

## MINUTES

## LANCASTER CITY COUNCIL MEETING OF JUNE 9 &amp; 10, 2015

The City Council of the City of Lancaster, Texas, met on June 9, 2015 in a special meeting for the first day of strategic planning at the Lancaster Recreation Center, 1700 Veterans Memorial Parkway at 10:39 a.m. with a quorum present to-wit:

**Councilmembers Present:**

Mayor Marcus E. Knight  
Carol Strain-Burk  
Stanley Jaglowski  
Marco Mejia  
Mayor Pro Tem James Daniels  
Deputy Mayor Pro Tem LaShonjia Harris  
Nina Morris

**City Staff Present:**

Opal Mauldin Robertson, City Manager  
Rona Stringfellow, Assistant City Manager  
Sorangel O. Arenas, City Secretary  
Julia Novak, The Novak Consulting Group, facilitator

**Call to Order:**

Mayor Knight called the meeting to order at 10:39 a.m. on June 9, 2015.

City Council met on the first day of a two day strategic planning session.

Facilitator Novak welcomed everyone and reviewed the agenda for the two day strategic planning session. Facilitator Novak reviewed norms and expectations for the meeting.

Facilitator Novak asked participants to share their expectations for the planning session.

A series of questions about governing the community were given to each councilmember prior to the session and were asked to have them completed for discussion:

- What does good governess look like to you?
- What values are important to you in governing?
- What is important to remember when your position prevails and when it doesn't?
- What type of relationship do you want to have with your colleagues on the city council and with the city administration?
- How do you distinguish policy and administration?
- What do you hope this council is known for?

Facilitator Novak led discussions regarding the questions and the answers brought forth by council. Further discussion was held regarding Staffs' responsiveness to request being fulfilled within 7-10 days. Councilmembers will start prioritizing the level of responsiveness.

City Council recessed for lunch at 12:05 p.m.

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Council was asked to answer the following:

## Our Past and Our Future

- What are the events, people and actions that have shaped Lancaster in the past fifty years:
  - Pre-1975
  - 1975 – 1984
  - 1985 – 1994
  - 1995 – 2004
  - 2005 – 2014
- Defining our Legacy: What people, events and actions will shape the next decade – what legacy will this governing body leave?
  - 2015-2025

Council developed a shared understanding of our relevant past and imagine the legacy we want to leave the community.

5:00 p.m. – 8:00 p.m. City Council participated in a team building a quorum of councilmembers was presented. No City business was transacted.

Mayor Knight recessed the meeting at 8:01 p.m.

## LANCASTER CITY COUNCIL MEETING OF JUNE 10, 2015

The City Council of the City of Lancaster, Texas, reconvened on June 10, 2015 at the Lancaster Recreation Center, 1700 Veterans Memorial Parkway at 8:50 a.m. with a quorum present to-wit:

### **Councilmembers Present:**

Mayor Marcus E. Knight  
Carol Strain-Burk  
Stanley Jaglowski  
Marco Mejia  
Mayor Pro Tem James Daniels  
Deputy Mayor Pro Tem LaShonjia Harris  
Nina Morris

### **City Staff Present:**

Opal Mauldin Robertson, City Manager  
Rona Stringfellow, Assistant City Manager  
Sorangel O. Arenas, City Secretary  
Dori Lee, Human Resources Director  
Jermaine Sapp, Fleet Superintendent  
Cynthia Pearson, Finance Director  
Sean Johnson, Managing Director of Quality of Life & Cultural Services  
Thomas Griffith, Fire Chief  
Cheryl Wilson, Police Chief  
Jim Brewer, Director of Public Works  
Ed Brady, Director of Economic Development  
Michael Grace, Development Services Director

Julia Novak, The Novak Consulting Group, facilitator

Facilitator Novak opened the second day of the planning session with a recap of the previous day's discussions and asked participants to share what they felt went well in the previous day's retreat.

Strengthening the Council/Staff Partnership

- Discuss how to best support the City Council in the process of governing and how best to provide input and questions to staff?
  - *What is helpful to Council in terms of presentations, staff reports?*
  - *What staff finds helpful in terms of receiving input and questions, etc.?*

Agenda Item Outcome: Provide clarity and support to one another.

City Council recessed for lunch at 11:05 a.m.

City Council reviewed the existing Key Performance Areas which include:

- Financially Sound City Government
- Civic Engagement
- Healthy, Safe and Vibrant Neighborhoods
- Professional and Committed City Workforce
- Sound Infrastructure
- Quality Development

Council determined that the existing six Key Performance Areas remain essential to achieving the Lancaster Vision. Facilitator Novak led Council in defining potential initiatives under each of the six key areas outlined above.

With additional discussion, City Council prioritized target initiatives for the upcoming fiscal year to include: TIF District in Downtown and Other Strategic areas, Bathrooms at Bear Creek Park, Increase the Council training budget, Cement Board, Street Maintenance funding, Rental Registration Program, Promote Campus District: Implementing an already adopted plan, Enhanced entryways, high end home development, and Debt policy.

Council concluded with reflections on this year's planning session and expressed appreciation to Ms. Novak and staff.

The meeting was adjourned at 2:30 p.m.

**ATTEST:**

  
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Sorangel O. Arenas, City Secretary

**APPROVED:**

  
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Marcus E. Knight, Mayor