



**NOTICE OF SPECIAL WORK SESSION AGENDA  
LANCASTER CITY COUNCIL  
MUNICIPAL CENTER CITY HALL CONFERENCE ROOM  
211 N. HENRY STREET, LANCASTER, TEXAS**



**Thursday, November 29, 2018 - 6:00 PM**

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**CALL TO ORDER**

1. Conduct interviews for City of Lancaster's Boards and Commissions.

**ADJOURNMENT**

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**EXECUTIVE SESSION:** The City Council reserve the right to convene into executive session on any posted agenda item pursuant to Section 551.071(2) of the Texas Government Code to seek legal advice concerning such subject.

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**ACCESSIBILITY STATEMENT:** Meetings of the City Council are held in municipal facilities are wheelchair-accessible. For sign interpretive services, call the City Secretary's office, 972-218-1311, or TDD 1-800-735-2989, at least 72 hours prior to the meeting. Reasonable accommodation will be made to assist your needs.

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**PURSUANT TO SECTION 30.06 PENAL CODE (TRESPASS BY HOLDER WITH A CONCEALED HANDGUN), A PERSON LICENSED UNDER SUBCHAPTER H, CHAPTER 411, GOVERNMENT CODE (HANDGUN LICENSING LAW), MAY NOT ENTER THIS PROPERTY WITH A CONCEALED HANDGUN.**

**CONFORME A LA SECCION 30.06 DEL CODIGO PENAL (TRASPASAR PORTANDO ARMAS DE FUEGO CON LICENCIA) PERSONAS CON LICENCIA BAJO DEL SUB-CAPITULO 411, CODIGO DEL GOBIERNO (LEY DE PORTAR ARMAS), NO DEBEN ENTRAR A ESTA PROPIEDAD PORTANDO UN ARMA DE FUEGO OCULTADA.**

**PURSUANT TO SECTION 30.07 PENAL CODE (TRESPASS BY HOLDER WITH AN OPENLY CARRIED HANDGUN), A PERSON LICENSED UNDER SUBCHAPTER H, CHAPTER 411, GOVERNMENT CODE (HANDGUN LICENSING LAW), MAY NOT ENTER THIS PROPERTY WITH A HANDGUN THAT IS CARRIED OPENLY.**

**CONFORME A LA SECCION 30.07 DEL CODIGO PENAL (TRASPASAR PORTANDO ARMAS DE FUEGO AL AIRE LIBRE CON LICENCIA) PERSONAS CON LICENCIA BAJO DEL SUB-CAPITULO H, CAPITULO 411, CODIGO DE GOBIERNO (LEY DE PORTAR ARMAS), NO DEBEN ENTRAR A ESTA PROPIEDAD PORTANDO UN ARMA DE FUEGO AL AIRE LIBRE.**

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**Certificate**

**I hereby certify the above Notice of Meeting was posted at the Lancaster City Hall on November 26, 2018 @ 5:00 p.m. and copies thereof were provided to the Mayor, Mayor Pro-Tempore, Deputy Mayor Pro-Tempore and Council members.**

**Sorangel O. Arenas  
City Secretary**

# LANCASTER CITY COUNCIL

## City Council Special Work Session

1.

**Meeting Date:** 11/29/2018

**Policy Statement:** This request supports the City Council 2017-2018 Policy Agenda

**Goal(s):** Civic Engagement

**Submitted by:** Sorangel O. Arenas, City Secretary

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### **Agenda Caption:**

Conduct interviews for City of Lancaster's Boards and Commissions.

### **Background:**

For boards and commissions appointments, recruiting efforts for applications were made through various sources including:

- Lancaster Connection - Winter and Summer Issues
- Lancaster Live
- Lancaster Today
- Invitation to the participants of the 2018 Civic Leadership Academy
- Invitation to the participants of the 2018 Citizens Public Safety Academy
- City of Lancaster's website
- Cable Channel 16
- Social media
- Town Hall Meetings
- Trash-Off
- Recreation Center
- Library
- Utility Billing monthly Statements

A total of twenty (22) applications were received in which six (6) of the applicants are currently serving. Included are the following to help facilitate the interview process:

- Alphabetical list of all applicants (indicates board preferences)

An interview schedule will be provided prior to the start of the interviews.

### **Operational Considerations:**

#### **Animal Shelter Advisory Board**

Please note that there are state requirements for appointment to the Animal Shelter Advisory Board. Under Section 823.005 of the Texas Health and Safety Code, a municipality in which an animal shelter is located is required to appoint an advisory committee to assist in complying with state requirements.

Under the state code, the advisory committee must be composed of at least:

- one licensed veterinarian
- one municipal officer
- one person whose duties include the daily operation of animal shelter
- one representative from an animal welfare organization

In addition, a resolution adopted by Council in October 2009 provides for a councilmember and a resident to be on the advisory committee for a total of five regular members and one alternate. A resident and councilmember are not required by the state code. Currently, a councilmember is not seated on the advisory committee. Council may choose to seat a councilmember, if desired. The Animal Shelter Advisory Committee consists of the following five members and alternate:

<b>Member</b>	<b>Role / Capacity</b>	<b>Terms Expires</b>
Dr. Jean Eye	veterinarian *	2018
Katherine Hail**	involved in operations of shelter*	2018
Fabrice Kabona	municipal officer*	2019
Stacey Jaglowski	regular position	2019
Carol DeLaRosa Green	animal welfare*	2019
Ivory Williams	alternate	2018
<i>**desires reappointment</i>	<i>*state requirement</i>	

It is necessary that Council make appointments such that state requirements are met.

#### Other Appointment Notes

Zoning Board of Adjustment members are appointed by the Mayor and confirmed by City Council. The Planning & Zoning Commission makes recommendations for appointments to the Historic Landmark Preservation Committee, which are confirmed by City Council. Civil Service Commission appointments are recommended by the City Manager and confirmed by City Council. Appointments to the Youth Advisory Committee are made by the City Manager or her designee.

City Council is scheduled to make appointments for boards and commission at a Regular Meeting. Currently, appointed board and commission members serve until their successor is appointed.

#### **Public Information Considerations:**

This item is being considered at a Special Work Session Meeting of the City Council noticed in accordance with the Texas Open Meetings Act.

#### **Recommendation:**

Boards and commissions appointments are solely at Council's discretion.

#### **Attachments**

Alphabetical list of all applicants (indicates board preferences)

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# Boards and Commissions Applicants



2018

Applicants	Airport	Animal SAB	HLPC	LEDC	Library	Parks/4B	PSAB	P&Z	ZBA	Museum	Comments
Anderson, Bren					1					2	Youth Advisory Committee-3
Birge, David			2		1						Civil Service Commission - 3
Boyd, Christye				2		3		1			
Bullard, Cindy		2			1					3	
Cullum, Erikka				3			2	1			
Davis, Adrienne				2		1					
Davis, Brenda						2	1	3			
Freeman, William						1					
Green, Rachel						3					Youth Advisory Committee - 2
Lee, Shannon				1							
Lyons, Rachel				1	2	3					
Mathonican Knijinkski				3				1		2	
Morris, Carolyn											Civil Service Commission - 1
Peppers, Sharonda				1		4	2	3			
Suber, Ronay				2				3			Youth Advisory Committee - 1
Whitley, Temika				2			1	3			