available Streets/Stormwater inventory.

The inclusion of a Replacement Fee for both barricades and cones seeks to address equipment liability for special event rentals. The \$62 and \$39 fees cover only replacement of the equipment in the event of loss, theft or damage.

Finally, the explanation of Reimbursable Costs details the calculation of requested City services as outlined by Ordinance 2004-06-18.

Article 15.000 Parks and Recreation (revised fees begin on page 41)

General overhaul of Article 15.000 to better align fees with cost of service. Attached is a comparison of fees with our survey cities.

Article 16.000 Airport Fees (reference page 46)

The current T-hangar rent includes a \$5 electrical fee. For a small t-hangar, a tenant actually pays \$155 per month (\$150 for hangar rent, plus \$5 electrical fee). Staff proposes consolidating the rent and electrical fee and increasing the rent by \$5 per month. Arlington Airport conducted a rate and fee survey for this fiscal year. The survey is attached. Lancaster rates are well below the average for comparable airports in the Metroplex (e.g. Mesquite, Grand Prairie, Spinks). Raising the rent by \$5 per month would increase airport T-hangar revenues by \$5,400 a year. Tenants would only be paying an additional \$60 a year.

There are slight increases proposed for other airport fees including per square foot ground lease fees (improved) \$0.18 to \$0.25 and (unimproved) \$0.12 to \$0.15. And, tenant lease fees from \$10 to \$12 per square foot. These proposed increases are comparable with other airports in the Metroplex per the survey.

Article 17.000 Development Fees

There are no proposed changes to fees in this article. There is some clean-up of the language including:

(b) Annexations - "\$1,000 plus filing fee" should be under the column for Planning, instead of Building (reference page 47).

(d) Building Permits - "Planning Division review..." language and related fee struck (reference page 47).

(e) Consultant Fee Supplemental - struck "hourly rate"; added N/A (reference page 47).

(f) Design/Plan Review - struck language under Engineering and Planning Fee; added N/A (reference page 48).

(m) Street Lighting Escrow - struck language under Planning Fee; added N/A (reference page 52).

Options/Alternatives

Staff is requesting Council's input on the proposed Master Fee Schedule.

Recommendation

Following input from Council, staff recommends approval of the master fee schedule at the September 12, 2011 City Council meeting, with an effective date of October 1, 2011.

Attachment

- Draft Master Fee Schedule (redlined)
- Survey Cities – Library Meeting Room Charges
- Parks and Recreation Fees Survey
- Municipal Airport Miscellaneous Rate Survey

Prepared and submitted by:
Dolle K. Downe, City Secretary

Date: July 22, 2011

CITY OF LANCASTER FEE SCHEDULE

	<u>Page</u>
ARTICLE 1.000 911 EMERGENCY TELEPHONE SERVICE FEE	2
ARTICLE 2.000 ANIMAL CONTROL FEES	2
ARTICLE 3.000 BUILDING RELATED FEES	3
ARTICLE 4.000 BUSINESS RELATED FEES	12
ARTICLE 5.000 FIRE SERVICES FEES	14
ARTICLE 6.000 ABATEMENT OF PROPERTY MAINTENANCE NUISANCE	14
ARTICLE 7.000 LIQUID WASTE TRANSPORT PERMIT	15
ARTICLE 8.000 LIBRARY FINES AND FEES	15
ARTICLE 9.000 MUNICIPAL DRAINAGE UTILITY SYSTEM FEES	16
ARTICLE 10.000 UTILITY RELATED FEES	17
ARTICLE 11.000 PLANNING AND ZONING RELATED FEES	24
ARTICLE 12.000 MUNICIPAL COURT	26
ARTICLE 13.000 ADMINISTRATIVE FEES	26
ARTICLE 14.000 POLICE DEPARTMENT	27
ARTICLE 15.000 PARKS AND RECREATION	29
ARTICLE 16.000 AIRPORT FEES	35
ARTICLE 17.000 DEVELOPMENT FEES	37

*Effective October 1, 2010
Resolution 2010-09-82*

*Effective October 1, 2011
Resolution 2011-09-__*

*Revised November 8, 2010
Resolution 2010-11-93*

CITY OF LANCASTER FEE SCHEDULE

ARTICLE 1.000 911 EMERGENCY TELEPHONE SERVICE FEE

There is hereby imposed on each telephone subscriber's local exchange access line, or its equivalent, in the City of Lancaster, a 911 emergency service fee of ~~sixty-two cents (\$0.62)~~ **eighty-two cents (\$0.82)** per month for each residential line, and one dollar and fifty-two cents (\$1.52) per month for each business line, or two dollars and fifty cents (\$2.50) per month for each business trunk line. Such fees shall be used only to provide for the purchase, installation, operating and maintenance expenses of 911 emergency services, including required personnel. (Ordinance 2007-08-38, adopted 8/13/07)

ARTICLE 2.000 ANIMAL CONTROL FEES

Sec. 2.100 General

- (a) Animal Impound Fee
- | | |
|---|----------|
| (1) 1st Offense | \$45.00 |
| (2) 2nd Offense | \$55.00 |
| (3) 3rd Offense | \$85.00 |
| (4) 4th Offense | \$110.00 |
| (5) Each subsequent offense is increased by | \$50.00 |
- (b) Boarding While Impounded \$10.00 per day
- (c) Rabies and Quarantine Observation Fee \$15.00 per day
- (d) Adoption Fees
- | | |
|----------------------------|---------|
| (1) Small Dogs and Puppies | \$15.00 |
| (2) Large Dogs | \$25.00 |
| (3) Cats | \$15.00 |
- (e) Surrender of Animal
- | | |
|----------------------------------|------------------------------|
| (1) Residential Surrender Fee | \$20.00 per animal or litter |
| (2) Nonresidential Surrender Fee | \$25.00 |
- (f) Euthanization/Dogs & Cats Only
- | | |
|------------------------|---------|
| (1) At Owner's Request | \$30.00 |
|------------------------|---------|
- (g) Pick Up Deceased Animal for Owner \$30.00
- (h) Microchip and/or Registration Fee **\$15.00 if spayed/neutered**
\$25.00 not spayed/neutered

CITY OF LANCASTER FEE SCHEDULE

Sec. 2.200 Dangerous Dog Registration Fee

The required annual fee for the registration of a dangerous dog shall be fifty dollars (\$50.00).
(1994 Code of Ordinances, Chapter 2, Article 2.600, Section 2.604)

ARTICLE 3.000 BUILDING RELATED FEES

Sec. 3.100 Fees Adopted

(a) Moving Permit Fees

- | | |
|---|---------------|
| (1) Base Fee (structures 200 sq. ft. and over) | Per Table 1-A |
| (2) Inspection Fee (plus .35 cents per mile to building location) | Per Table 1-A |

(b) Residential Portable/Storage Building Permit Fees

- | | |
|---------------------------------|---------------|
| (1) Under 200 sq. ft. base fees | Per Table 1-A |
| (2) Over 200 sq. ft. | Per Table 1-A |

(c) Fence Permit Fees

- | | |
|--|---------------|
| (1) Residential Zoning (New/Replacement) | Per Table 1-A |
| (2) Nonresidential | Per Table 1-A |
| (3) A-O Zoning (Agricultural Fencing) | \$25.00 |

Accessory Structures less than 400 sq. ft. \$50.00

Accessory Structures greater than 400 sq. ft. \$100.00

All other construction and related additions or remodeling work will be permitted and charged in accordance with Table 1-A

(d) Driveway, Drive Approach, Curb, Gutter and Sidewalk Permit Fees(Bond Required)

- | | |
|---|-------------------------|
| (1) Residential zones, new/repair/replacement | Per Table 1-A |
| (2) Nonresidential zones, per approach | \$25.00 + per Table 1-A |

(e) Paving Private/Commercial Property Permit Fees

CITY OF LANCASTER FEE SCHEDULE

- (1) Residential zones, new construction Per Table 1-A
- (2) Nonresidential zones, per approach Per Table 1-A
- (3) Commercial Parking Lots Per Table 1-A

(f) Building Contractor Registration and Permit Fees

- (1) Residential zones, new/repair/replacement
Per Table 1-A
- (2) Single family residence, duplex, multi-family, apartment, condominium townhouse, commercial and remodels per Table 1-A shall comply with Table 1-A of UBC97 Building Permit Fees. Fee assessed per address.

TABLE 1-A

<u>Total Valuation</u>	<u>Fee</u>
\$1.00 to \$500.00	\$25.00 (minimum permit fee)
\$501.00 to \$2,000.00	\$25.00 for the first \$500.00 plus \$3.05 for each additional \$100.00 or fraction thereof, to and including \$2,000.00
\$2,001.00 to \$25,000.00	\$69.25 for the first \$2,000.00 plus \$14.00 for each additional \$1,000.00 or fraction thereof, to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$391.25 for the first \$25,000.00 plus \$10.10 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$643.75 for the first \$50,000.00 plus \$7.00 for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$993.75 for the first \$100,000.00 plus \$5.60 for each additional \$1,000.00 or fraction thereof, to and including \$500,000.00
\$500,001.00 to \$1,000,000.00	\$3,233.75 for the first \$500,000.00 plus \$4.75 for each additional \$1,000.00 or fraction thereof, to and including \$1,000,000.00
\$1,000,001.00 and up	\$5,608.75 for the first \$1,000,000.00 plus \$3.15 for each additional \$1,000.00 or fraction thereof

CITY OF LANCASTER FEE SCHEDULE

(g) Sewer/Water/Gas Lines & Replacements

(1)	Sewer line repair/install	Per Table 1-A
(2)	Sewer line replacement	Per Table 1-A
(3)	Water line repair/install	Per Table 1-A
(4)	Water line replacement	Per Table 1-A
(5)	Gas line repair/install Additional charge per outlet	Per Table 1-A
(6)	Gas line Replacement Additional charge per outlet (this fee will be included in the total fee)	Per Table 1-A
(7)	Drainage, vent system repair/replacement	Per Table 1-A
(8)	Water heater replacement	Per Table 1-A
(9)	Fixtures, addition/replacement	Per Table 1-A
(10)	Grease trap, sand trap, grit trap and other Approved catch basins	Per Table 1-A
(11)	Water treatment/water softener	Per Table 1-A
(12)	Solar heater	Per Table 1-A
(13)	Others as may be required	Per Table 1-A

(h) Electrical Fees

(1)	Temporary service pole (not related to construction permit)	Per Table 1-A / \$25.00
	To and including 200 amp	Per Table 1-A
	Over 200 amp to 1,000 amp	Per Table 1-A
	Over 1,000 amp and up	Per Table 1-A
(2)	Receptacle, switch and lighting circuits	Per Table 1-A / \$25.00 min.
(3)	Lighting fixture and lamp holding device	Per Table 1-A
(4)	Residential use appliances (fixed appliances or outlets for same)	Per Table 1-A
(5)	Building Rewire	Per Table 1-A

CITY OF LANCASTER FEE SCHEDULE

- (6) Nonresidential Use Appliances Per Table 1-A

[Nonresidential use appliances not exceeding 2 horsepower (hp), kilowatt (kw) or kilowatt ampere(kva)]

- (7) Power Apparatus (Base Fee) Per Table 1-A

Motor over 1 hp, transformer, generator, heating/air conditioning units, heat pumps, cooking/baking

- (8) Equipment – Rated in hp, kw, kva, kvar

Up to and including 1	Per Table 1-A
Over 1-10	Per Table 1-A
Over 10-50	Per Table 1-A
Over 50-100	Per Table 1-A
Over 100	Per Table 1-A
Minimum fee	Per Table 1-A

- (9) Signs

Initial CKT	Per Table 1-A
Each additional CKT	Per Table 1-A

- (10) Busways

Initial 100 feet	Per Table 1-A
Each additional 100 feet or fraction thereof	Per Table 1-A

- (11) Subpanels

Initial panel	Per Table 1-A
Each subsequent panel	Per Table 1-A

Service change charge does not include additional circuits required.

