

MINUTES

LANCASTER CITY COUNCIL MEETING OF DECEMBER 8, 2014

The City Council of the City of Lancaster, Texas, met in Regular session in the Council Chambers of City Hall on December 8, 2014 at 7:05 p.m. with a quorum present to-wit:

Councilmembers Present:

Mayor Marcus E. Knight
Carol Strain-Burk
Stanley Jaglowski
Marco Mejia
Mayor Pro Tem James Daniels
Deputy Mayor Pro Tem LaShonjia Harris
Nina Morris

City Staff Present:

Opal Mauldin Robertson, City Manager
Rona Stringfellow, Assistant City Manager
Fabrice Kabona, Assistant to the City Manager
Jim Brewer, Public Works Director
Steve Gilbert, Building Official
Andrew Waits, Water/Wastewater Superintendent
Thomas Griffith, Fire Chief
Brad Boulton, Assistant Police Chief
Sam Urbanski, Assistant Police Chief
Cynthia Pearson, Finance Director
Baron Sauls, Assistant Finance Director
Sean Johnson, Managing Director of Quality of Life & Cultural Services
Kevin Moore, Recreation Superintendent
Alton Dixon, Purchasing Agent
Robert E. Hager, City Attorney
Angie Arenas, City Secretary

Call to Order:

Mayor Knight called the meeting to order at 7:05 p.m. on December 8, 2014.

Invocation:

Pastor Richardson with Ministerial Alliance gave the invocation.

Pledge of Allegiance:

Mayor Pro Tem James Daniels led the pledge of allegiance.

Citizens Comments:

John Richardson, 1004 N. Jefferson, shared his support to the community during this time of national protest in the country. He also commended Chief Wilson and staff for maintaining peace in the city.

Austin James, 211 N. Henry Street, shared information on behalf of Ms. Maxwell, the owner of The Lovin Oven Bakery located at 181 Historic Town Square in Lancaster, concerning the "Sock It To Em" Campaign. The campaign provides socks to the homeless residents in the DFW Metroplex and as an ambassador the campaign Ms. Maxwell's bakery will be a donation center.

Mr. James shared information on the upcoming 61st Annual Christmas Parade followed by the Healthy Heart for the Holidays Christmas Festival on December 13th.

Consent Agenda:

City Secretary Arenas read the consent agenda.

- C1. Consider approval of minutes from the City Council Regular Meeting held November 10, 2014.
- C2. Consider a resolution authorizing Dallas County to resell 1104 N. Lancaster Hutchins Road tax foreclosed property, by public or private sale, to the highest qualified purchaser, as provided by Section 34.05 of the Texas Property Tax Code.
- C3. Consider a resolution authorizing the award of a unit price bid (2014-177) for the purchase of ready-mix concrete to Redi-Mix Concrete in an amount not to exceed \$40,000.
- C4. Consider a resolution authorizing the award of Bid 2014-187 for janitorial services to M. Hayes Janitorial Services, Inc. in an amount not to exceed \$134,265.82.
- C5. Consider a resolution authorizing the purchase of a Sewer Main Line Camera through an Interlocal Agreement with Houston Galveston Area Council (HGAC) in an amount not to exceed \$68,375.00.

Councilmember Jaglowski pulled consent item C5.

MOTION: Mayor Pro Tem Daniels made a motion, seconded by Councilmember Strain-Burk, to approve consent items C1 –C4. The vote was cast 7 for, 0 against.

Councilmember Jaglowski asked what the life expectancy of the Sewer Main Line Camera would be and Public Works Director Jim Brewer shared the equipment's life expectancy is ten years if maintained properly.

MOTION: Councilmember Jaglowski made a motion, seconded by Councilmember Strain-Burk, to approve consent item C5 as presented. The vote was cast 7 for, 0 against.

6. **Conduct a public hearing and consider a resolution approving the 2015 Standards of Care for Youth Programs operated by the Lancaster Parks and Recreation Department.**

Recreation Superintendent, Kevin Moore shared that according to Chapter 42 of the Human Resources Code, which regulates certain facilities in the state of Texas that provide child-care services, can be provided certain exemptions from the state's licensing requirement as long as the entity complies with the legislation.

