



City of Lancaster
QUALITY OF LIFE AND CULTURAL SERVICES DEPARTMENT



1700 Veterans Memorial Parkway • Lancaster, TX 75134
972.218.3700 (Office) • 972.218.3648 (FAX)
www.lancaster-tx.com

MEETING

LANCASTER MUSEUM ADVISORY BOARD

Monday, February 1, 2016 7:00 p.m.

MINUTES

The members of the Lancaster Museum Advisory Board met Monday, February 1, 2016 at 7:00 p.m. at the Lancaster Visitors Center/State Auxiliary Museum, 103 N. Dallas Ave., Lancaster, TX 75146.

Lancaster Museum Advisory Board Members Present: Elle Pope, Shannon Byrd, Mary Ryan, Diane McBride, Lillian Cullors, and Clara Butler

Lancaster Museum Advisory Board Members Absent: None

City Staff and Guest Present: Managing Director Sean Johnson, and Administrative Secretary Cynthia D. Williams, Bob Borden Heritage Park Foundation

I. Call to Order

Chair Shannon Boyd called the Lancaster Museum Advisory Board Meeting to order at 7:00 p.m.

II. Consider Approval of Minutes (November 2, 2015)

Ms. Ryan made a motion seconded by Ms. Pope to approve the minutes of November 2, 2015 as written. The motion carried unanimously.

III. Texas Association of Museums Update— Sean Johnson, Managing Director

Mr. Johnson informed the board that we are members of the Texas Association of Museums and shared information about the annual conference in April.

There was further questions/discussion.

IV. Master Calendar Review & Discussion – Sean Johnson, Managing Director

Mr. Johnson presented the board with the Master Calendar of Special events.

There were further questions/discussions.

V. Review of New Deed of Gift Acquisition Discussion – Sean Johnson, Managing Director

Mr. Johnson met with the Nell Mazoch who is desirous of gifting an exhibit to the museum (bank deposit bag). The museum board recommended that the museum accept the gift for display.

There were further questions/discussions.

VI. Review of Museum Policies - Sean Johnson, Managing Director

There were no new items to discuss.

VII. Night at the Museum Update - Sean Johnson, Managing Director

Mr. Johnson provided the board with an update of the Night at The Museum event which will be "Painting With A Twist Lancaster" on February 19, 2016. The event is a partnership whereas the city will receive 30% of gross revenues for this program.

There were further questions/discussions

VIII. Set Date and Agenda of Next Meeting

- **Date of Next Meeting: Monday, April 4, 2016**
- Please forward any Agenda items to Ms. Cynthia D. Williams

IX. Adjournment

Ms. Ryan made a motion seconded by Ms. Cullors to adjourn. All present approved and the meeting adjourned at 7:28 p.m.

ATTEST:

 4/4/16

Sean Johnson, Board Liaison

APPROVED:

 4/4/16 on behalf of

Shannon Boyd, Chair
Lancaster Museum Advisory Board