



**MINUTES OF MEETING
AIRPORT ADVISORY BOARD
Tuesday, January 13, 2015
6:30 P.M.**



BOARD MEMBERS PRESENT:

Keith Hutchinson, Chairman X
Andy Mungenast, Vice Chairman X
Dr. Charles Waldrop, Jr.
John Stewart X
Dean Byers X
Tim Fagan X

ALTERNATE PRESENT:

James Knight X

CC LIAISON PRESENT:

Councilmember Jaglowski

STAFF PRESENT:

Mark Divita, Airport Manager X
Kellen Benbrook, Operations Supervisor

CALL TO ORDER: The meeting was called to order by Chairman Keith Hutchinson at 6:30 p.m. with a quorum present.

Item #1: Approval of Minutes from November 11, 2014 Meeting

Mr. Mungenast motioned for approval. This was seconded by Mr. Stewart. The vote carried unanimously.

Item #2: Airport Manager Staff Report

Divita provided a brief on the airport's FY to date financial status. He noted fuel sales have hit their usual November and December lull due to less flying during the holiday. He did note that fuel sales are higher than last year during the same time period.

Divita briefed the airport's profit and loss statement pointing out that fuel sales are higher this year than last year by \$15,000. Divita noted that overall the airport's net income was in the red mainly because the hangar rental, ground lease, and Café rent information was not available at the time of the brief so not all income was represented.

Divita briefed on current Aviation Capital Improvement Projects at the airport. He stated asphalt is being laid is all that is remaining to get Taxiway C open again. The contractor is being pressured to get this done this week. The 12,000 gallon self serve fuel farm kick off meeting is this week. The terminal building design phase two should have its first meeting in later January followed by KSA engineers meeting with City engineers and the fire marshal in February. The architectural committee will be called to meet soon after the schedule for all the meetings is released. This is expected to be in March.

Item #3: Discuss and consider convening next month's meeting of the Airport Advisory Board.

A motion was made by Mr. Mungenast and seconded by Dr. Waldrop to cancel February's meeting. The vote carried unanimously.

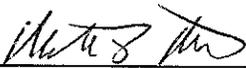
Item #4: Set Agenda for Next Meeting

- Approval of Minutes
- Airport manager briefing
- Discuss and consider convening next month's meeting
- Set agenda for next meeting

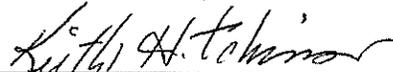
ADJOURNMENT: Mr. Fagan moved to adjourn. After a second by Mr. Stewart, the motion was approved unanimously and the meeting adjourned at 6:59 p.m.

ATTEST:

APPROVED:



Mark Divita
Airport Manager



Keith Hutchinson
Chairman