- (i) HVAC Installation Fees

- (1) Installing/replacing HVAC system Per Table 1-A
 (condensing unit, evaporator, coil, furnace and piping) up to and including 5 tons of air conditioning, and/or 200,000 Btu input of heating per system

- (2) Installing/replacing HVAC system over 5 tons Per Table 1-A

CITY OF LANCASTER FEE SCHEDULE

of air conditioning and/or over 200,000 Btu
input of heating per system

- (3) **Component Installation/Replacement.**
- | | |
|--|---------------|
| Condensing unit up to 5 tons | Per Table 1-A |
| Over 5 tons, \$10.00, plus per ton | Per Table 1-A |
| Furnace up to 200,000 Btu input | Per Table 1-A |
| Over 200,000 Btu input, \$10.00 plus per 100,000 | Per Table 1-A |
- (4) Unit heater/suspended heater/duct heater Per Table 1-A
- (5) Ventilation/exhaust fans/hoods – Type I, Type II, Hoods, Exhaust Fans, each Per Table 1-A
- (6) Boilers Per Table 1-A
- (7) Other as may be required by mechanical code Per Table 1-A
- (j) **Swimming Pool/Spa/Hot Tub Permit Fees.** Per Table 1-A
- | | |
|-----------------------|---------------|
| (1) In ground pool | Per Table 1-A |
| (2) Above ground pool | Per Table 1-A |
| (3) Spa/hot tub | Per Table 1-A |
- (Above permits include electric and plumbing work, trades must validate)
- (k) **Mobile/HUD Manufactured Home Permit Fees**
- | | |
|--------------------------|---------------|
| (1) Pre-June 1976 | Per Table 1-A |
| (2) June 1976 to present | Per Table 1-A |
- (l) **Industrialized Home Permit Fee** Per Table 1-A
- (m) Apartment Registration and Inspection Fee \$15.00 per apartment unit
- (n) **Satellite Dish Permit Fees**
- | | |
|--------------------------|---------------|
| Pole style or roof mount | Per Table 1-A |
|--------------------------|---------------|
- (o) **Installation or Removal of Underground Fuel Storage Tank and/or Hazardous Chemicals**

CITY OF LANCASTER FEE SCHEDULE

- (1) Storage tank permit fees Per Table 1-A
- (p) Repair of Underground Fuel Storage Tank and/or Lines Permit Fees
- (1) Contractor's Registration (per year) \$100.00
- (2) Repairs of underground fuel storage tanks (base fee) Per Table 1-A
- (q) Above Ground LPG Storage Tank System Permit Fees
- (1) Contractor's Registration (per year) \$100.00
- (2) Base fee (per tank) Per Table 1-A
- (r) Fire Sprinkler and/or Standpipe System Permit Fees
- (1) Contractor's Registration (per year) \$100.00
- (2) Base Fee Per Table 1-A
- (s) Fire Alarm Fees
- (1) Base Fees Per Table 1-A
- (t) Fixed Fire-Extinguishing System Permit Fees
- (1) Contractor's Registration (per year) \$100.00
- (2) Base Fee Per Table 1 A
- (u) Tents and/or Air Support System Permit Fees
- (1) 200 sq. ft. or larger Per Table 1-A
- (v) Grading Filling and Excavating Permit Fees
- (1) Base Fee Per Table 1-A
- (w) Fee Assessment for Traffic Signals. There shall be an assessment of thirty-five dollars \$35.00 per acre for each acre of development so as to provide for future traffic signalization.
- (1) New Construction \$75.00
- (2) Existing Structure \$75.00

CITY OF LANCASTER FEE SCHEDULE

(x) Certificate of Occupancy Fees

- | | | |
|-----|--------------------|---------|
| (1) | New Construction | \$75.00 |
| (2) | Existing Structure | \$75.00 |

(y) Concrete Permit

(1) All contractors' must submit \$300,000.00 liability insurance made out with the City of Lancaster as a certificate holder.

~~(2) Building valuation based on latest version of the building standards magazine.~~

~~(3) Minimum base fee under Table 1-A is \$25.00 dollars.~~

(z) Irrigation Permit Fee

\$125.00

(aa) Administrative Plan Review-Residential

\$250.00

(bb) Administrative Plan Review-Commercial

65% of permit fee

(cc) Utility Verification Permit

\$50.00

(dd) After Hours Inspections

\$47.00 per hour, minimum 2 hours

(ee) Sign Permit Fees

Per Table 1-A

(ff) Wind Energy System Permit Fee*

Per Table 1-A

*Resolution 2010-06-59, adopted 06/28/10

Contractor Registration Fees

(1) Building Contractor Registration

\$100.00 Annually

(2) Plumbing Business Registration

\$160.00 Annually

(3) Electrical Contractor Registration

\$100.00 Annually

(a) Master License Registration

\$30.00 Annually

(b) Journeyman License Registration

\$20.00 Annually

(c) House Wireman License Registration

\$10.00 Annually

(4) HVAC Contractor Registration

\$100.00 Annually

(a) Type A License Registration

\$30.00 Annually

CITY OF LANCASTER FEE SCHEDULE

(b) Type B License Registration	\$30.00 Annually
(5) General Contractor Registration	\$100.00 Annually
(6) Fence Contractor Registration	\$100.00 Annually
(7) Sign Contractor Registration	\$100.00 Annually
(8) Concrete Contractor Registration	\$100.00 Annually

Sec. 3.200 When Fees Doubled

Where work for which a permit is required is started or proceeded with prior to obtaining said permit, the fees above shall be doubled. The payment of such double fee shall not relieve any persons from fully complying with the regulations prescribed in this article in the execution of the work or from any other penalties prescribed herein.

Sec. 3.300 Second Inspections

Where work, for which a permit is required and has been issued, is inspected by the Inspection Department's Inspector and failed for noncompliance with city codes, and a second inspection is required, an additional fee of fifty dollars (\$50.00) shall be charged for re-inspection and will increase by \$25.00 for each subsequent re-inspection.

Sec. 3.400 Public Schools Exempt From Fee Requirements

Any public school within the City of Lancaster shall be exempt from payment of the fees provided by this article, provided that such public schools shall not be excused from the necessary permit approval process enumerated in this code or in any other code or ordinance of the City of Lancaster.

(Ordinance 13-00 adopted 4/24/00)

Sec. 3.500 Excavation Fees

Permit Fees. Permit fees shall be fifty dollars (\$50.00) minimum with a maximum of 2.5% of the construction contract cost. Such fee if paid by check, money order, bank draft or other negotiable instrument, shall be made payable to the city treasurer. If paid by cash, such cash shall be remitted daily to the city treasurer, who shall deposit it to the credit of the general fund. Construction bond for work in city right-of-way shall be \$10,000.00 bond amount, \$2,000.00 bond amount where work not to exceed \$2,000.00 in value for any one permit that may be acquired for that work within the right-of-way.

(Ordinance 38-99 adopted 11/8/99)

CITY OF LANCASTER FEE SCHEDULE

Sec. 3.600 Backflow Prevention Assembly Testers Fees

An annual registration fee of one hundred dollars (\$100.00) shall be paid by each contractor or business for the first certified tester/employee prior to any work commencing with the city. Each additional employee (who is a certified tester) working for a contractor that is registered in the city shall pay an additional fifty dollars (\$50.00) registration fee per tester.

(Ordinance 29-00 adopted 7/24/00)

ARTICLE 4.000 BUSINESS RELATED FEES

Sec. 4.100 Peddlers, Solicitors and Itinerant Vendors

(a) Investigation Fee Each and every person seeking a permit under the provisions of the Lancaster Code of Ordinances, Chapter 4, Article 4.100 "Peddlers, Solicitors and Itinerant Vendors" shall pay a fee of twenty-five dollar (\$25.00) per year for investigation of such application. Such fee shall be prorated, shall be paid in case at the time such application is made and shall not be returned to the applicant regardless of whether or not such permit is issued or denied. Persons representing firms or corporations shall be required to obtain separate permits, but shall pay only a single investigation fee. Persons involved in interstate commerce shall be exempt from payment of the investigation fee, but shall be required to obtain a permit and otherwise fully comply with all provisions of Chapter 4, Article 4.100.

(b) The permit fee for itinerant vendors on private property is twenty dollars (\$20.00). The City will not require payment of this permit fee by locally-based charitable organizations or organizations engaged in activities such as bake sales or car washes. The permit is issued for a minimum of five (5) days, but not to exceed forty-five (45) days. Each eligible property may only allow use of the property for a temporary business for a maximum of forty-five (45) days per calendar year in accordance with Chapter 4, Article 4.100, Section 4.114.

(c) Replacement Permits. Should a permittee lose his permit or otherwise need to obtain a replacement permit from the city, the cost of such replacement permit shall be fifteen dollars (\$15.00).

(Ordinance 2008-06-24; adopted June 23, 2008)

CITY OF LANCASTER FEE SCHEDULE

Sec. 4.200 Coin-Operated Machine Fees

(a) Every owner or operator who owns, controls, possesses, exhibits, displays or permits to be exhibited or displayed in this city any coin-operated machine shall pay and there is hereby levied on each coin-operated machine, an annual occupation tax in the amount of twenty-five dollars (\$25.00).

(Ordinance 2002-10-38 adopted 10/14/02)

Sec. 4.300 Reserved for Future Use

Sec. 4.400 Food Service Establishments

The City of Lancaster shall issue a food service permit to the applicant if its inspection reveals that the proposed food service establishment complies with the requirements of Texas Health and Safety Code Chapters 437, Food and Drug Health Regulations, and 121, Local Regulation of Public Health. The permit shall be issued upon payment of a ~~one hundred fifty dollar (\$150.00)~~ **two hundred twenty-five dollars (\$225)** annual inspection fee (includes two (2) inspections) set by the Dallas County Department of Health and Human Services. Beginning with the third food establishment inspection, a seventy-five dollar (\$75.00) fee will be assessed for each additional inspection. A seventy-five dollar (\$75.00) fee will be assessed for a re-opening inspection of a food establishment that has been closed due to non-compliance. There is an annual administrative fee of fifty dollars (\$50.00).

Sec. 4.500 Reserved for Future Use

Sec. 4.600 Reserved for Future Use

Sec. 4.700 Temporary Building Use Fees

The permit fees for administering temporary uses within the city shall be as follows:

(1) Real estate sales office	\$100.00
(2) Construction office	\$100.00
(3) Asphalt batching plant	\$100.00
(4) Cement batching plant	\$100.00
(5) Portable church building	\$100.00
(6) Portable school building	\$100.00
(7) Other temporary use as determined by city manager (or his designated representative)	\$100.00
(8) Cargo container for construction purposes	\$150.00

CITY OF LANCASTER FEE SCHEDULE

Sec. 4.800 Taxicab Permits

Each applicant for a license to operate a vehicle for transporting of passengers for hire within the city shall pay a non-refundable fee in the sum of one hundred dollars (\$100.00) to cover the cost of processing the application.

Sec. 4.900 Emergency Ambulance Service Permit

Each applicant shall pay to the City of Lancaster upon submission of his application a non-refundable ~~one hundred dollar (\$100.00)~~ **two hundred dollar (\$200.00)** permit fee. Such fee shall be for a permit for the period of January 1 through December 31 of each year, provided that any permit secured during the year shall be valid through December 31 of that year, and such fee shall not be prorated.

Sec. 4.1000 Limousine Operator Permit

Each limousine service operator shall be subject to a one hundred dollar (\$100.00) non-refundable permit application fee to cover the cost of processing the application.

(Ordinance 13-00 adopted 4/24/00)

Sec. 4.1100 Alcoholic Beverage Permit

The City shall assess a local permit fee for each Alcoholic Beverage Permit not to exceed one-half the amount of the state fee in accordance with the Texas Alcoholic Beverage Code. Said fee shall be non-refundable.

(Ordinance No. 2010-11-26, adopted 11/08/10; Resolution 2010-11-93, adopted 11/08/10)

ARTICLE 5.000 FIRE SERVICES FEES

Sec. 5.100 Copy Fees

(a) Copy Fees \$.10 per page

Sec. 5.200 Ambulance Fees (Lancaster Chargemaster Suggested Rates - Mid Range)

(1) ALS Emergency Mileage	\$12.00
(2) ALS Non-Emergency Mileage	\$12.00
(3) ALS Supplies – IV Therapy	\$100.00
(4) ALS1 Emergency Base Rate, Non-Resident	\$700.00
(5) ALS1 Emergency Base Rate, Resident	\$650.00
(6) ALS1 Non-Emergency Base Rate, Non-Resident	\$700.00
(7) ALS1 Non-Emergency Base Rate, Resident	\$650.00
(8) ALS2 Base Rate, Non-Resident	\$825.00
(9) ALS2 Base Rate, Resident	\$800.00
(10) BLS Emergency Base Rate, Non-Resident	\$650.00

CITY OF LANCASTER FEE SCHEDULE

(11) BLS Emergency Base Rate, Resident	\$600.00
(12) BLS Emergency Mileage	\$12.00
(13) BLS Non-Emergency Base Rate, Non-Resident	\$650.00
(14) BLS Non-Emergency Base Rate Resident	\$600.00
(15) BLS Non-Emergency Mileage	\$12.00
(16) Oxygen, Administration & Supplies / hr.	\$65.00
(17) Treatment / No-Transport, Non-Resident	\$150.00
(18) Treatment / No-Transport, Resident	\$150.00
(19) Ambulance (In-County Calls)	\$375.00 Contract with Dallas County for providing ambulance service in the County plus patient is billed by the City for call as noted above.
(20) Dallas County Assisted Fire Run	\$395.00 per fire run
<i>Add Additional</i>	
(21) Specialty Care Transport Rate (not in your current Chagemaster)	\$950.00
(22) ALS Routine Disposable Supplies	\$65.00
(23) BLS Routine Disposable Supplies	\$50.00
(24) Extra Attendant	\$100.00

Any resident or non-resident delivered by helicopter transportation shall be charged fees accumulated as if delivered to a medical facility. This is in addition to the fee from the helicopter company.

