



**REGULAR MEETING MINUTES
PLANNING & ZONING COMMISSION
CITY OF LANCASTER, TEXAS
TUESDAY, OCTOBER 21, 2014, 7:00 P.M.**



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CALL TO ORDER:

Vice Chair Prothro called the meeting to order at 7:00 p.m. on Tuesday, October 21, 2014.

COMMISSIONERS

**LAWRENCE PROTHRO, VICE CHAIR
GENEVIEVE GREGORY, COMMISSIONER
TOM BARNETT, JR., COMMISSIONER
MARVIN EARLE, COMMISSIONER
RACHEAL HILL, COMMISSIONER**

CITY STAFF

**RONA STRINGFELLOW
STEVE GILBERT
JULIE DOSHER**

**ASSISTANT CITY MANAGER
BUILDING OFFICIAL
CITY ATTORNEY**

ELECTION OF A CHAIR AND VICE CHAIR:

Vice Chair Prothro invited nominations for a Chair and Vice-Chair.

Commissioner Earle nominated Vice-Chair Prothro for the role of Chair, seconded by Commissioner Barnett.

Commissioner Gregory nominated Vice-Chair Prothro for the role of Chair, seconded by Commissioner Barnett.

Vice Chair Prothro was elected Chair with a unanimous vote of 5-0.

Commissioner Earle nominated Commissioner Gregory for the role of Vice Chair, seconded by Commissioner Barnett.

Commissioner Gregory was elected Vice-Chair with a unanimous vote of 5-0.

CITIZENS COMMENTS: (At this time citizens will be allowed to speak only on matters contained on the Planning and Zoning Commission agenda)

Chair Prothro invited anyone wishing to speak to come forward state their name and address. He informed that citizens will be allowed to speak on matters included on the agenda. Each speaker will be allowed to speak for three (3) minutes.

There were no citizen comments.

PUBLIC HEARING



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1. Discuss and Consider an amendment to the Lancaster Development Code, Article 14.500, Section 14.503 A (2) 1 Exterior Wall Material excluding the use of non-masonry material and adding a new definition for wood based products.

Commissioners received the staff report from Steve Gilbert, Building Official and addressed questions brought forward by the Commissioners.

Chair Prothro opened the public hearing and asked if anyone wished to speak either in favor or in opposition of Item #1.

There being none. Chair Prothro entertained a motion to close the public hearing.

A MOTION WAS MADE BY COMMISSIONER BARNETT AND SECONDED BY VICE CHAIR GREGORY.

**AYES: PROTHRO, GREGORY, BARNETT, HILL, EARLE
NAYES: NONE**

THE MOTION CARRIED 5-0.

Chair Prothro invited the opportunity for discussion. There being no further discussion, Chair Prothro entertained a motion to provide a recommendation.

A MOTION WAS MADE BY VICE CHAIR GREGORY AND SECONDED BY COMMISSIONER HILL.

**AYES: PROTHRO, GREGORY, BARNETT, HILL, EARLE
NAYES: NONE**

THE MOTION CARRIED 5-0.

ACTION

2. Discuss and Consider Annual Appointments to the City of Lancaster Historic Landmark Preservation committee (HLPC).

Commissioners received the staff report from ACM Stringfellow.

With no further comment/question Chair Prothro entertained a motion.

A MOTION WAS MADE BY VICE CHAIR GREGORY AND SECONDED BY COMMISSIONER GREGORY TO REAPPOINT DEE HINKLE TO THE HLPC AND ACCEPT THE RESIGNATION OF THE ALTERNATE PATRICIA SEIGFRIED GILES DUE TO HER RECENT OFFER OF EMPLOYMENT WITH THE CITY OF LANCASTER.

**AYES: PROTHRO, GREGORY, BARNETT, HILL, EARLE
NAYES: NONE**



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THE MOTION CARRIED 5-0.

Chair Prothro entertained a motion to adjourn.

A MOTION WAS MADE BY COMMISSIONER BARNETT AND SECONDED BY VICE CHAIR GREGORY.

**AYES: PROTHRO, GREGORY, BARNETT, HILL, EARLE
NAYES: NONE**

THE MOTION CARRIED 5-0.

Meeting was adjourned at 7:40 p.m.

A handwritten signature in blue ink, appearing to read 'L. Prothro', written over a horizontal line.

Lawrence Prothro, Chair

ATTEST

A handwritten signature in blue ink, appearing to read 'Rona Stringfellow', written over a horizontal line.

Rona Stringfellow, Assistant City Manager

