



**MINUTES OF MEETING
AIRPORT ADVISORY BOARD
Tuesday, June 10, 2014
6:30 P.M.**



BOARD MEMBERS PRESENT:

Keith Hutchinson, Chairman
Andy Mungenast, Vice Chairman
Dr. Charles Waldrop, Jr.
John Stewart
Dean Byers
Tim Fagan

ALTERNATE PRESENT:

X James Knight X

CC LIAISON PRESENT:

X Councilmember Jaglowski

STAFF PRESENT:

X Mark Divita, Airport Manager X

X Kellen Benbrook, Operations Supervisor

CALL TO ORDER: The meeting was called to order by Chairman Keith Hutchinson at 6:30 p.m. with a quorum present.

Item #1: Approval of Minutes from April 8, 2014 Meeting

Dr. Waldrop motioned for approval. This was seconded by Mr. Mungenast. The vote carried unanimously.

Item #2: Airport Manager Staff Report

Divita provided a brief on the airport's FY to date financial status. He noted fuel sales continue to be on the rise except for a slight dip in April that was due to less turbine traffic that month. He also said fuel sales are doing much better this year vice last year.

Divita briefed the airport's profit and loss statement pointing out that fuel sales and aviation resale items are much higher this year vice last year. Divita noted that overall the airport's net income was in the red, but at a much smaller amount this year compared to last year and if fuel sales go well this summer the airport should end up in the black. He also noted there are no more large expenditures planned for the rest of the FY except COGS purchases and payroll so that should help close the net income gap.

Divita briefed on current Aviation Capital Improvement Projects at the airport. He stated the excavating is in progress for the new south ramp. Liming of the soil is done. Asphalt should be laid in a few weeks followed by concrete in October. The terminal building design is redoing the parking area design now and will move to the inside design of the building soon. The architectural committee will be called to meet once enough of the floor plan is ready for review in about 1 month.

Item #3: Discuss and consider convening next month's meeting of the Airport Advisory Board.

Mr. Byers motioned to cancel July's meeting. This was seconded by Mr. Mungenast. The motion carried unanimously.

Item #5: Set Agenda for Next Meeting

- Approval of Minutes
- Airport manager briefing
- Discuss and consider convening next month's meeting
- Set agenda for next meeting

ADJOURNMENT: Dr. Waldrop moved to adjourn. After a second by Mr. Mungenast, the motion was approved unanimously and the meeting adjourned at 6:47 p.m.

ATTEST:

APPROVED:



Mark Divita
Airport Manager



Keith Hutchinson
Chairman