Sec. 5.300 Fire Department Response Fees

(1) Absorbent Boom	\$8.00 per each used on-scene
(2) Hazardous Mat Dike Sock	\$131.00 per each used on-scene
(3) Absorbent for Cleanup	\$40.00 per 20 lb. bag
(4) Absorbent Pads	\$10.00 per each used on-scene
(5) Absorbent Pads (Bale)	\$65.00 per 50 used
(6) Acid Neutralizer	\$20.00 per bag
(7) Acid Pillow	\$25.00 per pillow
(8) Acid Socks	\$20.00 per sock used
(9) Aerial Ladder Truck	\$600.00 per hour on-scene
(10) Air Bags for Securing Vehicle	\$50.00 per hour

CITY OF LANCASTER FEE SCHEDULE

(11) Air Lift - to lift heavy objects	\$50.00 per hour
(12) Air Bottle fill by Cascade	\$10.00 per each fill
(13) Air Packs	\$50.00 per hour
(14) Miscellaneous Air Tool	\$35.00 per hour
(15) Air Truck with Cascades System	\$300.00 per hour used
(16) Attack Truck	\$350.00 per hour on-scene
(17) Back Board	\$10.00 per each used
(18) Bandages	\$2.00 per each used
(19) Banner Type	\$12.00 per roll used
(20) Blanket to cover injured	\$10.00 per each used
(21) Boat Rescue – 100 HP and up	\$100.00 per hour
(22) Boat Rescue - 50 to 99.9 HP	\$75.00 per hour
(23) Boat Rescue - 10 to 49.9 HP	\$50.00 per hour
(24) Blood Pressure Cuff	\$20.00 per each used
(25) Brooms	\$15.00 per each used
(26) Brush Truck	\$300.00 per hour
(27) Bunker Boots	\$128.00 per man responding
(28) Bunker Coats	\$561.00 per man responding
(29) Bunker Pants	\$368.00 per man responding
(30) Carbon Monoxide Detector	\$100.00 per each used on-scene
(31) Air Cascade System	\$100.00 per hour
(32) Do Not Cross Fire Line Tape	\$9.99 per roll
(33) C-Collar	\$20.00 per each used
(34) Cell Phone Calls	\$3.00 per call
(35) Chainsaw	\$35.00 per hour
(36) Chemical Truck	\$300.00 per hour on-scene
(37) Chimney Bomb	\$25.00 per each
(38) Clay used to Absorb Fluids	\$9.00 per bag
(39) Cold Fire	\$23.00 per gallon
(40) Cold/Arctic Fire Extinguisher	\$30.00 per gallon
(41) Cribbing for Blocking Vehicle	\$25.00 per item used
(42) Disposable Bag for Cleanup	\$5.00 per bag
(43) Decon Pond/Spill Containment	\$100.00 per each used

CITY OF LANCASTER FEE SCHEDULE

(44) Depowering Tool Kit	\$5.00 per use
(45) Drip Pan/Hazardous Fluids	\$15.00 per each used
(46) 55 Gal. Drums to Catch Hazardous Materials	\$45.00 per each used
(47) Fire Extinguisher	\$65.00 per each used on-scene
(48) Extrication Tool	\$100.00 per each used
(49) False Alarm	\$250.00 per call fire alarm activated
(50) Flare	\$8.00 per each used
(51) Hand Held Flashlight	\$23.00 per each used
(52) Floor Jack	\$25.00 per each used on-scene
(53) Foam	\$50.00 per gallon
(54) Forcible Entry Tool	\$10.00 per each used on-scene
(55) Generator	\$50.00 per hour
(56) Generator #2	\$50.00 per hour
(57) Glass Breaking Device	\$50.00 per each used
(58) Hand Tools	\$15.00 per hour
(59) Haz Mat Kit	\$250.00 per each used
(60) Boom for Absorbing Hazmat	\$25.00 per each used
(61) Hazmat Pad	\$4.45 per each used
(62) Hazmat Roll	\$5.10 per each used
(63) Hazmat Sock	\$15.57 per each used
(64) Hazmat Wedge/Plug	\$30.00 per bag
(65) Infrared Heat Detector	\$75.00 per hour
(66) Helmet	\$337.00
(67) Highlift to lift heavy objects	\$30.00 per each used
(68) Indian Tank	\$25.00 per hour
(69) Jet Ski	\$30.00 per hour
(70) Ground Ladders	\$15.00 per hour
(71) Landing Zone	\$250.00 flat rate
(72) Leak Kit	\$20.00 per each used
(73) Portable Lighting	\$25.00 per hour
(74) Lite Dry	\$10.00 per bag
(75) Man Hours	\$31.64 per man responding
(76) On-Scene Labor	\$32.00 per hour

CITY OF LANCASTER FEE SCHEDULE

(77) Microblaze	\$15.00 per each used
(78) Pumper	\$300.00 per hour
<i>Miscellaneous Expendables</i>	
(1) 2 pc. 7" Strap w/Speed Clamps	\$11.00 per each used
(2) 4 x 4 Dressing	\$1.05 per each used
(3) 4 x 6 Dressing	\$1.15 per each used
(4) 4 x 9 Dressing	\$1.45 per each used
<i>Airway</i>	
(1) Backboard	\$14.00 per each used
(2) Bag Valve Mask	\$15.00 per each used
(3) Band-Aid	\$0.15 per each used
(4) Burn Sheet	\$4.50 per each used
(5) Cloth Tape	\$1.00 per each used
(6) Stiffneck X-Trical Collar	\$7.00 per each used
(7) Defib Kit	\$30.00 per each used
(8) Disposable Blanket	\$3.50 per each
(9) Duct Tape	\$1.00 per roll
(10) Rubber Gloves	\$2.00 per pair
(11) Goggles	\$1.50 per each used
(12) Head on Blocks	\$4.50 per each used
(13) Kerlex	\$2.25 per each used
(14) Non Rebreather Mask	\$1.50 per each used
(15) OB Kit	\$5.25 per each used
(16) Saline Solution	\$4.00 per each used
(17) Surgical Face Mask	\$0.50 per each used
(18) Trauma Dressing	\$2.25 per each used
(19) Oil Dry	\$30.00 per 5 gallon bucket
(20) Oil Mat Roll	\$5.00 per foot
(21) Oil Sock	\$60.00 per box used
(22) Peat Moss Absorbent	\$8.00 per bag
(23) Pig Absorbent	\$20.00 per each used
(24) Plug Dike Stabilizes Fuel in Tank	\$40.00 per each used
(25) Pneumatic Vacuum Device	\$10.00 per hour

CITY OF LANCASTER FEE SCHEDULE

(26) Port-a-tank 2500 - 4000 Gallons	\$50.00 per hour
(27) Positive Pressure Fan	\$75.00 per hour
(28) Miscellaneous Power Tool	\$25.00 per hour
(29) Engine/Pumper	\$500.00 per hour
(30) Engine/Pumper #2	\$500.00 per hour
(31) Engine/Pumper #3	\$500.00 per hour
(32) Rescue Truck	\$400.00 per hour
(33) Sand	\$20.00 per 5 gallon bucket
(34) Sand	\$10.00 per 10 lb. bag
(35) Reciprocating Saw	\$25.00 per hour
(36) Self-Contained Breathing Apparatus	\$25.00 per hour
(37) Shovel	\$5.00 per each used
(38) Smoke Ejector	\$50.00 per hour
(39) Spill Bag - Hazmat	\$15.00 per unit used
(40) Squirt/Small Aerial Pumper	\$550.00 per hour
(41) Step Chalks	\$25.00 per use
(42) Water Pump/Basement Flooding	\$25.00 per hour
(43) Suspenders	\$37.00 per man responding
(44) Tanker Truck	\$500.00 per hour
(45) Tarp	\$35.00 per each used
(46) Utility Truck	\$150.00 per hour
(47) Windshield Kit to pull Windshield	\$40.00 per each used
(48) Hydro Carbon	\$60.00 per 20 lb. bag

ARTICLE 6.000 ABATEMENT OF PROPERTY MAINTENANCE NUISANCE

The expenses incurred for abatement of the nuisance may be assessed against the real estate on which the work is done or improvements made. To obtain a lien against the property, the mayor, municipal health authority or code enforcement officer must file a statement of expenses with the county clerk of Dallas County, including the name of the property owner, if known, and the legal description of the property. The actual cost of abatement shall include an administrative fee of one hundred fifty dollars (\$150.00). In the event there are obstructions such as trees, shrubs, bushes, excavations, foundations, demolished structures or any similar obstructions, an additional charge shall be levied, assessed and collected against such premises. The lien obtained is security for the expenses and interest accrued thereon at the rate of ten percent (10%) annually on the total amount from the date of payment by the city. The lien is inferior only to tax liens and liens for street improvements. The city may bring a suit

CITY OF LANCASTER FEE SCHEDULE

for foreclosure of the lien to recover the expenses and interest due. The state of expenses or certified copy of the statement is prima facie proof of the expenses incurred by the city in doing the work or making the improvements. This remedy is cumulative of the fine authorized for violation hereof by Section 1.109 of the code of ordinances.

(Ordinance 13-00 adopted 4/24/00)

ARTICLE 7.000 LIQUID WASTE TRANSPORT PERMIT

The city shall not issue a permit to an applicant until the appropriate fee is paid. Initially, a person shall pay a fee of one hundred dollars (\$100.00) for the first vehicle and fifty dollars (\$50.00) for each additional vehicle operated by the person. Each permit must be renewed annually at a rate of seventy-five dollars (\$75.00) for the first vehicle and fifty dollars (\$50.00) for each additional vehicle.

(Ordinance 13-00 adopted 4/24/00)

ARTICLE 8.000 LIBRARY FINES AND FEES

- (a) Charges for overdue materials
 - (1) Books/Magazines \$0.10 per day up to cost
 - (2) Audio Tapes/CDs \$0.10 per day up to cost
 - (3) Interlibrary Loans \$1.00 per day up to cost
 - (4) Special Reference \$1.00 per day up to cost
 - (5) Video Tapes/DVDs \$1.00 per day up to cost

- (b) Lost or Damaged Beyond Repair \$5.00 + replacement cost

- (c) Copies
 - (1) Single \$0.10 per page
 - (2) Microfilm \$0.25 per page
 - (3) Computer Printout \$0.10 per page
 - (4) Color Copies \$1.00 per page

- (d) Nonresident Library Card \$20.00
Picture id required

- (e) Lost Card \$1.00 replacement

- (f) Recovery Fee \$10.00 - if account is sent to third party for collection
(value of material + \$10.00)

- (g) Non-cardholder one (1) Hour Internet Access \$3.00 per hour

CITY OF LANCASTER FEE SCHEDULE

(h)	Blank Disk – floppy or CD	\$1.00 each
(i)	Blank DVD	\$2.00 each
(j)	Headphones or earbuds	\$2.50 each set
(k)	Microfilm / microfiche rental	Actual cost, plus shipping and \$1.00 handling fee per order
(l)	Battery (AAA or AA)	\$ 1.00 each
(m)	Interlibrary loan service	\$1.00 per item
(n)	Flash drive, USB port, thumb drive, (2gb)	\$12.00 each
(o)	Flash drive, USB port, thumb drive (4gb)	\$16.00 each
(p)	Library meeting room (900 square feet)	\$35/hour, resident \$250 deposit \$55/hour, non-resident \$250 deposit
	Kitchen use per hour	\$25/hour
	Set up Fee	\$50
	Projector with screen	\$65/hour, resident; \$75/hour, non resident

ARTICLE 9.000 MUNICIPAL DRAINAGE UTILITY SYSTEM FEES

Account Classification	Rate/SFLUE per Month	Minimum Fee per month	Maximum Fee per Month
Single Family Residential	\$7.97	\$7.97	\$7.97
Multi-Family Residential	\$7.97	\$7.97	\$7.97
Residents Age 65 and Over	\$3.98	\$3.98	\$3.98
Permanently Disabled Residents	\$3.98	\$3.98	\$3.98
Commercial	\$7.97 (≤3)	\$7.97	N/A
	\$6.09 (>3-5)		
	\$5.42 (>5-10)		
	\$4.73 (>10-32)		
	\$4.62 (>32)		
City and Other Political Subdivision of the State	\$7.97	\$7.97	\$100.00

CITY OF LANCASTER FEE SCHEDULE

Fire Hydrant	\$0	\$0	\$0
Religious Institutions	\$7.97	\$7.97	\$100.00
Lancaster Independent School Dist.	\$7.97	\$7.97	\$100.00
			Per each school property

(Ordinance No. 2002-10-41, adopted 10/14/02)
 (Resolution No. 2010-02-11, corrected fees per ordinance)
 (Resolution No. 2010-03-27, adopted 03/22/10)

ARTICLE 10.000 UTILITY RELATED FEES

Sec. 10.100 Water and Sewer Extensions

Water and sewer extensions shall be installed by the property owner/developer per city specifications; with approved plans and after paying required permits and fees, all at owner/developer's cost.

Sec. 10.200 Water Meter

(a) Tampering and Criminal Mischief Damages

(1) Damaged meter only \$200.00 plus cost of meter

(2) Damaged service line \$250.00 plus cost of meter

(b) Broken Lock on Meter \$25.00

(c) Pulled Meter \$200.00

(d) Reread Meter \$20.00

(e) Check for Leaks \$20.00

Sec. 10.300 Extension of Mains into New Areas

Water and sewer extensions shall be installed by the property owner/developer per city specifications; with approved plans and after paying required permits and fees, all at owner/developer's cost.