Superintendent Moore shared that an update was adopted by the Parks and Recreation Advisory Board during the November 17, 2014 meeting that included the addition of the photographic release authorization verbiage to be included on the registration form.

Mayor Knight opened the public hearing.

There were no speakers.

MOTION: Councilmember Morris made a motion, seconded by Councilmember Strain-Burk, to close the public hearing. The vote was cast 7 for, 0 against.

MOTION: Councilmember Morris made a motion, seconded by Mayor Pro Tem Daniels, to approve the 2015 Standards of Care for Youth Programs. The vote was cast 7 for, 0 against.

7. **Conduct a public hearing and consider an Ordinance amending Ordinance 2006-04-13, the Lancaster Development Code as amended to provide for a definition related to wood based products, to include the use of cementitious materials for external architectural elements and excluding wood products for the same.**

Assistant City Manager Rona Stringfellow shared that at the April 21, 2014 City Council Work Session Councilmember Mejia brought forth a presentation on cementitious material as a building material element on fascia, soffits, and exterior wall materials. The item was brought before the Planning and Zoning Commission on October 21, 2014. The proposal seeks to define wood based products to include cementitious materials as the required product for all external architectural elements. Assistant City Manager Stringfellow stated the proposal would allow builders and developers to use cementitious materials in straight zoning districts but not in PDs. Cementitious material, however, would be allowed in the Historic District because it allows for historical structure development.

Mayor Knight opened the public hearing.

Councilmember Mejia stated that the materials will help preserve the life of the homes in this community and by approving this ordinance a positive move is being made towards sustainable development in Lancaster.

There were no speakers.

MOTION: Councilmember Morris made a motion, seconded by Councilmember Strain-Burk, to close the public hearing and approve the Ordinance amending Ordinance 2006-04-13. The vote was cast 7 for, 0 against.

8. **Consider a resolution authorizing the conveyance of a water easement located on approximately 608 square feet (0.0140 acre) of land being part of Lot 9, Oak Cliff Plantations to Dallas Water Utilities (DWU) for the purposes of installation and maintenance of a City water main(s) and appurtenances.**

MOTION: Councilmember Morris made a motion, seconded by Councilmember Strain-Burk, to approve a resolution authorizing the conveyance of a water easement. The vote was cast 7 for, 0 against.

9. **Consider a resolution authorizing the City Manager to execute a license agreement with BNSF Railway granting access to perform utility work within the railroad rights-of-way for an amount not to exceed \$6,000.00.**

MOTION: Councilmember Morris made a motion, seconded by Councilmember Strain-Burk, to approve a resolution authorizing the City Manager to execute a license agreement with BNSF Railway. The vote was cast 7 for, 0 against.

10. **Consider a resolution approving a contract for pipe rehabilitation on a portion of the Keller Branch Phase II Wastewater Line Replacement project with Insituform Technologies, LLC. through an Interlocal agreement with Buy Board in an amount not to exceed \$88,695.00.**

Councilmember Strain-Burk asked how much more needed to be done in order to complete the project. Public Works Director Jim Brewer stated that this portion of Phase II would complete a little over 50% of the project and also mentioned the work being done is to prevent future sewer overflow potential.

City Manager Mauldin-Robertson stated that the project was not broken up congruently per se but portioned out by the areas that were causing the most issues.

MOTION: Councilmember Strain-Burk made a motion, seconded by Councilmember Jaglowski, to approve a resolution approving a contract for pipe rehabilitation on a portion of the Keller Brank Phase II Wastewater Line Replacement project. The vote was cast 7 for, 0 against.

11. **Discuss and consider a resolution approving the City of Lancaster Public Improvement District (PID) Advisory Boards.**

Assistant City Manager Stringfellow stated that at the April 28, 2014 regular meeting, City Council adopted a Public Improvement District (PID) policy establishing a uniform policy for all PID Advisory Boards. There are currently eight Public Improvement Districts and in compliance with Chapter 372 of the Texas local Government Code this items purpose is to confirm board appointments which will establish the base year for future appointments.

