



City of Lancaster
PARKS AND RECREATION DEPARTMENT



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MEETING

LANCASTER PARKS AND RECREATION TREE ADVISORY BOARD

Monday, October 22, 2012, 7:00 p.m.

MINUTES

The Members of the Lancaster Parks and Recreation Tree Advisory Board met October 22, 2012 at 7:00 p.m. at the Recreation Center (Grand Hall), 1700 Veterans Memorial Parkway, Lancaster, TX 75134.

Lancaster Parks and Recreation Advisory Board Members Present: Mary Sykes, Abe Cooper, Spencer Hervey, Don May, Willene Watson, Cecelia Rutherford, and Jerry Giles. **Absent,** Darwin Isham

City Staff Present: Parks and Recreation Director Sean Johnson, Recreation Superintendent Kevin Moore, Library Manager Jerry McCulley, and Administrative Secretary Cynthia D. Williams.

I. Call to Order

Chairperson Willene Watson called the meeting to order at 7:27 p.m.

II. Consider Approval of Minutes (October 22, 2012)

Mrs. Rutherford made a motion seconded by Mr. Cooper to approve the minutes of October 22, 2012. The motion carried unanimously.

III. Review and Discuss Tree Ordinance (Parks and Recreation Director Sean Johnson)

Mr. Johnson reported all the Board members received the Tree Ordinance in our last Tree Advisory Board Meeting packet. Staff has not received any comments on the Ordinance from the Board. A Joint Work Session will take place on November 5, 2012 to include the Tree Advisory Board, Planning and Zoning, and City Council. Per Council's request, at this meeting all board members will review the existing Ordinance.

Mr. Johnson asked the Board to individually review the document again, and report any questions, etc. to our Board Secretary.

There was further questions/discussion.

IV. Election of Lancaster Parks and Recreation Tree Advisory Board Officers (Parks and Recreation Director Sean Johnson)

Mrs. Sykes made a motion seconded by Mr. Hervey to accept Mr. Cooper as Chairperson and Mr. Giles as Vice Chairperson of the Parks and Recreation Tree Advisory Board. The motion carried unanimously.

NOTE: At this point, Mr. Cooper chaired the meeting.

V. Set Agenda of Next Meeting

- November 5, 2012 – Joint Work Session

IX. Adjournment

Mr. Hervey made a motion seconded by Mrs. Rutherford to adjourn. All present approved and the meeting adjourned at 7:50 p.m.

ATTEST:



Cynthia D. Williams, Administrative Secretary

APPROVED:



Willene Watson, Chairperson
Lancaster Parks and Recreation Tree Advisory Board



Abe Cooper, Elected Chairperson
Lancaster Parks and Recreation Tree Advisory Board