Sec. 10.400 Charges for Private Sewer Laterals

The property owner shall install and maintain all private laterals from the sewer mains to the structure. A property owner may request, by signature, the city to perform a private service line inspection, in lieu of hiring a private plumbing contractor, for a fee. If it is determined by video that the private service line is crushed under the roadway the city will make the repairs, under the roadway only, at the city's expense.

CITY OF LANCASTER FEE SCHEDULE

Sec. 10.500 Charges for Water Service Connections

The city shall maintain all water service connections in streets, alleys, or easements within the city limits. The property owner or developer shall install the approved meter, per city materials and specifications, after paying the required permits and fees, all at owner's expense.

Sec. 10.600 Deposits for Water and/or Sewer

After the application for water and/or sewer service is received, the applicant shall pay to the city a deposit in the amount indicated below:

New Fees with Activation Fee

(1) Residential Owners – ¾ inch	\$90.00 + \$10.00 = \$100.00
Residential Renter – ¾ inch	\$150.00 + \$10.00 = \$160.00
*Temporary (30 day) clean up	\$40.00 + \$10.00 = \$50.00

* (For owners of properties and/or realtors that need the water for a short period of time.)

Guidelines in order for customers to receive a refund/credit to their accounts prior to terminating utility service:

- (a) The customer will have to make the request in writing.
- (b) The account will have to be in good standing for a period of two consecutive years before a refund is granted. (The account will have no arrears, penalties or returned checks posted during that time.)
- (c) The refund will be made to the person listed on the account.

(2) Commercial – 3/4 inch	\$125.00 + \$10.00 = \$135.00
(3) 1 inch	\$150.00 + \$10.00 = \$160.00
(4) 1 ½ inch	\$200.00 + \$10.00 = \$210.00
(5) 2 inch	\$300.00 + \$10.00 = \$310.00
(6) 3 inch to compound meter	\$300.00 + \$10.00 = \$310.00
(7) Public schools and county community colleges are subject to commercial rates, but shall not be required to make a water and/or sewer deposit as required by this section.	
(8) Fire Hydrant Meter	
(A) Deposit	\$1,000.00
(B) Monthly	\$25.00
(C) Usage	\$2.75/1,000 gallons

(1994 Code of Ordinances, Chapter 11, Article 11.500, Section 11.504)

Sec. 10.700 Water Rates-Within City

The following schedule of water charges for residential, commercial, industrial, and multi-family complex customers shall be effective with the first billing of, October 2009:

CITY OF LANCASTER FEE SCHEDULE

Minimum monthly water charge (no gallons) for residential, commercial, and industrial customers:

Meter Size:	Equivalent Units	Minimum Monthly Meter Charge:
or ¾ inch water	1	\$13.00
1-inch water meter	2.5	\$33.00
1 ½ inch water meter	5	\$65.00
2-inch water meter	8	\$104.00
3-inch water meter	16	\$208.00
4-inch water meter	25	\$325.00
6-inch water meter	50	\$650.00
8-inch water meter	80	\$1,040.00
10-inch water meter	125	\$1,625.00

(1) Multi-family complexes shall be charged a minimum monthly water charge equal to the greater of (a) the minimum bill for a _____ inch meter, multiplied by the number of units or (b) the minimum monthly meter charge for the size meter(s) serving the account.

(2) A variable rate volume charge of two dollars and twenty-five cents (\$2.25) shall be charged per each one thousand (1,000) gallons usage. No gallons are included with the monthly minimum charge.

(3) Example of the calculation of a multi-family complex monthly water bill:

Two hundred apartment units with an 8" meter and 600,000 gallons of usage.

Min. charge for 8" meter	\$1,040.00	
200 units @ \$13.00 each	0.00	\$2,600.00
600,000 gallons @ \$2.25/1000	1,350.00	1,350.00
	\$2,390.00	\$3,950.00

Therefore \$3,950.00 would be billed. ($\$3,950.00 \div 200 = \19.75)

(4) For the purpose of encouraging water conservation, there shall be a 25% increase in the water volume rate for monthly usage in excess of 15,000 gallons by residential and commercial accounts. Usage in excess of 30,000 shall be subject to an additional 25% increase. These increases will not be assessed to industrial or multi-family accounts.

For example:

0 to 14,999 gallons	\$2.25 per 1,000
15,000 to 29,999 gallons	\$2.80 per 1,000
30,000 gallons or more	\$3.50 per 1,000

CITY OF LANCASTER FEE SCHEDULE

(5) A discount for senior citizens (age 65 or over) of \$1.74 per month shall be applied to each qualified residential account.

(Resolution 2009-08-82 – adopted 8/24/09, effective October 1, 2009)

Sec. 10.800 Water Rates-Outside City

Effective with the first billing cycle of October, 1992, the rates or sales of water to customers outside the city limits of Lancaster, Texas, will be determined by multiplication of the rates set out in Chapter 13, Article 13.500, Section 13.504 by one hundred fifteen (115) percent. (1994 code of Ordinances, Chapter 11, Article 11.500, Section 11.505).

Sec. 10.900 Imposition of Lien for Water Service Charges

In the event that payment of charges for water and/or sewer services furnished by the city is not made by the date specified for cutoff in accordance with the notice sent pursuant to Chapter 13, Article 13.500, Section 13.508, service shall be discontinued. Any customer whose water and/or sewer services are discontinued due to nonpayment may have services resumed by paying all accrued and overdue charges, including the late charge penalty and a reconnection charge as follows: (1994 Code of Ordinances, Chapter 11, Article 11.500, Section 11.509).

(1)	Reconnect Fee (Cutoff)	\$45.00
(2)	Reconnect Fee (Cutoff) After 5 p.m.	\$55.00
(3)	Late Fee	7% of balance due
(4)	NSF Check	\$35.00
(5)	Extra Trip Charge (New Connects and Reconnects)	\$25.00

(Ordinance No. 2007-01-01 adopted 01/22/07)

Sec. 10.1000 Wastewater Treatment Services User Charges

The following schedule of charges for residential, commercial, industrial and multi-family complex customers shall be effective with the first billing cycle of October, 2009:

(1) Minimum monthly sewer charge (no gallons of usage) for residential, commercial, and industrial is eleven dollars and no cents (\$11.00) per connection.

(2) Minimum monthly sewer charge for each dwelling unit of a multi-family complex (no gallons) is seven dollars and no cents (\$7.00) per unit.

(3) Variable rate per one thousand (1,000) gallons of water usage for residential, commercial, industrial, and multi-family complexes is five dollars and fifty cents (\$5.50).

CITY OF LANCASTER FEE SCHEDULE

(4) The total monthly amount due for "all" sewer accounts shall be the sum of the minimum monthly sewer charge plus the variable rate times the user's water usage for the month. The maximum monthly "residential customer" volume charges shall be based on the average of the three lowest monthly bills in the last twelve. Normally these will be the reading cycles ending in January, February, and March. However, the utility billing department may adjust this forwards or backwards one month.

Industrial and commercial users that install a separate sewer metering system shall be charged for volume according to that meter, plus the minimum rate.

(5) The practice of discounting the computed sewer usage to 95% and 90% as detailed in the Lancaster Code of Ordinances Section 11.608(b) and 11.609(b); was discontinued in 2008.

(6) A discount for senior citizens (age 65 or over) of \$0.76 per month shall be applied to each qualified residential account.

(Resolution 2009-08-83 – adopted 8/24/09, effective October 1, 2009)

Sec. 10.1100 Water Impact Fee

(Reference Tables 1, 2, 3 and 11 of Ordinance)

(Ordinance 2004-09-27 adopted 9/27/04)

Water Impact Fees are imposed upon any new development (which includes expansion of existing facilities) to generate revenue for funding or recouping the costs of capital improvements or facility expansions to these systems necessitated by or attributable to the new developments' demand on these systems. The Water Impact Fees are calculated using Service Units, which are a standardized measure of consumption, use, generation or discharge attributable to an individual living unit equivalent (LUE) of development calculated in accordance with generally accepted engineering or planning standards for Water Systems' capital improvements or facility expansion. The total impact fee due is based on the meter size(s) used by the development. The meter size is determined by the City of Lancaster within the meter manufacturers optimum flow range based on flows required by the development.

Sec. 10.1200 Sewer Impact Fee

(Reference Table 3.5 of Ordinance)

(Ordinance 2006-07-22 adopted 7/10/06)

Sewer (Wastewater) Impact Fees are imposed upon any new development (which includes expansion of existing facilities) to generate revenue for funding or recouping the costs of capital improvements or facility expansions to these systems necessitated by or attributable to the new developments' demand on these systems. The Sewer Impact Fees are calculated using Service Units, which are a standardized measure of consumption, use, generation or discharge attributable to an individual living unit equivalent (LUE) of development calculated in accordance with generally accepted engineering or planning standards for Sewer Systems' capital improvements or facility expansion. The total impact fee due is based on the meter size(s) used by the development. The meter size is determined by the City of Lancaster within the meter manufacturers optimum flow range based on flows required by the development.

CITY OF LANCASTER FEE SCHEDULE

Sec. 10.1300 Roadway Impact Fee

(Reference Exhibit B of Ordinance)

(Ordinance 2003-12-42 adopted 12/8/03)

Roadway Impact Fees are imposed upon any new development (which includes expansion of existing facilities) to generate revenue for funding or recouping the costs of capital improvements or facility expansions to these systems necessitated by or attributable to the new developments' demand on these systems. The Roadway Impact Fees are calculated using Service Units, which are a standardized measure of consumption or use (supply and demand) of the roads in the city by new development and are calculated in accordance with generally accepted engineering or planning standards for Roadway Systems' capital improvements or facility expansion. The total impact fee due is determined by the land use, the location of the development, and the square footage of the building.

Sec. 10.1400 Inspections

(a)	Backflow	\$ 25.00
(b)	Sewer	\$150.00
(c)	Final Televised lateral inspection	\$ 50.00

Sec. 10.1500 Calibrations

(a)	Pipe < 1 inch	\$ 50.00	
(b)	Pipe < 1 inch and < 3 inches	\$ 50.00	
(c)	Pipe > = 3 inches	\$100.00	Contracted price plus 25%

(Ordinance 2002-10-38 adopted 10/14/02)

Sec. 10.1600 Reserved for future use.

Sec. 10.1700 Garbage Collection Fees

(a)	Residential	\$13.45
	Once weekly refuse collection/disposal	
	Every other month brush/bulk item collection	
	Bi-weekly recycling collection/processing	
(b)	Administrative Processing Fee	\$ 2.50
(c)	Extra cart <i>Effective 01/01/2010</i>	
	2 nd cart	\$10.00
	3 rd cart	\$15.00
	4 th cart	\$20.00

CITY OF LANCASTER FEE SCHEDULE

- (d) Commercial Hand Collect, \$17.45
Once weekly refuse collection/disposal
- (e) Special Pick Up \$65.00 minimum

(f) **Commercial Containers**

Size	1 X WK	2 X WK	3 X WK	4 X WK	5 X WK	6 X WK	EXTRA
2YD	\$62.22	\$115.13	\$160.14	\$198.39	\$230.90	\$258.60	\$26.66
3YD	\$71.16	\$131.66	\$183.13	\$226.91	\$264.10	\$295.81	\$40.00
4YD	\$88.96	\$164.64	\$228.95	\$283.69	\$330.24	\$369.83	\$53.33
6YD	\$106.83	\$197.68	\$274.96	\$340.73	\$396.66	\$444.28	\$66.65
8YD	\$133.57	\$247.15	\$343.82	\$426.04	\$495.97	\$555.51	\$79.98

(Resolution 2009-12-125 – adopted 12/14/09; effective 3/01/10, except Section (c) effective 1/01/10)

CITY OF LANCASTER FEE SCHEDULE

(d) Industrial Containers

(1) Open top roll-off container rates, per customer:

(A)	Delivery Charge	\$ 75.00
(B)	Daily rental (all sizes)	\$ 2.00
(C)	Twenty (20) Cubic Yard Container (Disposal per haul)	\$250.00
(D)	Thirty (30) Cubic Yard Container (Disposal per haul)	\$250.00
(E)	Forty (40) Cubic Yard Container (Disposal per haul)	\$250.00

2) Portable Packing Unit and Detachable Container

(A)	Delivery Charge	N/A
(B)	Daily rental after first day Specific	Equipment
(C)	42 Cubic Yard Container (Disposal per haul)	\$284.00

(1994 Code of Ordinances, Chapter 11, Article 11.1200, Section 11.1210)

Sec. 10.1800 Wastewater Discharge

There is hereby established a wastewater discharge permit fee of \$450.00 for a three year term by the water/wastewater superintendent of the City of Lancaster. (1994 Code of Ordinances, Chapter 1, Article 11.1300, Section 11.1300)

CITY OF LANCASTER FEE SCHEDULE

Sec. 10.1900 Fees for Cuts to Streets, Alleys, Sidewalks and Drainage Structures

In the event any street, highway or roadway must have an open cut and is approved by the City Engineer in writing for the purpose of installing water or wastewater laterals, or utility repair by a Franchise Utility Company or their subcontractor, a fee of four dollars and fifty cents (\$4.50 sq. ft.) per square foot, with a minimum one hundred dollar (\$100.00) fee will be charged in advance for replacement of such open cut by the city. This fee will be reimbursed if the excavation is restored to like or better condition.

