



**MINUTES OF MEETING
AIRPORT ADVISORY BOARD
Tuesday, August 12, 2014
6:30 P.M.**



BOARD MEMBERS PRESENT:

Keith Hutchinson, Chairman X
 Andy Mungenast, Vice Chairman
 Dr. Charles Waldrop, Jr. X
 John Stewart X
 Dean Byers X
 Tim Fagan X

ALTERNATE PRESENT:

James Knight X

CC LIAISON PRESENT:

Councilmember Jaglowski X

STAFF PRESENT:

Mark Divita, Airport Manager X
 Kellen Benbrook, Operations Supervisor

CALL TO ORDER: The meeting was called to order by Chairman Keith Hutchinson at 6:30 p.m. with a quorum present.

Item #1: Approval of Minutes from June 10, 2014 Meeting

Mr. Byers motioned for approval. This was seconded by Mr. Fagan. The vote carried unanimously.

Item #2: Airport Manager Staff Report

Divita provided a brief on the airport's FY to date financial status. He noted fuel sales continue to be on the rise except for a slight dip in April that was due to less turbine traffic that month and June which showed a decline in avgas sales. He also said fuel sales are doing much better this year vice last year.

Divita briefed the airport's profit and loss statement pointing out that fuel sales and aviation resale items, particularly oil, are much higher this year vice last year. Divita noted that overall the airport's net income was in the red, but at a much smaller amount this year compared to last year. He anticipates that amount in the red to shrink by the end of the fiscal year. He also noted there are no more large expenditures planned for the rest of the FY except COGS purchases and payroll so that should help close the net income gap.

Divita briefed on current Aviation Capital Improvement Projects at the airport. He stated concrete will start being laid in 3 weeks time. The terminal building design phase one is complete. Phase two is on hold until the cost of construction estimate short fall in the budget is resolved. The architectural committee will be called to meet once phase two begins.

Divita briefed that the annual Warbirds on Parade will occur on 30 August from 10am – 4 pm. The plan for set up is the same as previous years.

Item #3: Discuss and consider convening next month's meeting of the Airport Advisory Board.

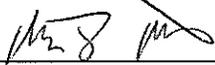
Dr. Waldrop motioned to cancel September's meeting. This was seconded by Mr. Fagan. The motion carried unanimously.

Item #5: Set Agenda for Next Meeting

- Approval of Minutes
- Airport manager briefing
- Discuss and consider convening next month's meeting
- Set agenda for next meeting

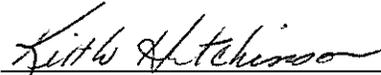
ADJOURNMENT: Dr. Waldrop moved to adjourn. After a second by Mr. Byers, the motion was approved unanimously and the meeting adjourned at 6:51 p.m.

ATTEST:



Mark Divita
Airport Manager

APPROVED:



Keith Hutchinson
Chairman