Deputy Mayor Pro Tem Harris asked when the next meeting with all PID boards would be held. Assistant City Manager Stringfellow stated the City Manager's office is working with the City Secretary's office to hold an Open Meetings Act Training in which additional information will be provided to Advisory Board members to Public Improvement Districts. Assistant City Manager Stringfellow stated that as part of the City Council's strategic planning goals the training will assist in having a more consistent program and to make certain that the PIDs are following state laws.

MOTION: Councilmember Strain-Burk made a motion, seconded by Councilmember Jaglowski, to approve a resolution approving the City of Lancaster Public Improvement District Advisory Boards. The vote was cast 7 for, 0 against.

12. **Consider and discuss a resolution to appoint the board of directors for Reinvestment Zone Number One (also known as Tax Increment Financing District (TIF) Reinvestment Zone No. 1) and providing an effective date.**

Assistant City Manager Stringfellow shared that at the October 13, 2014 City Council regular meeting, Council approved Reinvestment Zone Number One, a Tax Increment Financing District to reimburse Dallas County for the cost of design and construction of a 16" water line to provide water to the City of Wilmer and as part of that action, it was required to create a TIF Board of Directors. The purpose of this item is to name five members of Tax Increment Financing District for two year terms.

MOTION: Councilmember Strain-Burk made a motion, seconded by Councilmember Morris, to approve a resolution to appoint the board of directors for the Reinvestment Zone Number One and appointees Janice Hill, Jesse Armstead, Councilmember Strain-Burk, Deputy Mayor Pro Tem Harris, and Councilmember Jaglowski with the two noted corrections to the resolution. The vote was cast 7 for, 0 against.

13. Discuss and consider annual appointments to City of Lancaster Museum Advisory Board.

MOTION: Councilmember Strain-Burk made a motion, seconded by Councilmember Jaglowski, to appoint Shannon Boyd and Lillian Cullors to the Museum Advisory Board with terms to expire July 2016. The vote was cast 7 for, 0 against.

Deputy Mayor Pro Tem Harris commended the City Manager's Office and staff for the efforts put into recruiting and the Civic Leadership Academy.

14. Discuss and consider appointment of council liaisons to City Boards and Commissions.

City Council made their selection of boards/commissions to serve as council liaisons as follows:

Mayor Pro Tem Daniels	Planning and Zoning Commission
Councilmember Morris	Parks/Rec and Recreational Development Corp.
Councilmember Mejia	Economic Development Corporation
Councilmember Jaglowski	Airport Advisory Board
Deputy Mayor Pro Tem Harris	Library Advisory Board
Councilmember Strain-Burk	Museum Advisory Board
Mayor Pro Tem Daniels	Zoning Board of Adjustment
Councilmember Morris	Youth Advisory Commission
Councilmember Mejia	Civil Service Commission
Councilmember Jaglowski	Animal Shelter Advisory Board
Deputy Mayor Pro Tem Harris	Property Standards & Appeals Board
Councilmember Strain-Burk	Historic Landmark Preservation Committee

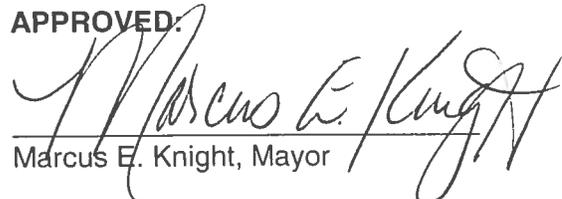
MOTION: Councilmember Strain-Burk made a motion, seconded by Mayor Pro Tem Daniels, to adjourn. The vote was cast 7 for, 0 against.

The meeting was adjourned at 7:53 p.m.

ATTEST:


 Sorangel O. Arenas, City Secretary

APPROVED:


 Marcus E. Knight, Mayor