ARTICLE 11.000 PLANNING AND ZONING RELATED FEES

Sec. 11.100 Reserved for Future Use

Sec. 11.200 Reserved for Future Use

Sec. 11.300 Zoning Board of Adjustment

- (a) Variance Request \$250.00

Sec. 11.400 Plats

- (a) Preliminary Plat
50 acres or less \$500.00 + \$50.00 per acre
More than 50 acres \$1000.00 + \$100.00 per acre
- (b) Final Plat \$500.00 + \$10.00 per lot
- (c) Re Plat
With property owner notification \$575.00 + \$35.00 per acre
Without property owner notification \$450.00 + \$35.00 per acre
- (d) Amended Plat \$200.00 + \$10.00 per acre
- (e) Minor Plat \$400.00
- (f) Plat Vacations \$500.00

Sec. 11.500 Zoning

- (a) General Zoning Change \$500.00 + \$10.00 per acre
- (b) Specific Use Permit \$500.00 + \$10.00 per acre
- (c) Private Club Permit \$350.00
- (d) Amendment to SUP \$500.00 + \$10.00 per acre

CITY OF LANCASTER FEE SCHEDULE

- | | |
|--------------------------------------|------------------------------|
| (e) Planned Development | \$1500.00 + \$10.00 per acre |
| (f) Amendment to Planned Development | \$1,500.00 + 10.00 per acre |
| (g) Exceptions | \$250.00 |

Sec. 11.600 Other Planning & Zoning Fees

- | | |
|---|---|
| (a) Site Plan Review | \$250.00 + \$10.00 per acre |
| (b) Tree Survey Review | \$25.00 |
| (c) Illegal Tree Cutting Fine | \$125.00 per diameter inch |
| (d) Dedication/Abandonment of Right-of-Way or Easements | \$150.00 per development for first 5 + \$25.00 for each additional document |
| (e) Consultant Fees | Hourly Rate of Consultant |
| (f) Zoning Verification Letter | \$50.00 |
| (h) Subsequent Legal Notices after 1 st | \$15.00 per additional notice |

Sec. 11.700 Maps, Publications and Miscellaneous Fees

- | | |
|---|--|
| (a) Comprehensive Plan | \$48.00 |
| (b) Copying – 8½" x 11", or 8½" x 14" | \$0.10 per page. Any request for more than 20 pages may be sent to an outside duplicating facility at requestor expense. |
| (c) Lancaster Development Code (Zoning Ordinance and Subdivision Regulations) | \$45.00 |
| (d) Zoning Map (24" x 36") | \$20.00 |

ARTICLE 12.000 MUNICIPAL COURT

Sec. 12.100 Municipal Court Building Security Fund

Any defendant convicted in the municipal court of the City of Lancaster of a misdemeanor offense that occurs after September, 1997 or the passage of this article, shall pay a \$3.00 security fee as a cost of court. The term "convicted" includes any convictions obtained by way of a plea of guilty, a trial and any cases deferred adjudication, probation or pretrial diversion in order for the defendant to take advantage of one of the alternative programs offered by the municipal court including, but not limited to, a driving safety course, deferred adjudication, alcohol awareness and shoplifters alternative. (1994 Code of Ordinances, Chapter 8, Article 8.100, Section 8.1600)

CITY OF LANCASTER FEE SCHEDULE

Sec. 12.200 Municipal Court Technology Fund

A defendant convicted of a misdemeanor offense in the municipal court in the City of Lancaster shall pay a technology fee not to exceed four dollars for each conviction as a cost of court. The municipal court clerk shall collect the costs and pay the funds to the finance director for deposit in a fund to be known as the "Municipal Court Technology Fund".

(Ordinance 2002-03-12 adopted 3/2/02)

ARTICLE 13.000 ADMINISTRATIVE FEES

(a) Copies

- | | |
|--------------------------------|--------|
| (1) Standard-Size Paper Copies | \$0.10 |
| (2) Certified Copy | \$2.50 |
| (3) Nonstandard-Size Copies | \$0.50 |
| (4) Diskette | \$1.00 |

(b) Magnetic Tape

- | | |
|------------------------|--------------|
| (1) 4MM | \$13.50 each |
| (2) 8MM | \$12.00 each |
| (3) 9-Track | \$11.00 each |
| (4) VHS Video Cassette | \$2.50 |
| (5) Audio Cassette | \$1.00 |

(c) Microfiche or Microfilm Charge

- | | |
|--------------------------|-----------------|
| (1) Oversized paper copy | \$0.50 per page |
| (2) Fiche or film copy | Actual Cost |

(d) Fax Charge

- | | |
|--|-----------------|
| (1) Local | \$0.10 per page |
| (2) Long distance, same area code | \$0.50 per page |
| (3) Long distance, different area code | \$1.00 per page |

(e) Computer Access Charge

- | | |
|-------------------|--------------------|
| (1) Mainframe | \$10.00 per minute |
| (2) Midsize | \$1.50 per minute |
| (3) Client/Server | \$2.00 per minute |
| (4) PC or LAN | \$1.00 per minute |

CITY OF LANCASTER FEE SCHEDULE

(f) Other Computer Related Charges

(1) Computer Programming Time Charge	\$26.00 per hour
(2) Personnel Charge	\$15.00 per hour
(3) Overhead Charge	20% of Personnel Charge
(4) Remote Document Retrieval Charge	Actual Cost
(5) Miscellaneous Supplies	Actual Cost
(6) Postage and Shipping Charge	Actual Cost
(7) Other Costs	Actual Cost

Public Information Charges

(a) copies, standard paper copy \$0.10 per page

For standard paper copies reproduced by means of an office machine copier or a computer printer. Each side that has recorded information is considered a page.

(b) copies, nonstandard copy. The charges in this section are to cover the materials onto which information is copied and do not reflect any additional charges, including labor, that may be associated with a particular request. The charges for nonstandard copies are:

(A) Diskette	\$1.00
(B) Magnetic tape	actual cost
(C) Data cartridge	actual cost
(D) Tape cartridge	actual cost
(E) Rewritable CD (CD-RW)	\$1.00
(F) Non-rewritable CD (CD-R)	\$1.00
(G) Digital video disc (DVD)	\$3.00
(H) JAZ drive	actual cost
(I) Other electronic media	actual cost
(J) VHS video cassette	\$2.50
(K) Audio cassette	\$1.00
(L) Oversize paper copy (11 inches by 17 inches, greenbar, bluebar, not including maps and photographs using specialty paper)	\$0.50
(M) Specialty paper (Mylar, blueprint, blue-line, map, photographic)	actual cost
 (c) Microfiche and Microfilm	 actual cost of reproduction
From Master copy of Microfilm	\$0.10 per page
 (d) Computer Resource Charge	
Mainframe	\$10 per CPU minute
Midsize	\$1.50 per CPU minute
Client/Server	\$2.20 per clock hour
PC or LAN	\$1.00 per clock hour

CITY OF LANCASTER FEE SCHEDULE

- (e) **Other Public Information Charges**
- | | |
|---|-------------------------|
| (A) Computer Programmer | \$28.50 per hour |
| (B) Personnel Charge (50 or more pages) | \$15.00 per hour |
| (C) Overhead Charge (50 or more pages) | 20% of Personnel Charge |
| (D) Remote Document Retrieval Charge | actual cost |
| (E) Miscellaneous Supplies (labels, boxes) | actual cost |
| (F) Postage and Shipping Charge | actual cost |
| (G) Miscellaneous (credit card transaction fee) | actual cost |
- (f) **Certified or Attestation under City Seal** \$2.50
- (g) **Finance**
- | | |
|---|-------------------|
| (1) Return Check Fee | \$35.00 per check |
| (2) Budget Book | \$106.00 per book |
| (3) CAFR | \$50.00 per book |
| (4) Copies – printouts (computer generated) | \$0.25 per page |
- (h) ~~Special Events Application Fee~~ ~~\$25.00~~
- | | |
|--|---|
| (1) Application Fee | \$25.00 (applications submitted 31 days prior to event) |
| (2) Expedited Review Fee | \$25.00 (expedited fee for applications received within 30 days of the event) |
| (3) Street Barricade Rental Fee | 1 to 25 barricades \$15.00
25 to 50 barricades \$30.00
50+ barricades; will require contract services |
| (4) Street Cones Rental Fee | 1 to 25 cones \$10.00
25 to 50 cones \$20.00
50+ cones; will require contract services |
| (5) Barricade Replacement Fee | \$62.00 per barricade |
| (6) Cone Replacement Fee | \$39.00 per cone |
| (7) Reimbursable Costs: | Fees associated with City of Lancaster service provision at the request of the applicant will be calculated by the applicable department based on the associated reimbursable cost, the service/equipment requested, and the length of time the service is needed. |

(Ordinance 2004-06-18 adopted 6/14/04)

ARTICLE 14.000 POLICE DEPARTMENT

(a) Alarm System Permit Fees

Alarm System Permit Fees

Registration Fee – Residential	\$ 50.00
Registration Fee - Commercial	\$100.00

CITY OF LANCASTER FEE SCHEDULE

Senior Rate (65 or older) – Residential only	Exempt*
Renewal Fee – Residential	\$ 50.00
Renewal Fee – Commercial	\$100.00
Senior Rate (65 or older) – Residential only	Exempt*
Late Fee after 30 days notice for registration	\$ 25.00
Late Fee After 30 days notice for renewal	\$ 25.00

False Alarms with Permit within 12 month period:

1-3	No Charge
4-5	\$ 50.00
6-7	\$ 75.00
8 or more	\$100.00 each

False Alarms without Permit within 12 month period:

1-3 Residential	\$100.00 each
1-3 Commercial	\$200.00 each
4-5 Commercial	\$250.00 each
6-7 Residential	\$175.00 each
6-7 Commercial	\$275.00 each
8 or more – Residential	\$200.00 each
8 or more – Commercial	\$300.00 each

Late Payment for Non-payment within 30 days after notification \$25.00

False Robbery Alarms within 12 month period:

1-3	\$100.00
4 or more	\$200.00

Late Fee for Each False Robbery Alarm not paid within 30 days after notification \$25.00

Appeal:

Appeal Hearing Fee* \$25.00

*(Fee shall be refunded, in its entirety, if appeal is upheld)

Reinstatement:

Reinstatement Fee \$50.00

(Resolution 2007-02-22 adopted 2/26/07)

CITY OF LANCASTER FEE SCHEDULE

(b) Accident Reports

- | | |
|---|-------------------------|
| (1) Regular Copy | \$6.00 per report |
| (2) Certificate of Regular Copy | Addl. \$2.00 per report |
| (3) Certificate with no information or report on file | \$6.00 per report |

(c) Offense Reports \$0.10 per page

(d) Fingerprinting

- | | |
|-------------------------------------|---------|
| (1) First two (2) fingerprint cards | \$10.00 |
| (2) Per fingerprint card thereafter | \$ 5.00 |
- (Resolution 2004-12-102 adopted 12/13/04)

ARTICLE 15.000 PARKS AND RECREATION

Sec. 15.100—Memberships

(a) Annual Membership Fees

- | | | |
|-----------------------------------|---------|---|
| 1. Under (5 yrs) | \$0 | Free, must be accompanied by an adult over 18 years of age |
| 2. Youth (5—11 yrs) | \$5/yr | Provides access to use of gymnasium and walking track during designated hours. |
| 3. Teen (12—17 yrs) | \$10/yr | Provides access to use of gymnasium and walking track during designated hours. |
| 4. Adult (18—49 yrs) | \$15/yr | Provides access to use of gymnasium and walking track during designated hours. |
| 5. Seniors (50 and over yrs) | \$15/yr | Provides access to use of gymnasium and walking track during designated hours. |
| 6. Non Resident Adult (18—49 yrs) | \$25/yr | Provides access to use of gymnasium and walking track during designated hours. |
| 7. Daily Admission | \$5/day | Provides access to use of gymnasium and walking track and fitness room during designated hours. |

CITY OF LANCASTER FEE SCHEDULE

8. Pool Daily Admission	\$5/day	Provides access to use of pool during designated hours
9. Monthly Fitness Membership (16 yrs and older)	\$20	Provides access to use the gymnasium, walking track and the fitness atrium during designated hours. Must have a recreation ID card to purchase a fitness membership.
10. Annual Fitness Membership (16 yrs and older)	\$160	Provides access to use the gymnasium, walking track and the fitness atrium during designated hours. Must have a recreation ID card to purchase a fitness membership.

