

**NOTICE OF SPECIAL MEETING AGENDA  
LANCASTER CITY COUNCIL**



**University of North Texas at Dallas,  
Founders Hall Building  
7400 University Hills Blvd  
Dallas, Texas 75241**



**Tuesday, June 14, 2016 – 8:00 a.m. FH Room 241  
Wednesday, June 15, 2016 – 8:30 a.m. FH Room 338**

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**Tuesday, June 14, 2016**

**8:00 a.m. Continental Breakfast**

(There may or may not be a quorum of councilmembers present for breakfast. No City business will be transacted.)

**8:00 a.m. CALL TO ORDER**

Rules and Procedures

- The City Attorney will review Council Rules and Procedures

**8:30 a.m. Strategic Planning**

City Council will participate in a strategic planning session facilitated by Ms. Julia Novak with The Novak Consulting Group to review, refine, enhance and/or establish strategic goals and policies including, but not limited to, discussion of the Lancaster Council roles and expectations, review of City Council Rules and Procedures and discussion of priorities for strategic plan and objectives related to upcoming budget deliberations.

*Facilitator's projected schedule outlined below.*

Setting the Stage

- Welcome and Introductions
- Agenda Review
- Norms and Expectations for the retreat

Our Most Successful Project

- Everyone present will be asked to share some of their "most successful" projects from their time with the City.

Governing Body Roles and Effectiveness

- We will discuss the results of the pre-treat survey regarding roles and how the Council can increase individual and collective effectiveness.
  - What is working well and how can the Board govern (even) more effectively?

Council Staff Relations

- There have been changes on the City's Executive Team, and now the City Council, during the past year. It will be important to check in on how needs and expectations are being met and how the staff can best support the City Council.

**4:30 p.m. – 6:00 p.m.** City Council will participate in a team building

(There may or may not be a quorum of councilmembers present. No City business will be transacted.)

**6:00 p.m. Estimated recess for the day**

## **Wednesday, June 15, 2015**

### **8:00 a.m. Continental Breakfast**

(There may or may not be a quorum of councilmembers present for breakfast. No City business will be transacted.)

### **8:30 a.m. Reconvene**

City Council will continue in a strategic planning session facilitated by Ms. Julia Novak with The Novak Consulting Group to include, but not limited to, establishing priorities for fiscal year 2016/2017 strategic work plan.

#### Check-in/Agenda Review

- Make schedule adjustments/course correction as necessary

#### Remembering our History – Claiming our Future

- In 2015, the group did an exercise where we reflected on the history of the community. We will revisit and refresh that work in preparation for claiming the future we want for this City.

#### Update and Input

- The City Manager will provide an overview of the status of the current work plan and share input from the City's Executive Team.

#### Strategic Planning – Council Initiatives

- Each Councilmember will be asked to discuss the most important policies and initiatives they wish to pursue to further the City's vision.

#### Priority Issues

- Reflect on the potential initiatives (projects, policies, and adjustments) identified by the governing body and discuss if there is anything else that needs to be considered to move the City forward.
  - The City Manager will provide input on potential initiatives they have identified for the governing body's consideration.
- Prioritize initiatives/issues
- Agree on the work plan for the coming year.

#### Operationalizing Priorities

- Articulate for each initiative/issues
  - What is the problem that needs to be solved?
  - What does success look like?

#### Next Steps/Closing

- What support does the governing body need from staff to maintain focus on their priority issues?

#### Sharing a common History

- Review past history and Council's legacy

## **Adjournment**

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EXECUTIVE SESSION: The Council reserves the right to convene into executive session on any posted agenda item pursuant to Section 551.071(2) of the TEXAS GOVERNMENT CODE to seek legal advice concerning such subject.

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ACCESSIBILITY STATEMENT: City Council meetings are held in municipal facilities are wheelchair-accessible. For sign interpretive services, call the City Secretary's office, 972-218-1311, or TDD 1-800-735-2989, at least 72 hours prior to the meeting. Reasonable accommodation will be made to assist your needs.

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PURSUANT TO SECTION 30.06 PENAL CODE (TRESPASS BY HOLDER WITH A CONCEALED HANDGUN), A PERSON LICENSED UNDER SUBCHAPTER H, CHAPTER 411, GOVERNMENT CODE (HANDGUN LICENSING LAW), MAY NOT ENTER THIS PROPERTY WITH A CONCEALED HANDGUN.

CONFORME A LA SECCION 30.06 DEL CODIGO PENAL (TRASPASAR PORTANDO ARMAS DE FUEGO CON LICENCIA) PERSONAS CON LICENCIA BAJO DEL SUB-CAPITULO 411, CODIGO DEL GOBIERNO (LEY DE PORTAR ARMAS), NO DEBEN ENTRAR A ESTA PROPIEDAD PORTANDO UN ARMA DE FUEGO OCULTADA.

PURSUANT TO SECTION 30.07 PENAL CODE (TRESPASS BY HOLDER WITH AN OPENLY CARRIED HANDGUN), A PERSON LICENSED UNDER SUBCHAPTER H, CHAPTER 411, GOVERNMENT CODE (HANDGUN LICENSING LAW), MAY NOT ENTER THIS PROPERTY WITH A HANDGUN THAT IS CARRIED OPENLY.

CONFORME A LA SECCION 30.07 DEL CODIGO PENAL (TRASPASAR PORTANDO ARMAS DE FUEGO AL AIRE LIBRE CON LICENCIA) PERSONAS CON LICENCIA BAJO DEL SUB-CAPITULO H, CAPITULO 411, CODIGO DE GOBIERNO (LEY DE PORTAR ARMAS), NO DEBEN ENTRAR A ESTA PROPIEDAD PORTANDO UN ARMA DE FUEGO AL AIRE LIBRE.

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#### **Certificate**

**I hereby certify the above Notice of Meeting was posted at the Lancaster City Hall on June 9, 2016 @ 10:00 a.m. and copies thereof were hand delivered to the Mayor, Mayor Pro-Tempore, Deputy Mayor Pro-Tempore and Council members.**



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Sorangel O. Arenas  
City Secretary