



**NOTICE OF REGULAR MEETING AGENDA
LANCASTER CIVIL SERVICE COMMISSION
MUNICIPAL CENTER CITY COUNCIL CHAMBERS
211 N. HENRY STREET, LANCASTER, TEXAS**



Friday, January 15, 2016 at 3:30 p.m.

CALL TO ORDER

Item #1: CEREMONIAL: Swearing in of Commission Member Keith Whitely

Item #2: ELECTION OF COMMISSION OFFICERS FOR 2016

Item #3: CONSENT AGENDA

Items listed under the consent agenda are considered routine and are generally enacted in one motion. The exception to this rule is that a Commission Member may request one or more items to be removed from the consent agenda for separate discussion and action.

- C-1. Consider approval of the minutes from the January 26, 2015 Commission Meeting
- C-2. Consider Certified List for February 7, 2015 Fire Entrance Examination
 - a. Fire Chief's Request for Dual Certified Applicants
 - b. Director's Response for Dual Certified Applicants
 - c. Fire Chief Memo: Reason for Not Appointing
 - d. Final Disposition of February 7, 2015 Fire Entrance Examination
- C-3. Consider Notice of Source List for Promotional Examination for Fire Engineer, May 7, 2015
 - a. Test Notice for Promotional Examination for Fire Engineer, May 7, 015
 - b. Certified List for Fire Engineer, May 7, 2015
- C-4. Consider Notice of Entrance Examination for Police Officer, June 5, 2015
 - a. Certified List for Police Officer Entrance Examination, June 5, 2015
 - b. Final Disposition of June 5, 2015 Police Entrance Examination
- C-5. Consider Notice of Source List and Examination Notice for Promotional Examination for Police Lieutenant, July 1, 2015
 - a. Director's Response for Certified list for Police Lieutenant, July 1, 2015
 - b. Certified List for Police Lieutenant, July 1, 2015.
- C-6. Consider Notice of Source List and Examination Notice for Promotional Examination for Police Sergeant, July 2, 2015
 - a. Director's Response for Certified list for Police Sergeant, July 2, 2015
 - b. Certified List for Police Sergeant, July 2, 2015.
- C-7. Consider Notice of Entrance Examination for Police Officer, September 25, 2015
 - a. Certified List for Police Officer Entrance Examination, September 25, 2015
 - b. Final Disposition of September 25, 2015 Police Entrance Examination
- C-8. Consider Notice of Entrance Examination for Fire Fighter, November 13, 2015
 - a. Certified List for Fire Fighter Entrance Examination, November 13, 2015
- C-9. Consider Test Notice for Promotional Examination for Fire Battalion Chief, Fire Suppression, December 9, 2015
 - a. Certified List for Fire Battalion Chief, Fire Suppression, December 9, 2015
- C-10. Consider Source List and Test Notice for Promotional Examination for Fire Battalion Chief, Fire Prevention December 10, 2015
 - a. Fire Battalion Chief, Fire Prevention December 10, 2015
- C-11. Consider Notice of Entrance Examination for Police Officer, December 18, 2015
 - a. Certified List for Police Officer Entrance Examination, December 18, 2015
- C-12. Consider Notice of Entrance Examination for Fire Fighter, February 13, 2016

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C-13. Consider Source List and Test Notice for Promotional Examination for Fire Captain, February 17, 2016.

Item #4 SIGNING OF PREVIOUS MEETING MINUTES

Item #5 ACTION ITEM(S)

A-1 Consider Order to Re-Adopt Local Civil Service Rules codified in 2016.

Item #6 TRAINING

Discussion on attendance at the Texas Open Meetings Act training on Thursday, January 14, 2016 at 6:30 p.m. at the Lancaster Recreation Center.

Item #7 ADJOURNMENT

EXECUTIVE SESSION: The Council reserves the right to convene into executive session on any posted agenda item pursuant to Section 551.071(2) of the TEXAS GOVERNMENT CODE to seek legal advice concerning such subject.

