



City of Lancaster
PARKS AND RECREATION DEPARTMENT



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MEETING

LANCASTER PARKS AND RECREATION ADVISORY BOARD

Monday, February 20, 2012, 6:30 p.m.

MINUTES

The Members of the Lancaster Parks and Recreation Advisory Board met February 20, 2012 at 6:30 p.m. at the Lancaster Recreation Center (Classroom), 1700 Veterans Memorial Parkway, Lancaster, TX 75134.

Lancaster Parks and Recreation Advisory Board Members Present: Darwin Isham, Cecelia Rutherford, Willene Watson, Donald May, Abe Cooper, Mary Sykes, and Jerry Giles – **Absent** Spencer Hervey

City Staff and Guest Present: Parks and Recreation Director Sean Johnson, Recreation Superintendent Kevin Moore, Parks/Building Services Superintendent Jodi Griggs, and Administrative Secretary Cynthia D. Williams

Call to Order

Chairperson, Willene Watson called the meeting to order at 6:33 p.m.

I. Consider Approval of Minutes (January 21, 2012)

Mr. Giles made a motion seconded by Mr. May to approve the minutes of January 21, 2012 as written. The motion carried unanimously.

II. Renaming of Cedardale Softball Complex Update (Parks and Recreation Director Sean Johnson)

Mr. Johnson reported that in our January Meeting as the Board concluded the Parks Tour, Staff mentioned to the Board all the various amenities at Cedardale Softball Complex. Staff asked the Board to consider renaming Cedardale Softball Complex to Cedardale Park. The Board unanimously decided to have that renaming. Staff took it forth to City Council and they approved it as presented. Cedardale Softball Complex is now Cedardale Park. Staff is in the process of getting the letters on the Monument to reflect Cedardale Park and Complex. However, the official name of the Park is Cedardale Park.

III. Discuss and Review Standards of Care (Parks and Recreation Director Sean Johnson)

Mr. Johnson reported that each year the City Council is required to approve and adopt a Youth Standards of Care. Last year, Staff made several amendments that included the use of electronic devices, and inclusion of our After School Program and contracted instructors that provide services for youth. He reported that since the Standards of Care requires an annual adoption, this necessitates Board review for a future Agenda Item before

going to Council. He asked that the Board review the document, and bring back any recommendations, changes, or modifications for discussion at next month's Board meeting.

There was further questions/discussion.

IV. Update for City of Lancaster Special Events (Parks and Recreation Director Sean Johnson)

Mr. Johnson reported that in our January meeting the Board request an update on Citywide Special Events. Staff, tonight, distributed a Memorandum to the Board detailing Special Events hosted by the Parks and Recreation Department for the duration of this Fiscal Year. Mr. Johnson highlighted such events as the Dive-In Movie, Arbor Day Celebration, Semi-Annual Trash Off, Bunny Hop and Fun Run, Bark in City Park, BSW Juneteenth Celebration, and the July 4th Extravaganza.

There was further questions/discussion.

V. Meadowcreek Park Cost Overview (Parks and Building Services Superintendent Jodi Griggs)

Mrs. Griggs reported that during the Parks Tour, one of the Board members had a question about the cost of Meadowcreek Park. She distributed a copy of a document containing the acres at Meadowcreek Park, its mowing cycle, and the cost of the Parks feature costs. She reported that the construction on Meadowcreek Park completed in 2006

There was further questions/discussion.

VI. Operation/Maintenance Cost on Moreland Property Update (Parks and Building Services Superintendent Jodi Griggs)

Mrs. Griggs reported that the City leased the Moreland Property from Dallas County for \$1.00 for 99 years. However, the City maintains the Property. It is 20.77 acres. Parks Staff mows the Property approximately every 30 days. Maintenance of the Property includes tree and litter removal as well as illegal dumping post cleanup.

There was further questions/discussion

VII. Set Agenda for Next Meeting

- Update on Program Offerings
- Standards of Care
- Baseball Update
- Recap on Basketball League

V. Adjournment

Mrs. Rutherford made a motion seconded by Mrs. Sykes to adjourn. All present approved and the meeting adjourned at 6:54 pm.

ATTEST:

Cynthia D. Williams
Cynthia D. Williams, Administrative Secretary

APPROVED:

Willene Watson
Willene Watson, Chairperson
Lancaster Parks and Recreation Advisory Board