(b) Corporate Membership Rates

	Agency	Individual
(1) Corporate A (5-9)	\$125.00	\$100.00
(2) Corporate B (10+)	\$300.00	\$100.00

Sec. 15.200 Rental Facilities

(a) Athletic Fields

Deposit	\$50.00
(1) Cedardale Field Rental/hr	\$20.00 4 hr minimum
(2) City Park Field Rental/hr	\$20.00 4 hr minimum
(3) Royce Clayton Ballpark/hr	\$20.00 4 hr minimum
(4) Youth Football/hr	\$20.00 4 hr minimum
(5) Soccer Field/hr	\$25.00 4 hr minimum

Additional fees for the field rentals, i.e. lights, lining fields, concessions, etc. will be determined by the Parks and Recreation Director, based on cost incurred by the City.

CITY OF LANCASTER FEE SCHEDULE

~~(b) Community House~~

Deposit	Resident — \$100.00	Nonresident — \$150.00
(1) Fri/Sat/Sun (6pm-12pm) Nonresident		\$255.00
(2) Fri/Sat/Sun (6pm-12pm) Resident		\$175.00
(3) Sat/Sun (8am-12pm and 1pm-5pm) Nonresident		\$205.00
(4) Sat/Sun (8am-12pm and 1pm-5pm) Resident		\$135.00

~~(c) Gymnasium~~

Deposit	\$50.00	
(1) ½ Court	-\$50/hr	4 hours minimum after operating hours.
(2) Full Court	-\$75/hr	4 hours minimum after operating hours.
(3) Full Court Tournament Fee	-\$100	4 hours minimum after operating hours. Allows gate fees charged by renter. Must reserve entire gymnasium.

~~(d) Outdoor Facility~~

Deposit	Resident — \$100.00	Nonresident — \$150.00
(1) City Park Pavilion 1		
(A) Nonresident*	\$125.00	
(B) Resident*	\$75.00	
(2) City Park Pavilion 2		
8 am — 12 noon or 1 pm — 5 pm		
(A) Nonresident	\$125.00	
(B) Resident	\$75.00	
(3) East (Pavilion — Community Park		
8 am — 12 noon or 1 pm — 5 pm(A)		
Nonresident	\$125.00	

CITY OF LANCASTER FEE SCHEDULE

Set-up Fee \$ 50.00

Kitchen \$ 25.00 per hour

~~(B) Nonresident 2,200 sq. ft. \$ 75.00 per hour~~

Deposit \$250.00

Set-up Fee \$ 50.00

Kitchen \$25.00 per hour

~~(C) Nonresident 3,300 sq. ft. \$100.00 per hour~~

Deposit \$250.00

Set-up Fee \$50.00

Kitchen \$25.00 per hour

~~(D) Resident 1,100 sq. ft. \$35.00 per hour~~

Deposit \$200.00

Set-up Fee \$ 50.00

Kitchen \$ 25.00 per hour

~~(E) Resident 2,200 sq. ft. \$55.00 per hour~~

Deposit \$200.00

Set-up Fee \$ 50.00

Kitchen \$ 25.00 per hour

~~(F) Resident 3,300 sq. ft. \$75.00 per hour~~

Deposit \$200.00

CITY OF LANCASTER FEE SCHEDULE

Set-up Fee \$50.00

Kitchen \$ 25.00 per hour

- (2) Aerobic Dance Room/hr \$35.00
- (3) Classroom/hr \$35.00
- (4) Conference Room /hour \$25.00
- (5) Lock Ins with 2 hr. Swimming (all night fee) \$1,525.00
- (6) Lock Ins Dry Side only (all night fee) \$1,300.00

(g) Senior Life Center

The kitchen is included in the rental price. There is a two hour minimum.

Deposit Resident \$250. Nonresident \$300.

- (1) Fri/Sat/Sun (6pm-12pm) Nonresident \$125 per hour
- (2) Fri/Sat/Sun (6pm-12pm) Resident \$100 per hour

(h) Non Profit For meetings only

- (1) Deposit \$150.00
- (2) Classroom/Youth Room \$ 30.00
- (3) 1100 square feet \$ 30.00
- (4) 2200 square feet \$ 40.00
- (5) 3300 square feet \$ 50.00
- (6) Kitchen \$ 25.00

(i) Youth and Adult Sports

Player participation fee \$ 10.00

(j) Programs

Individual Recreation Classes Range from \$5-\$15 Per Class Per Day
 Recreation Programs Range from \$15-\$70 Programs vary by week or by the month.

CITY OF LANCASTER FEE SCHEDULE

Sec. 15.100 Memberships

(a) Annual Membership Fees (Valid for 1 year from date of purchase)

1. Recreation (JR) ID Card – (Under 5 yrs)	Free w/ purchase of adult rec ID card	Must be accompanied by an adult over 18 years of age
2. Recreation ID Card - Youth (5 - 16 yrs)	\$10/yr Resident \$20/yr Non Resident	Provides access to use of gymnasium and walking track during designated hours.
3. Recreation ID Card - Adult (17-49 yrs)	\$20/yr Resident \$30/yr Non Resident	Provides access to use of gymnasium and walking track during designated hours.
4. Seniors (50 + years)	\$15/yr Resident \$20/yr Non Resident	Provides access to use of gymnasium and walking track during designated hours.
5. Daily Fitness Atrium Admission (17 years and older)	\$5/day	Provides access to fitness atrium during designated hours. Must have current recreation ID card.
6. Monthly Fitness Atrium Membership (17 years and older)	\$20 Resident \$25 Non Resident	Provides access to the fitness atrium during designated hours. Must have current recreation ID card to purchase a fitness membership.
7. Annual Fitness Atrium Membership (17 years and older)	\$160 Resident \$200 Non Resident	Provides access to use the gymnasium, walking track and the fitness atrium during designated hours. Annual Fitness Atrium membership includes recreation ID card.
8. Open Swim Admission	\$5/ day	Provides access to use of pool during designated hours
9. Daily Fitness Swim Admission (17 years and older)	\$3/ day	Provides access to use of pool during designated hours (Must have current recreation ID card).
10. Monthly Fitness Swim Membership (17 yrs and older)	\$15 Resident \$20 Non Resident	Provides access to use of pool during designated hours (Must have current recreation ID card).
11. Annual Fitness Swim Membership(17 years and older)	\$120 Resident \$160 Non Resident	Provides access to use of pool during designated hours. Annual Fitness Swim membership includes recreation ID card.

CITY OF LANCASTER FEE SCHEDULE

12. Annual Senior Center Membership **\$3 Resident** Provides access to the Senior Center facility and programming
 (50 + years)
\$5 Non Resident

(b) Corporate Membership Rates

	Agency	Individual
(1) Corporate A (5-9)	\$125.00	\$100.00
(2) Corporate B (10+)	\$300.00 \$225.00	\$100.00

Sec. 15.200 Rental Facilities

(a) Athletic Fields

	Deposit \$50.00
(1) Cedardale Field Rental/ hour	\$20.00 2 hr minimum Resident \$30.00 2 hr minimum Non Resident
(2) City Park Field Rental/ hour	\$20.00 2 hr minimum Resident \$30.00 2 hr minimum Non Resident
(3) Royce Clayton Ballpark/ hour	\$20.00 2 hr minimum Resident \$30.00 2 hr minimum Non Resident
(4) Youth Football/ hour	\$20.00 2 hr minimum Resident \$30.00 2 hr minimum Non Resident
(5) Soccer Field/ hour	\$20.00 2 hr minimum Resident \$30.00 2 hr minimum Non Resident

Additional fees for the field rentals, (i.e. lights, lining fields, concessions, etc.) will be determined by Parks and Recreation Director, based on cost incurred by the City.

(b) Community House

	Resident	Non Resident
Deposit	\$150.00	\$150.00
(1) 4 hour rental Resident		\$175.00
(2) 4 hour rental Non Resident		\$250.00
(3) 6 hour rental Resident		\$225.00
(4) 6 hour rental Non Resident		\$300.00

CITY OF LANCASTER FEE SCHEDULE

(c) Gymnasium

Deposit	Resident \$100.00	Non Resident \$100.00
 (1) ½ Gym	\$50/hour Resident	4 hours min. after operating hours.
	\$65/ hour Non Resident	
(2) Full Gym	\$75/hour Resident	4 hours min. after operating hours.
	\$90/ hour Non Resident	
(3) Full Gym Tournament Fee	\$100/hour Resident	4 hours minimum after operating hours. Allows gate fees charged by renter. Must reserve entire gymnasium.
	\$125/ hour Non Resident	

(d) Outdoor Facility

Deposit	Resident \$75.00	Nonresident \$100.00
 (1) <u>City Park Pavilion 1</u>		
8 am – 12 noon or 1 pm -5 pm		
(A) Resident	\$75.00	
(B) Non Resident	\$100.00	
 (2) <u>City Park Pavilion 2</u>		
8 am – 12 noon or 1 pm -5 pm		
(A) Resident	\$75.00	
(B) Non Resident	\$100.00	
 (3) <u>Community Park Pavilion</u>		
8 am – 12 noon or 1 pm -5 pm		
(A) Resident	\$75.00	
(B) Non Resident	\$100.00	
 (4) <u>Heritage Park Gazebo</u>		

CITY OF LANCASTER FEE SCHEDULE

8 am – 12 noon or 1 pm -5 pm

- (A) Resident \$50.00
- (B) Non Resident \$75.00

(5) Kid Square Park Pavilion

8 am – 12 noon or 1 pm -5 pm

- (A) Resident \$75.00
- (B) Non Resident \$100.00

(6) Bear Creek Park Pavilion

- (A) Resident \$75.00
- (B) Non Resident \$100.00

(7) Rocky Crest Park Pavilion

- (A) Resident \$50.00
- (B) Non Resident \$75.00

(8) Meadowcreek Park Pavilion

- (A) Resident \$50.00
- (B) Non Resident \$75.00

(8) JA Dewberry Park Pavilion

- (A) Resident \$50.00
- (B) Non Resident \$75.00

(e) Pool

(1) Indoor Pool Reservations

	Resident	Non Resident
<u>Deposit</u>	\$75.00	\$75.00
(A) Party Room (Semi-Private) 2 hr	\$100.00	\$125.00
(B) Private Party A (1-50) 2 hr	\$200.00	\$250.00
(C) Private Party B (51-100) 2 hr	\$250.00	\$300.00
(D) Private Party C (101-150) 2 hr	\$300.00	\$350.00
(E) Private Party D (151 +) 2 hr	\$350.00	\$400.00

CITY OF LANCASTER FEE SCHEDULE

(f) Recreation Center

(1) Grand Banquet Hall

	Resident	Non Resident
Deposit	\$250.00	\$250.00
Set-up Fee	\$ 50.00	\$ 50.00
Kitchen	\$ 30.00/ hour	\$ 30.00/ hour
1,100 sq. ft.	\$50.00/ hour	\$75.00/ hour
2,200 sq. ft.	\$75.00/ hour	\$100.00/ hour
3,300 sq. ft.	\$100.00/ hour	\$125.00/ hour

(2) Aerobic Dance Room/hour

\$40.00/hr Resident \$60.00/hr Non Resident

(3) Classroom/ hour

\$30.00/hr Resident \$50.00/hr Non Resident

(4) Conference Room/ hour

\$20.00/hr Resident \$40.00/hr Non Resident

(g) Senior Life Center

The kitchen is included in the rental price.

Deposit	Resident	\$250.00	Nonresident	\$250.00
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(1) 4 Hour Rental

\$400 Resident \$500 Non Resident

(2) 6 Hour Rental

\$600 Resident \$750 Non Resident

(h) Non-Profit - For meetings only

(1) Deposit \$75.00/ hour

(2) Classroom/Youth Room \$20.00/ hour

(5) 3,300 square feet (Grand Hall) \$50.00/ hour

(6) Conference Room \$10.00/ hour

(i) Lancaster Youth and Adult Sports Association Fee

(All Participants must purchase recreation ID card)

CITY OF LANCASTER FEE SCHEDULE

Player participation fee per season \$ 15.00

(j) Programs

Individual Recreation Classes Range from \$5-\$25 Per Class/ Per Day
Recreation Programs Range from \$15 - \$100 Programs vary by week or by
month.

