



NOTICE OF MEETING AND AGENDA



LANCASTER RECREATIONAL DEVELOPMENT CORPORATION (LRDC - 4B)

**Monday, February 21, 2011, 6:00pm
Lancaster Recreation Center (Grand Hall - Heritage Room)
1700 Veterans Memorial Parkway
Lancaster, TX 75134**

Notice is hereby given that the Lancaster Recreational Development Corporation (LRDC - 4B) will meet at 6:00 p.m. on Monday, February 21, 2011, at Lancaster Recreation Center (Grand Hall - Heritage Room), 1700 Veterans Memorial Parkway, Lancaster, TX 75134

AGENDA

- I. Call to Order
- II. Consider Approval of Minutes (January 31, 2011)
- III. Briefing: Recreation Center Revenue Business Plan (Sean Johnson, Director)
- IV. Update: Pleasant Run Hike/Bike Trail Amenities (Jodi Griggs, Parks Superintendent)
- V. Set Meeting Time/Location: Long-Range Development Plan Subcommittee (Monday, March 14, 2011)
- VI. Set Agenda for Next Meeting
- VII. Adjournment

Cynthia D. Williams, Board Secretary
February 17, 2011 (5:00 p.m.)

PUBLIC NOTICE STATEMENT FOR ADA COMPLIANCE

The City of Lancaster acknowledges its responsibility to comply with the Americans with Disabilities Act of 1990. In order to assist individuals with disabilities who require special services (i.e. sign interpretative services, alternative audio/visual devices, and amanuenses) for participation in or access to the City of Lancaster sponsored public programs, services and/or meetings, the City requests that individuals make requests for these services forty-eight (48) hours ahead of the scheduled program, service and/or meeting. To make arrangements, contact the City Secretary's office, at (972) 227-1111 or TDD 1-800-735-2988.



MINUTES OF MEETING
LANCASTER RECREATIONAL DEVELOPMENT
CORPORATION (LRDC – 4B)



Lancaster Recreation Center (Banquet Hall – Heritage Room)
1700 Veterans Memorial Parkway
Lancaster, TX 75134
Monday, February 21, 2011
6:00 pm

Board Members/Alternate Present:

Abe Cooper
LaShonjia Harris
Spencer Hervey
Coy Poitier
Cecelia Rutherford
Mary Sykes
Willene Watson

Staff & Guest Present:

Sean Johnson, Director
Vernon Pellum, Recreation Superintendent
Jodi Griggs, Park Superintendent
Cynthia D. Williams, Board Secretary

Mark Divita, Airport Manager

Board Members Absent:

Darwin Isham

Call to Order

Mr. Hervey, President, called the meeting to order at 6:07 pm. A quorum was present.

Agenda Item #2 Consider Approval of Minutes (January 31, 2011)

Mr. Hervey opened the floor for discussion of the January 31, 2011 minutes. There were two changes. On Agenda Item #4, please change sentence seven. The sentence should read, “She asked that the Board take note that the City is paid taxes from the state two months behind -vs. - the city pays taxes.” On Agenda Item #5, please change sentence four in the first paragraph. The sentence should read, “Per Mrs. Sykes, 4B is separate from the Recreation Board.”

Mr. Hervey opened the floor for motions of approval of the January 31, 2011 minutes. Mrs. Rutherford moved to accept the minutes with those two changes. Mr. Poitier seconded motion. Motion carried unanimously.

Agenda Item #3 Briefing: Recreation Center Revenue Business Plan (Sean Johnson, Director)

Mr. Johnson presented a brief OVERVIEW of the Department's Recreation Revenue Game Plan. This Plan directly relates to Recreation operations, HOWEVER, ties into 4B funds whereas the revenue generated will lessen the transfer burden onto the general fund to cover \$600K in debt services. The Game Plan includes debt services, 2011 YTD recreation revenues generated, and the Department's plan of action. We need the Board to help Staff collectively to get the word out about our programs and facility rentals.

Mr. Hervey suggested that if we have a rental on the 2nd Saturday of the month that Staff blocks off the parking at the Community House the night (BEFORE). There appears to be some parking issues. He also suggested we put together an all inclusive rental package. Example, staff put together a packet for a family reunion and then charge the patron one total price for the complete package.

There was further questions/discussion.

Agenda Item #4

Update: Pleasant Run Hike/Bike Trail Amenities (Jodi Griggs, Parks Superintendent)

Mrs. Griggs reported that Staff ordered five benches for the Trail. The benches will arrive this week. Park staff will install them. Staff will look at purchasing trash receptacles (i.e., solar compactor "big belly" trash receptacles and in ground trash receptacles). We are looking for ones that do not require constant emptying. She also reported that this trail receives a lot of use by our citizens.

Mr. Hervey pointed out that in the Weekly Update (February 17, 2011) it stated, "Dallas County Hike & Bike Trail: The public infrastructure was released from the Engineering Division on 4/13/10" but did not specify if it was accepted. Mrs. Griggs will check with Engineering.

There was further questions/discussion.

Agenda Item #5

Set Meeting Time/Location: Long-Range Development Plan Subcommittee (Monday, March 14, 2011)

Mr. Hervey stated that the title of this Subcommittee is not "Long-Range Development Plan" but just "Development Plan." Mr. Johnson met with the City Attorney regarding the formation of this subcommittee. We can proceed with the formation of this subcommittee.

Mr. Hervey would like Staff to check with the other Best Southwest cities to see if they have Development Plans. This way, the subcommittee will not have to start from scratch and we can use these as examples.

The members of this subcommittee include Mary Sykes, Cecelia Rutherford,

Spencer Hervey and Sean Johnson. The first meeting of the subcommittee is March 14, 2011 at 2pm, in the Lancaster Recreation Center Conference Room.

Agenda Item #6 Set Agenda for Next Meeting

- Development Plan Subcommittee Update
- Amphitheater Update
- Grant Opportunities
- Bylaws Training (complete overview/orientation)
- Upcoming Budget (what can potentially happen)

Agenda Item #7 Adjournments

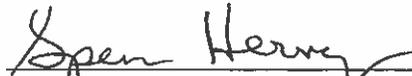
Mrs. Rutherford moved to adjourn. Mr. Poitier seconded motion. Motion carried unanimously. Meeting adjourned at 6:48 p.m.

ATTEST:



Cynthia D. Williams, Administrative Secretary

APPROVED:



Spencer Hervey, President (LRDC - 4B)