ACCESSIBILITY STATEMENT: The Municipal Center is wheelchair-accessible. For sign interpretive services, call the City Secretary's office, 972-218-1311, or TDD 1-800-735-2989, at least 72 hours prior to the meeting. Reasonable accommodation will be made to assist your needs.

PURSUANT TO SECTION 30.06 PENAL CODE (TRESPASS BY HOLDER WITH A CONCEALED HANDGUN), A PERSON LICENSED UNDER SUBCHAPTER H, CHAPTER 411, GOVERNMENT CODE (HANDGUN LICENSING LAW), MAY NOT ENTER THIS PROPERTY WITH A CONCEALED HANDGUN.

CONFORME A LA SECCION 30.06 DEL CODIGO PENAL (TRASPASAR PORTANDO ARMAS DE FUEGO CON LICENCIA) PERSONAS CON LICENCIA BAJO DEL SUB-CAPITULO 411, CODIGO DEL GOBIERNO (LEY DE PORTAR ARMAS), NO DEBEN ENTRAR A ESTA PROPIEDAD PORTANDO UN ARMA DE FUEGO OCULTADA.

PURSUANT TO SECTION 30.07 PENAL CODE (TRESPASS BY HOLDER WITH AN OPENLY CARRIED HANDGUN), A PERSON LICENSED UNDER SUBCHAPTER H, CHAPTER 411, GOVERNMENT CODE (HANDGUN LICENSING LAW), MAY NOT ENTER THIS PROPERTY WITH A HANDGUN THAT IS CARRIED OPENLY.

CONFORME A LA SECCION 30.07 DEL CODIGO PENAL (TRASPASAR PORTANDO ARMAS DE FUEGO AL AIRE LIBRE CON LICENCIA) PERSONAS CON LICENCIA BAJO DEL SUB-CAPITULO H, CAPITULO 411, CODIGO DE GOBIERNO (LEY DE PORTAR ARMAS), NO DEBEN ENTRAR A ESTA PROPIEDAD PORTANDO UN ARMA DE FUEGO AL AIRE LIBRE.

Certificate

I hereby certify the above Notice of Meeting was posted at the Lancaster City Hall on January 11, 2016 at 3:30 p.m.; and copies thereof were provided to the Civil Service Commission Members and City Council Member Liaison.



Dori Lee
Director of Civil Service

ORDER
CIVIL SERVICE COMMISSION
CITY OF LANCASTER, TEXAS

RE: Civil Service Rule 012 (B) (11) –

ON THIS 15th day of January, 2016, came on for hearing the request of the Civil Service Director requesting to readopt the codification of Lancaster Civil Service Rules and Regulations, to wit, Rule Number 012 (B) (11) States the Director "recodifies Civil Service Commission rules as necessary in a professional and timely fashion."

. Acting in compliance with Chapter 143 of the TEXAS LOCAL GOVERNMENT CODE the Civil Service Commission has the authority to adopt, publish and enforce rules reasonably related to the selection of civil service employees which would provide capable personnel free from political influence and provide for tenured professional public safety workforce. After presentation concerning the codification process, and after motion, second and vote of the Commission, finds that said codification of the Local Rules and Regulations be readopted.

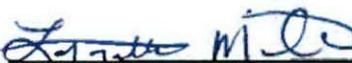
IT IS THEREFORE ORDERED according to Rule Number 012 (B) (11), The codification of the Civil Service Local Rules are readopted effective January 15, 2016.

EXECUTED on this 15th day of January 2016.

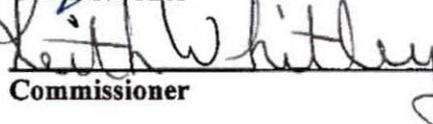
LANCASTER CIVIL SERVICE COMMISSION



Chairman



Commissioner



Commissioner

Lancaster Civil Service-Order