ARTICLE 16.000 AIRPORT FEES

(a) Hangar Rental

- | | |
|--|-------------------------------------|
| (1) 960 956 sq. ft. (small T-hangar) | \$150.00 \$160.00 |
| (2) 1,061 1,018.25 sq. ft. (medium T-hangar) | \$172.00 \$182.00 |
| (3) 1,246 1,624.33 sq. ft. (large T-hangar) | \$260.00 \$270.00 |

(b) Other Airport Fees

- | | |
|-----------------------------|---|
| (1) Ground Lease (Improved) | \$.18 \$0.25 per square foot per year |
| Ground Lease (Unimproved) | \$.12 \$0.15 per square foot per year |
| (2) Tenant Lease | \$10.00 \$12 per square foot per year |
| (3) Fuel Flowage Fee | \$.10 per delivered gallon |
| (4) Sales | 5% of Gross Sales |

(Ordinance 2003-10-32 adopted 10/27/03)
(Resolution 2009-04-41 adopted April 13, 2009)

CITY OF LANCASTER FEE SCHEDULE

ARTICLE 17.000 DEVELOPMENT FEES

	<u>Building Fee</u>	<u>Engineering Fee</u>	<u>Planning Fee</u>
(a) <u>Abandonment</u> <u>Driveway, Drive Approach, Curb, Gutter and Sidewalk Permit Fees</u> <u>(bond required)</u>			
(1) Residential Zones Repair/Replacement	\$25.00	N/A	N/A
(2) Residential Zones, New Construction	\$35.00	N/A	N/A
(3) Nonresidential Zones, per Approach	\$35.00	N/A	N/A
(b) <u>Annexations</u>	N/A	N/A	\$1,000.00 plus filing fee
(c) <u>Appeals to Zoning Board of Adjustments</u>	N/A	N/A	N/A
(d) <u>Building Permits</u> <u>(Planning Division Review for Compliance with Conditions)</u> Single-Family Residence, Duplex, Multi-Family, Apartment, Condominium & Townhouse, Commercial and remodels Fees Assessed Per Address			\$50.00 non-refundable paid at time of application
(e) <u>Consultant Fee-Supplemental</u>	N/A	N/A	Hourly-Rate-N/A

CITY OF LANCASTER FEE SCHEDULE

	<u>Building Fee</u>	<u>Engineering Fee</u>	<u>Planning Fee</u>
(f) <u>Design/Plan Review</u>			
Commercial and Industrial Projects Amendments (Commercial & Industrial) Residential Projects, Amendments (Residential), Minor Design Review	65% of the building permit fee. Section titled "Building Permit" in this schedule	Actual costs for use of outside consultants for plan checking and inspections, or both of the total hourly costs to the jurisdiction whichever is greatest. This costs shall include supervision, overhead, equipment, hourly wages and fringe benefits of actual employees involved. Actual costs include administration and overhead costs.	Actual costs for use of outside consultants for plan checking and inspections, or both of the total hourly costs to the jurisdiction whichever is greatest. This costs shall include supervision, overhead, is greatest. This costs shall include supervision, equipment, hourly wages and fringe benefits of actual employees involved. Actual costs include administration and hourly wages and fringe benefits of actual employees involved.
(g) <u>Plats</u>		Sec. 3-100 Fees Adopted Lancaster City Code	Administration and overhead costs: Sec. 3-100 Fees Adopted Lancaster City Code N/A
(1) <u>Preliminary Plat</u>			
Fifty (50) acres or less			\$500.00 + \$50.00/acre
More than fifty (50) acres			\$1,000.00 + \$100.00/acre

CITY OF LANCASTER FEE SCHEDULE

	<u>Building Fee</u>	<u>Engineering Fee</u>	<u>Planning Fee</u>
(2) <u>Final Plat</u>			\$500.00 + \$10.00/lot
(3) <u>Re-Plats</u>			
Plat revision with property owner notification			\$575.00 + \$35.00/acre
Plat revision without property owner notification			\$450.00 + \$35.00/acre
(4) <u>Amended Plats</u>			
Amended Plats Correcting Errors			\$400.00
(5) <u>Plat Vacations</u>			
Plat Vacation increasing lots			\$200.00 + \$10.00/acre
All other plat vacations			\$500.00
(6) <u>Miscellaneous Plat Items</u>			
Dallas County Clerk's Recording Fee			\$33.00 1 st page \$10.00 subsequent page
(7) <u>Re-Plats</u>			\$400.00

(1994 Code of Ordinance, Chapter 9, Article 9.100, Section 9.106)

CITY OF LANCASTER FEE SCHEDULE

<u>(h) Development Inspection Fees</u>	<u>Building Fee</u>	<u>Engineering Fee</u>	<u>Planning Fee</u>
(1) Special Inspection \$47.00 per Hour, minimum 2 hours		1.5%-3.5% estimated cost of improvements intended for dedication to the city for water, sewer and streets. Effectively Immediately = 1.5% Effective January 1, 2004 = 3.5% Each additional hour \$47.00 per hour	N/A
1. Inspection 2 hours - Travel time of job site and return time to be included outside of normal business hours (min. charge) \$47.00 per hour		N/A	N/A
2. Re-inspection fees assessed under provisions of Section 305.8 \$47.00 per hour		N/A	N/A
3. Inspection for which no fee is specifically indicated (min. charge -- one half hour) \$47.00 per hour		N/A	N/A
4. Additional plan review required by changes, additions or revisions to plans (min. charge-one-half hour) \$47.00 per hour		N/A	N/A
(2) <u>Miscellaneous Case</u>	N/A	N/A	\$100.00

CITY OF LANCASTER FEE SCHEDULE

	<u>Building Fee</u>	<u>Engineering Fee</u>	
(3) <u>Planned Development Review</u>	N/A	N/A	\$1,500.00 plus \$10.00 per acre
(4) <u>Park Fee in Lieu of</u>	N/A	N/A	<u>Planning Fee</u> \$1,400.00 per dwelling unit
<u>Dedication</u> (including single-family, dual family, and multi-family residential areas)			(Ord. 2006-10-41 adopted 10/23/06)
(h) <u>Signs</u> (Sec. 3.100 Fee Adopted – Lancaster City Code)			
(1) Permanent Signs, Per Face Based on Sign Area	Table A	N/A	N/A
(2) Temporary Portable Signs, Flags, banners, etc. (good for two weeks)	\$25.00	N/A	N/A
(3) Sign contractor registration	\$100.00	N/A	N/A
(i) <u>Site Plan Review</u>	N/A	N/A	\$250.00 plus \$10 per acre
(l) <u>Subdivision Name Change</u>	N/A	N/A	\$200.00

CITY OF LANCASTER FEE SCHEDULE

(m) Street Lighting Escrow

N/A

N/A

N/A

One-third-of-the-costs-of-the
street-light-systems
Total-Cost-to-developer-\$6-50
Linear-foot-of-arterial-street-

(n) Tree Survey/Preservation Plan

N/A

N/A

\$25.00 administration
processing fee with
\$125.00 per inch mitigation fee



CITY OF LANCASTER FEE SCHEDULE

Revision References

***Effective October 1, 2007 (annual update)
Resolution 2007-09-108***

***Revised January 14, 2008 (revised water/waste water services rate)
Resolution 2008-01-07***

***Revised June 23, 2008 (revised garbage collection fees)
Resolution 2008-06-54***

***Revised September 8, 2008 (revised water service rate)
Resolution 2008-09-82***

***Revised September 8, 2008 (revised waste water service rate)
Resolution 2008-09-83***

***Effective October 1, 2008 (annual update)
Resolution 2008-09-84***

***Revised October 27, 2008 (Multi-Family Rental Property Registration and Inspection Fee)
Resolution 2008-10-91***

***Revised November 10, 2008 (Food Inspections & Administrative Fee)
Resolution 2008-11-100***

***Revised December 8, 2008 (Irrigation Permit Fee)
Resolution 2008-12-105***

***Revised April 13, 2009
Resolution 2009-04-41 (Municipal Airport Fees)***

***Revised April 27, 2009
Resolution 2009-04-51 (Cargo Container Fees)***

***Effective October 1, 2009 (annual update)
Resolution 2009-08-84***

CITY OF LANCASTER FEE SCHEDULE

Revised October 26, 2009

Resolution 2009-10-102 (revised park land dedication fee per ordinance 2006-10-41)

Revised December 14, 2009

Resolution 2009-12-125 (revised Sec. 10.1700 Garbage Collection Fees)

Amended February 8, 2010

Resolution 2010-02-11 (amended Article 9.000 Drainage Utility Systems Fees to reflect Rates as adopted 10/14/02 Ordinance No. 2002-10-41)

Revised March 22, 2010

Resolution 2010-03-27 (revised Article 9.000 Drainage Utility System Fees)

Revised June 28, 2010

Resolution 2010-06-58 (repealed cargo container fee for agricultural purposes)

Revised June 28, 2010

Resolution 2010-06-59 (established Wind Energy System Permit Fee; Ordinance No.2010-04-09)

~~Resolution 2010-09-75; (repealed in its entirety)~~

Effective October 1, 2010 (annual update)

Resolution 2010-09-82 (corrected Section 10.700 Water Rates – Within City)

Revised November 8, 2010

Resolution 2010-11-93 (adds fee for Local Alcohol Permit)

Survey Cities – Library Meeting Room Charges

1. Burleson – Meeting Room Fees

A. Deposit - Refundable

Highest Single Rate Applies

1. \$25 - Serving Refreshments
2. \$25 - Utilizing Glue, Scissors, Markers, etc.
3. \$25 - Utilizing Small Library Equipment (i.e. tape player)
4. \$50 - Utilizing Large Library Equipment (i.e. projector)

B. Usage Fees

No charge for: Resident / Non-Resident, Cardholders / Non-Profit Groups (w/proof) / Civic Organizations

Charges for: Non-Cardholders / Businesses / Other For-Profit Groups

1. Small conference room \$25 minimum (1st 2 hours) + \$10 each addl. hour
2. Large conference room \$50 minimum (1st 2 hours) + \$25 each addl. hour

2. Cedar Hill – 750 sq ft; \$75; \$25 deposit; No set-ups; No charge, except: Only rented to For-Profit-Organizations or Businesses; No Parties; only light refreshments allowed; reserve no earlier than 3 business days and no sooner than 2 months; available after hours. Has tile floor, soft drink machine in room, separate entry.

3. Coppell - The program room may be made available, no charge, for public gatherings and/or meetings of 12 or more of a non-profit cultural, educational, informational or religious nature when the room is not being required by the library or the City of Coppell. Any such requested use, however, must not be disruptive to library patrons.

Reservations may be booked no more than three (3) months in advance. A group or organization may schedule only one meeting at a time. Future meetings may not be scheduled until the day after a meeting takes place. No standing reservations. No more than two meetings per month per group, and may not be the primary meeting place for any organization or group. The group must clean up, haul trash, and set the room back up with a specified table and chair arrangement, (we map it out for them). Food is allowed but the group is responsible for messes. Groups are not allowed to sell things or collect donations, membership dues, registration fees, while inside the meeting room or library. A television, VCR/DVD player and lectern may be available for use within the program room and must be requested when booking. Responsibility for the equipment's safe and proper use rests with the organization using the facility. Use of power strips is not permitted. We have a projector but don't allow groups not affiliated with the city to use it because we don't have the staff to train them on it. The policy is that all meetings must be open to the public and there can be no entry fees or charges.

4. Rowlett – Yes: Comparable with Lancaster's proposed rate.

5. DeSoto – No charge. The City has been responsible for renting the Library Assembly Hall, however, a decision was made, recently, to remove the Library Assembly Hall from the list of rentals. This room is now used only for City meetings, elections, and library purposes. The City is still responsible for scheduling the reservations for the room but no fees are charged.

6. Duncanville – Not rented, but on some special occasions the Rec center might. It's definitely a part of the Library floor space (it's in the Children's Area), and it doesn't get rented all that much (I can't even think of one event in this past year). It's typically reserved for Library programming and spot use (like the Friends book sales).

7. Keller – 1200 sq. ft, \$25/hr, renter responsible for all damages. It is available during library hours. Meeting rooms may not be used by profit-making ventures or by representatives of profit-making companies and/or organizations to advertise or sell their goods or services. Rooms will be booked only to adults. Youth groups may use the rooms, if a responsible adult has been designated and is present at all times. Meetings should not be publicized in a manner that suggests Library sponsorship or affiliation. Recurring meetings may be allowed.

