



City of Lancaster
PARKS AND RECREATION DEPARTMENT



1700 Veterans Memorial Parkway • Lancaster, TX 75134
972.218.3706 972.218.3648 (FAX)
www.lancaster-tx.com

MEETING

LANCASTER PARKS AND RECREATION TREE ADVISORY BOARD

Monday, February 20, 2012, 7:00 p.m.

MINUTES

The Members of the Lancaster Parks and Recreation Tree Advisory Board met February 20, 2012 at 7:00 p.m. at the Lancaster Recreation Center (Classroom), 1700 Veterans Memorial Parkway, Lancaster, TX 75134.

Lancaster Parks and Recreation Tree Advisory Board Members Present: Darwin Isham, Cecelia Rutherford, Willene Watson, Donald May, Abe Cooper, Mary Sykes, and Jerry Giles – **Absent** Spencer Hervey

City Staff and Guest Present: Parks and Recreation Director Sean Johnson, Recreation Superintendent Kevin Moore, Parks/Building Services Superintendent Jodi Griggs, and Administrative Secretary Cynthia D. Williams

Call to Order

Chairperson, Willene Watson called the meeting to order at 7:00 p.m.

I. Consider Approval of Minutes (November 21, 2011)

Mrs. Rutherford made a motion seconded by Mrs. Sykes to approve the minutes of November 21, 2011 as written. The motion carried unanimously.

II. Tree Preservation Overview (Parks and Building Services Superintendent Jodi Griggs)

Mrs. Griggs reported that the Tree Preservation is part of the article in the Lancaster Development Code. The Document has been in existence since 2004. In the past, the Parks Superintendent has been the Arborist and therefore the Landscape Administrator when new development has started in the City. Mrs. Griggs sits on a Committee called the Development Review Committee. This Committee reviews all the new development that comes to the City. Her basic purpose of sitting on that committee is to review the tree surveys and any kind of tree removal that takes place because of that new development. She asked the Board to read over the submitted document. There are a couple of areas of concern. Staff recommends the Board look at updating the Protected Tree List, and the Appeal Process. The Tree Advisory Board is a part of the Appeal Process with the Tree Preservation.

There was further questions/discussion.

Mr. Johnson asked the Board to take the Document, read it, and get as much understanding as possible. Submit any questions to Cynthia. She will combine the questions. To stay within compliance of the Texas Open Meetings Act requirements, Staff will forward the questions and answers to the entire Board. Staff and the

Board can use this as an education process and if the Board desires to look at reviewing, discussing, consideration as far as amending or modifying the Document we can start that discussion now.

III. State Winner Arbor Day Poster Contest Update (Parks and Building Services Superintendent Jodi Griggs)

Mrs. Griggs asked the Board to review the submitted Arbor Day Celebration flyer. In November, Staff had the Poster Contest. The Board voted which Poster should represent the City of Lancaster in the State Competition. The Poster the Board selected returned back as the overall Winner in the State of Texas. The Poster won Blue Ribbon First Place. The young man, Tyger Williamson is a student at Pleasant Run Elementary is the winner. Staff will honor Tyger at our Celebration on March 20, 2012. Some of the items Tyger won include a \$500 Savings Bond in his name and a Family World Pass to all the State parks. Because of Tyger, the City of Lancaster is now on the map with a great artist. As a Staff, we hope that all of the Board members will attend the celebration at Pleasant Run Elementary at 2:00 p.m. on March 20, 2012.

There was further questions/discussion.

Mr. Johnson reported that City Council would recognize Tyger on March 12, 2012. He thanked the Board for taking the time, having a great eye, identifying this winner, and the people in the State following suit on the Board's recommendation.

IV. Arbor Day Update (Parks and Building Services Superintendent Jodi Griggs)

Mrs. Griggs reported that Staff would host an Arbor Day Celebration along with the Fall Festival in October 2012. The Date, TBD.

There was further questions/discussion.

V. Set Agenda for Next Meeting

- The Board unanimously agreed to allow Staff to set the Agenda for the next Lancaster Parks and Recreation Tree Advisory Board Meeting

VII. Adjournment

Mrs. Rutherford made a motion seconded by Mrs. Sykes to adjourn. All present approved and the meeting adjourned at 7:19 pm.

ATTEST:



Cynthia D. Williams, Administrative Secretary

APPROVED:



Willene Watson, Chairperson
Lancaster Parks and Recreation Tree Advisory Board