8. Pflugerville – no rental of rooms

9. The Colony - no rental of rooms

MUNICIPAL AIRPORT MISCELLANEOUS RATE SURVEY - APRIL 2011

	Arlington	Addison	Fort Worth Alliance	Fort Worth Meacham	Fort Worth Spinks	Grand Prairie	Lancaster	McKinney
Miscellaneous Fees								
1. Do you assess late fees?	No	Yes	Yes	Yes	Yes	Yes	Yes	Yes
a. If so, at what point are late fees assessed?	N/A	Pursuant to the terms of the lease, generally by the 10th of the month after rent is due.	after due date	after due date	after due date	after 10th of the month	after due date on the 20th	after 10th of the month
b. Flat fee or calculated on balance?	N/A	Pursuant to the terms of the lease, may be stated % or flat fee (generally \$25)	10% of monthly rental	10% of monthly rental	10% of monthly rental	10% of monthly rental	5% of monthly rental	\$25 per day
2. Land per square foot, annually - Improved	\$0.31-\$0.35	\$50 - \$78*	\$0.35	\$0.27	\$0.20-\$0.27	\$0.165	\$0.18	
3. Land per square foot, annually - Unimproved	\$0.20-\$0.25	\$48 - \$65*	N/A	N/A	N/A	\$0.135	\$0.11	
4. Office and other Building Space - Annual Square foot rate	\$29-\$24	Conventional hangars < 20,000 sf \$3.84 - \$6.09/year	\$14-\$15.60	\$14-\$15.60	\$24-\$15.60	Planned at \$18-20	\$13.50	
5. Annual adjustment of Rates and Charges subject to CPI	3 years with a 10% cap	Short-term (1 yr or less) are based upon rates and charges approved by the city council during its budgetary process. Longer term leases will have either annual or biennial adjustments based upon CPI indices.	Lessees subject to annual CPI adjustment shall be adjusted by 1.4% pr of 10/1/10	Lessees subject to annual CPI adjustment shall be adjusted by 1.4% pr of 10/1/10	Lessees subject to annual CPI adjustment shall be adjusted by 1.4% pr of 10/1/10	no		
Comments		*Ground lease rates vary depending on value & condition of improvements, lot size & shape, permitted use, landside/all-side access, frontage, etc.					FBO fees: \$50/hr callout \$75/hr special services	
Tie Down Fees								
6. Number of tie downs	55	None currently available to lease	0	11	0	75	72	
a. Are these tie downs privately or publicly owned?	City	City owned, privately managed	City	City	City	City	City	PRIVATE
b. Monthly rental rate?	\$45.00	\$125.00	\$300.00	\$80.00	\$80.00	\$30.00	\$25.00	\$75.00
c. When did the last rate adjustment occur?	2008	Effective 10/1/2010	10/1/2009	10/1/2009	10/1/2009	1996		
d. Are you proposing a rate increase or decrease for FY12?	TBD	TBD	TBD	TBD	TBD	No	no	
e. Proposed FY12 rate?	TBD	TBD	TBD	TBD	TBD	TBD	TBD	\$75.00
f. What percentage of tie downs are leased?	100%	N/A		0%		10%	1%	50%
Comments								

MUNICIPAL AIRPORT MISCELLANEOUS RATE SURVEY - APRIL 2011

T-Hangar Fees	Arlington	Addison	Fort Worth Alliance	Fort Worth Meadham	Fort Worth Spinks	Grand Prairie	Lancaster	McKinney
7. T-Hangar Square footage/Door Opening	900 sq. ft. pad or concrete floor with elect, partial or full wall / 39'-9"	40' wide w/pad, 800 sf with approx. 11' H door clearance City owned, privately managed	N/A	41' wide, 32' deep, 207' wide in narrow area	N/A	40	906 sq ft / 39'6"	900 sq ft / 40'
a. Are these hangars privately or publicly owned?	City	City owned, privately managed	N/A	City		City	City	Private
b. Monthly rental rate?	\$215.00	\$360 w/elec; \$335 w/o elec		\$350.00		\$200-210	\$135.00	\$420.00
c. How many do you have in this site?	75	22 w/elec; 40 w/o elec		16		184	60	
d. Do you have end unit storage spaces?	Adjoining	Adjoining		Yes		Yes	no	YES
e. How many storage units?	8 (city retains 1)	6		4		31		
f. Monthly rental rate?	\$107.50	\$50.00		\$80.00		\$70-105		
g. When did the last rate increase or decrease occur?	2008	Effective 10/1/2010		10/1/2009		10/1/2010		2010
h. Are you proposing a rate increase or decrease for FY12?	TBD	TBD		TBD		Only on newest hangars	no	NO
i. Proposed FY12 rate?	TBD	TBD		TBD				\$420.00
j. What percentage of these size hangars are leased?	91%	95%		100%		100%	100%	85%
8. T-Hangar Square footage/Door Opening	1,050 sq ft concrete fl, with elect & sprinkler / 42'	43' wide fully paved asphalt with elec; 1,120 sf w/approx. 12' door clearance		40'4" wide, 29'5" deep, 19'6" wide in narrow area				
a. Are these hangars privately or publicly owned?	City	Managed ground lease (we collect rents and lease units on behalf of ground tenant)						
b. Monthly rental rate?	\$315.00	\$460.00		\$350.00		\$779.00	\$177.00	
c. How many do you have in this site?	20	20		10		36	20	
d. Do you have end unit storage spaces?	Adjoining	Adjoining		Yes				
e. How many storage units?	2 (city retains 1)	2		2				
f. Monthly rental rate?	\$107.50	\$55.00		\$80.00				
g. When did the last rate increase or decrease occur?	1008	Effective 10/1/2010		10/1/2009		10/1/2010		
h. Are you proposing a rate increase or decrease for FY12?	TBD	TBD		TBD			no	
i. Proposed FY12 rate?	TBD	TBD		TBD				
j. What percentage of these size hangars are leased?	50%	100%		100%		100%	100%	
Comments							We have large City Hangar 006 and many private ground leased Box HG15	

MUNICIPAL AIRPORT MISCELLANEOUS RATE SURVEY - APRIL 2011

	Arlington	Addison	Fort Worth Alliance	Fort Worth Meacham	Fort Worth Spinks	Grand Prairie	Lancaster	McKinney
9. T-Hanger Square footage/Door Opening		40' wide fully paved concrete w/electricity w/approx. 11' door clearance						
a. Are these hangars privately or publicly owned?		44 City owned, privately managed; 17 managed on behalf of ground tenant lease (7a above)						
b. Monthly rental rate?		\$450.00						
c. How many do you have in this site?		61						
d. Do you have end unit storage spaces?		Adjoining						
e. How many storage units?		8						
f. Monthly rental rate?		\$55.00						
g. When did the last rate adjustment occur?		Effective 10/1/2010						
h. Are you proposing a rate increase or decrease for FY12?		TBD						
i. Proposed FY12 rate?		TBD						
j. What percentage of these site hangars are leased?		100%						
10. T-Hanger Square footage/Door Opening		60' wide T-hangers w/approx 14' door clearance						
a. Are these hangars privately or publicly owned?		16 City owned, privately managed; 8 managed on behalf of ground tenant lease (7a above)						
b. Monthly rental rate?		\$675.00						
c. How many do you have in this site?		14						
d. Do you have end unit storage spaces?		Adjoining						
e. How many storage units?		10						
f. Monthly rental rate?		\$125.00						
g. When did the last rate adjustment occur?		October 10, 2010						
h. Are you proposing a rate increase or decrease for FY12?		TBD						
i. Proposed FY12 rate?		TBD						
j. What percentage of these site hangars are leased?		100%						

MUNICIPAL AIRPORT MISCELLANEOUS RATE SURVEY - APRIL 2011

	Arlington	Addison Palo (Shadel) Hangars - City owned, privately covered only managed	Fort Worth Alliance	Fort Worth Meacham	Fort Worth Spinks	Grand Prairie	Lancaster	McKinney
11. T-Hangar Square footage/Door Opening								
a. Are these hangars privately or publicly owned?								
b. Monthly rental rate?		\$250.00						
c. How many do you have in this site?		47						
d. Do you have end unit storage spaces?		No						
e. How many storage units?		N/A						
f. Monthly rental rate?		N/A						
g. When did the last rate adjustment occur?		October 10, 2010						
h. Are you proposing a rate increase or decrease for FY12?		TBD						
i. Proposed FY12 rate?		TBD						
j. What percentage of these site hangars are leased?		75%						

LANCASTER CITY COUNCIL
Work Session Agenda Communication for
August 1, 2011

3

WS11-003

Discuss proposed changes in the water and wastewater rate fees assessed for utility service.

This request supports the City Council 2010-2011 Policy Agenda.

Goal 1: Financially Sound City Government

Background

A utility rate study was presented to Council in January of 2008. At that time, there had been no water or wastewater rate increase considered for over eight years, even though Dallas Water Utilities and Trinity River Authority had substantially raised rates charged to the City during the same time frame. Projections in the utility rate study indicated that the utility fund would soon have a fund balance deficit if rates were not substantially increased. Increases in the utility rates were recommended to be implemented in three phases.

In January 2008, Council approved phase one. It included some substantial changes in the way we calculate water and wastewater bills. For example on water, the 1,500 gallons that was at no cost with the minimum bill was eliminated. Also, conservation rates were implemented. The higher tiers do not apply to industrial or multi-family apartment customers. For example on wastewater, when we calculated the winter average, we would reduce that amount by 10% for residential customers. The maximum monthly "residential customer" volume charges would be based on the average of the three lowest monthly bills from the last twelve months which normally would be in January, February, and March. The utility billing department would adjust this forward or backward one month. The minimum bill was kept at \$9.03 and the rate per 1,000 gallons of wastewater usage was increased from \$3.79 to \$4.55.

In September 2008, Council approved phase two. For water, it included no change to the monthly minimum meter charge; however, the per 1,000 gallon charge increased by nearly 10%. Also, a second rate tier for high water usage was implemented. The senior citizen discount (age 65 and over) of \$1.74 per month was continued. For wastewater, it included an increase in the minimum wastewater bill from \$9.03 to \$10.38. The rate per 1,000 gallons of wastewater usage was increased from \$4.55 to \$5.23. A senior citizen discount (age 65 and over) of \$0.76 per month was continued.

In September 2009, Council approved phase three. For water, it included an increase in water rates increasing the minimum monthly water charge for residential, commercial and

industrial customers from \$12.32 to \$13.00 with corresponding increases for usage. For wastewater, it included an increase in wastewater rates increasing the minimum monthly wastewater bill from \$10.38 to \$11.00. The rate per 1,000 gallons of wastewater usage was increased from \$5.23 to \$5.50.

In September 2010, Council rejected further increases for water or wastewater rates; therefore the rates remained the same.

Council approved an updated contract with Dallas Water Utilities (DWU) in May 2010. The contract continues the standard practice of adjusting the rates annually based on actual expenses. This year's DWU increase is 6.7%. The increase for the Trinity River Authority (TRA) is 2%.

The utility rates maintained since 2009 are marginally covering the operational costs.

In January 2011, The Texas Commission on Environmental Quality issued a Notice of Violation to the City of Lancaster relating to our deficiencies in elevated storage. We have responded to the TCEQ with a plan of action to build the required storage to clear the deficiency violation.

Over half of the City's water lines are cast iron lines that have been in place since the early 1950's and 60's. Due to their age and corrosion, the lines experience frequent breaks which cause "red water" issues that can only be addressed by frequent flushing. These frequent breaks and flushing cause service interruptions to customers.

Considerations

- **Operational** - The attached schedule provides three options for rate increases. Each option provides the rates needed to (1) maintain current operations only (2) incorporate the increases from DWU and TRA, and (3) required maintenance and improvements that is needed by the City.
- **Legal** - The City Attorney will review the adopting resolution upon final approval of the selected rate increases.
- **Financial** – The Utility Rate Study was updated after the prior year audit was completed. As a result, the attached schedule provides for three options.
- **Public Information** – Prior to the effective date of October 1, notice of the any rate increase will be published in the City's official publication of record, Focus Daily News, on the City website, and on the utility bills.

Recommendation

Staff recommends \$17.85 for water and \$11.00 for wastewater which covers proposed FY 2011/2012 operations.

Attachments

- Proposed Rate Options Comparison

Prepared and submitted by:
Opal Mauldin Robertson, City Manager
Sheree Haynes, Finance Director

Date: July 28, 2011

City of Lancaster, Texas
Proposed Rate Options Comparison

Fiscal Year ended Sept 30	Water Minimum (no gallons)	Rate per 1,000 gallons	Above 15,000 gallons	Above 30,000 gallons
Operations/DWU/TRA and Required Maint/Improvements	19.60	2.50	3.10	3.90
Operations Plus DWU/TRA	18.40	2.40	3.00	3.75
Operations Only	17.85	2.30	2.90	3.65
2011	13.00	2.25	2.80	3.50
2010	13.00	2.25	2.80	3.50
2009	12.32	1.91	2.39	2.99
2008	12.00	1.91	2.39	2.39
2007	12.00	1.74	1.74	1.74

Fiscal Year ended Sept 30	Sewer Minimum (no gallons)	Rate per 1,000 gallons
Operations/DWU/TRA and Required Maint/Improvements	14.10	7.25
Operations Plus DWU/TRA	11.10	6.70
Operations Only	11.00	6.65
2011	11.00	5.50
2010	11.00	5.50
2009	10.38	5.23
2008	9.03	4.55
2007	9.03	3.79

LANCASTER CITY COUNCIL
Work Session Agenda Communication for
August 1, 2011

4

WS11-004

**Receive a presentation and discuss the City's Fiscal Year
2011-2012 proposed budget.**

This request supports the City Council 2010-2011 Policy Agenda.

Goal 1: Financially Sound City Government

Background

The City Manager will present an overview of the proposed FY 2011-2012 municipal budget for all funds. A detailed budget notebook will be provided to Council at the meeting.

The national economy has impacted local governments for the past few years. This is a challenging new era; cities are charged with governing and providing quality core services to residents with limited resources. This fiscal year's proposed budget presents new challenges and opportunities to continue the course of realizing Lancaster Vision 2026.

In an attempt to provide information and receive comments from the public, there will be town hall meetings as noted below.

August 6, 2011; 9:00 a.m. at the Recreation Center
August 11, 2011; 6:30 p.m. at the Recreation Center
August 16, 2011; 7:00 p.m. at the Recreation Center

Following is the budget work session and meeting schedule.

August 8, 2011	City Council Meeting and Public Hearing on PID's	7:00 p.m.	Council Chambers
August 15, 2011	City Council Work Session	7:00 p.m.	Pump Station
August 22, 2011	City Council Meeting and Public Hearing	7:00 p.m.	Council Chambers
August 29, 2011	City Council Work Session	if necessary	
September 12, 2011	City Council Meeting	7:00 p.m.	Council Chambers

Prepared and submitted by:
Opal Mauldin Robertson, City Manager

Date: July 21, 2011